



# Parkland County

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## Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, October 16, 2012

10:00 AM

Council Chambers

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### 1. CALL TO ORDER (Phyllis Kobasiuk)

Committee Chair Phyllis Kobasiuk called the meeting to order at 10:09 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

#### *Administration*

*Pat Vincent, Chief Administrative Officer*

*Al McCully, General Manager, Development Services (in part)*

*Ken Van Buul, Acting General Manager, Community & Protective Services*

*Tracy Kibblewhite, General Manager, Corporate Services*

*Doug Tymchyshyn, Manager, Legislative & Administrative Services*

*Daryl Phillips, Manager, Public Works (Acting General Manager, Infrastructure Services)*

*Maria Stevens, Manager, Financial Services (in part)*

*Dave Cross, Acting Manager, Community & Protective Services (in part)*

*Jackie Ostashek, Manager, Communications & Strategic Planning Services*

*Erin Davis, Maintenance Technician*

*Diane Bozek, Administrative Assistant to the General Managers (Recording Secretary)*

### 2. ADOPTION OF AGENDA (Phyllis Kobasiuk)

A motion was made by Council Member Darrell Hollands that the agenda be adopted with the revision to the time on item 4.3 to 10:15 a.m. from 9:15 a.m. The motion carried unanimously.

### 3. ADOPTION OF MINUTES (Phyllis Kobasiuk)

- 3.1 MIN 12-028** Adoption of the October 2, 2012 Governance & Priorities Committee meeting minutes

#### **Proposed Motion(s)**

That the Committee adopt the minutes of the October 2, 2012 Governance &

Priorities Committee meeting as presented.

**A motion was made by Council Member Jo Szady that these minutes be adopted as presented. The motion carried unanimously.**

#### **4. SCHEDULED MATTERS**

- 4.1 App 12-076** Staff Recognition  
Dominika Pekarova, Special Projects Assistant - Economic  
Development & Tourism  
Masters in Business Economics & Management  
*The Committee congratulated Dominika on completing her Masters degree.*

- 4.2 App 12-075** October 2012 Business of the Month presentation  
Adler Insulation & Firestopping (Division 2)  
Joe ChinYaVong, Marketing Director  
*The Committee offered their congratulations.*

- 4.3 App 12-023** Public Input - **9:15 a.m. (10 mins)**  
*The Committee Chair noted that no one in the gallery came forward at this time.*

#### **5. OLD BUSINESS**

*There were no Old Business items presented at this meeting.*

#### **6. NEW BUSINESS**

##### **A. Legislative Matters**

- A.1 RFD 12-190** Long Service Recognition Policy C-AD04

**Proposed Motion(s)**

1. That the Governance & Priorities Committee recommend to Council that they approve revised Long Service Recognition Policy C-AD04 (previously referred to as Employee Long Service Awards Policy HR-021), as presented.
2. That the Governance & Priorities Committee recommend to Council that they rescind Policy AD 053 Farewell Procedures for Employees.

**A motion was made by Council Member Dianne Allen that the Committee recommend to Council that they approve revised Long Service Recognition Policy C-AD04 (previously referred to as Employee Long Service Awards Policy HR-021) as presented.**

**A motion was made by Councillor Denise Locher that the motion be amended to include the dollar value of the retirement gift and add 4 complimentary tickets to the Policy under Standards #2. The motion carried unanimously.**

**Committee Chair Kobasiuk called the vote on the amended motion that reads as follows:**

A motion was made by Council Member Dianne Allen that the Committee recommend to Council that they approve revised Long Service Recognition Policy C-AD04 (previously referred to as Employee Long Service Awards Policy HR-021) as amended. The motion carried unanimously.

A motion was made by Council Member Denise Locher that the Committee recommend to Council that they rescind Policy AD 053 Farewell Procedures for Employees. The motion carried unanimously.

## **SCHEDULED MATTERS**

- 4.4 App 12-077** Stony Plain & Parkland Pioneer Museum  
Leonard Wakelam, President; Duncan Schoepp, Vice President and  
David Fielhaber, Executive Director & Curator

**Proposed Motion(s)**

That the Committee accept the presentation by the Stony Plain & Parkland Pioneer Museum as information.

*Dave Cross introduced the representatives of the Stony Plain/Parkland Pioneer Museum to the Committee. Mr. David Fielhaber showed PowerPoint presentation to the Committee which detailed their history and growth to date.*

A motion was made by Darrell Hollands that the presentation by the Stony Plain & Parkland Pioneer Museum be accepted as information. The motion carried unanimously.

Committee Chair Kobasiuk recessed the meeting at 11:05 a.m. and reconvened the meeting at 11:17 a.m.

## **B. Corporate Services Matters**

- B.1 RFD 12-225** September 30, 2012 Financial Statements

**Proposed Motion(s)**

That the Governance and Priorities Committee accept the September 30, 2012 Financial Statements as information.

*Maria Stevens provided an overview of the financial statements for the Committee.*

A motion was made by Council Member Denise Locher that the September 30, 2012 financial statements be accepted for information.

## **C. Infrastructure Services Matters**

- C.1 RFD 12-230** Acheson Industrial Park Transit Feasibility Study

**Proposed Motion(s)**

- 1) The Governance and Priorities Committee accept the Acheson Industrial Park Transit Feasibility Study as information.
- 2) The Governance and Priorities Committee recommend that Council

direct Administration to pursue a pilot project that implements the van-pooling option as presented and recommended in the Acheson Industrial Park Transit Feasibility Study.

- 3) The Governance and Priorities Committee recommend that Council approve up to \$75,000 from the Municipal Operation Restricted Surplus to prepare a van-pooling implementation plan.

*Daryl Phillips provided an overview of this Study for the Committee.*

**A motion was made by Council Member Jo Szady that the Acheson Industrial Park Transit Feasibility Study be accepted as information. The motion carried unanimously.**

**A motion was made by Council Member Dianne Allen that the Committee recommend to Council that they direct Administration to pursue a pilot project that implements the van-pooling option as presented and recommended in the Acheson Industrial Park Transit Feasibility Study. The motion failed by the following vote:**

**For:** 3 - Mayor Shaigec, Council Member Szady and Council Member Allen

**Against:** 4 - Council Member Kobasiuk, Council Member Hollands, Council Member Locher and Deputy Mayor Melnyk

*At the suggestion of Administration, the Committee agreed to re-evaluate this Study at a future GPC meeting in 6 months time in order to take into consideration information from upcoming Capital Region Board Transit Committee meetings as well as City of Spruce Grove and other transit alternatives that may arise in this time. Administration further suggested that this item also be discussed at Council's Strategic Plan retreat in February 2013.*

**C.2 RFD 12-206 Road Maintenance and Snow Removal Presentation**

**Proposed Motion(s)**

The Committee accept the Road Maintenance and Snow Removal presentation as information.

*The Committee thanked Mr. Phillips for his informative presentation.*

**A motion was made by Council Member Darrell Hollands that accept this presentation as information and that it be presented annually at an October GPC meeting for Council's information. The motion carried unanimously.**

**D. Community Services Matters**

**D.1 RFD 12-191 Parkland County Enforcement Services Water Safety Initiative Pilot Project**

**Proposed Motion(s)**

That the Governance and Priorities Committee accept the attached Administrative report as information; further to provide direction on which

option they wish Administration pursue with regards to this initiative.

A motion was made by Council Member Tracey Melynk that this report be accepted for information and that the Committee direct Administration to discontinue the pilot project at this time. The motion carried unanimously.

**E. Development Services Matters**

*There were no Development Services items presented at this meeting.*

**7. COMMUNICATIONS**

**7.1 COM 12-061 Committee Reports**

**Proposed Motion(s)**

That the Governance & Priorities Committee accept the committee reports as information.

*Committee reports were made as follows:*

*Mayor Shaigec - Wabamun Lake Area Mayor's meeting and the West Inter-lake District ( WILD) meeting*

*Councillor Melynk- Parkland School Division; Capital Region Board - Alberta Mayor's & Reeves meeting; Pembina Zone Meeting; and Parkland County Municipal Library Board meeting. She also took this opportunity to remind the Committee of the AGM for the Wabamun Watershed Council which will take place at the Wabamun Senior's Centre.*

*Councillor Diane Allen - Capital Region Waste Minimization Advisory Committee and the Environmental Advisory Committee*

*Councillor Jo Szady - River Valley Alliance.*

*Councillor Kobasiuk - TransMountain Pipeline open house.*

**A motion was made by Council Member Dianne Allen that the Committee Reports be accepted for information. The motion carried unanimously.**

**7.2 COM 12-062 AAMDC Newsletter**

**Proposed Motion**

That the AAMDC Newsletter be received for information.

**A motion was made by Council Member Jo Szady that this newsletter be accepted for information. The motion carried unanimously.**

**8. IN-CAMERA SESSION**

*There were no in-camera items presented at this meeting.*

**9. BUSINESS ARISING FROM IN-CAMERA SESSION**

**10. NEXT MEETING**

*The next meeting is scheduled for Tuesday, November 6, 2012 at 9:00 a.m.*

**11. ADJOURNMENT**

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*Committee Chair*

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*Recording Secretary*