



# Parkland County

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## Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, April 2, 2013

9:00 AM

Council Chambers

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### CALL TO ORDER (Chair Kobasiuk)

*Committee Chair Kobasiuk called the meeting to order at 9:00 a.m.*

**Present:** 6 - Mayor Rod Shaigec, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Jo Szady

#### *Administration*

*Pat Vincent, Chief Administrative Officer*

*Al McCully, General Manager, Development Services*

*Ken Van Buul, General Manager, Community Services*

*Tracy Kibblewhite, General Manager, Corporate Services (in part)*

*Doug Tymchyshyn, Manager, Legislative & Administrative Services*

*Jackie Ostashek, Manager, Communications & Strategic Planning Services*

*Dave Cross, Manager, Community & Protective Services (in part)*

*Karen Kormos, Development Officer (in part)*

*Martin Frigo, Senior Planner (in part)*

*Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)*

### ADOPTION OF AGENDA (Chair Kobasiuk)

**A motion was made by Council Member Dianne Allen that the agenda be adopted as presented. The motion carried unanimously.**

### ADOPTION OF MINUTES (Chair Kobasiuk)

#### [MIN 13-013](#)

Adoption of the GPC Minutes of March 5, 2013

#### **Proposed Motion(s)**

That the Committee adopt the minutes of March 5, 2013 Governance & Priorities Committee meeting.

**A motion was made by Council Member Tracey Melnyk that the minutes of**

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March 5, 2013 be approved as presented. The motion carried unanimously.

## SCHEDULED MATTERS

### [App 13-031](#)

Staff Introductions - (9:05 a.m. - 5 mins)

Bonita Amos - Financial Systems Technician, Financial Services (Maria Stevens)

Dayna Morris - Supervisor, Budget & Fiscal Analysis, Financial Services (Maria Stevens)

*The Committee welcomed Bonita Amos and Dayna Morris to Parkland County.*

### [App 13-024](#)

2012 Northlands Farm Family Award (9:10 a.m. - 5 minutes)

Ernie & Esther Gehlert & family (Riverside Farms Inc.)

*The Committee congratulated Riverside Farms - Ernie & Esher Gehlert - on their receipt of the 2012 Northlands Farm Fair International Farm Family award.*

### [App 13-030](#)

Public Input (9:15 a.m. - 10 mins)

*Chair Kobasiuk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.*

## OLD BUSINESS

*There were no Old Business items presented at this meeting.*

## NEW BUSINESS

### Legislative Matters

#### [BL 13-019](#)

Proposed text amendments to Land Use Bylaw 20-2009 (Bylaw No. 2013-07)

#### **Proposed Motion(s)**

That Bylaw No. 2013-07 be forwarded to Council for first reading.

## RECESS

*Chair Kobasiuk recessed the meeting at 9:27 a.m. and reconvened the meeting at 9:39 a.m.*

**Present:** 5 - Mayor Rod Shaigec, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Denise Locher

**Absent:** 2 - Council Member Jo Szady and Council Member Tracey Melnyk

#### [BL 13-019](#)

Proposed text amendments to Land Use Bylaw 20-2009 (Bylaw No. 2013-07)

**Proposed Motion(s)**

That Bylaw No. 2013-07 be forwarded to Council for first reading.

**A motion was made by Council Member Dianne Allen that proposed Bylaw 2013-07 Text Amendments to the Land Use Bylaw be recommended to Council for first reading. The motion carried unanimously.**

**SCHEDULED MATTERS continued**

[App 13-029](#)

Entwistle and Evansburg Recreation and Parks Facilities Strategic Plan (**9:30 am - 30 minutes**)

Paul Conrad, Paul Conrad and Associates Ltd.

**Proposed Motion(s)**

That the Governance and Priorities Committee accept the Entwistle and Evansburg Recreation and Parks Facilities Strategic Plan for information as presented.

Further,

That the Governance and Priorities Committee direct Administration to enter into discussions with Yellowhead County for the purpose of developing an Implementation Plan to be presented back to Council for consideration and decision.

**A motion was made by Council Member Denise Locher that the Entwistle and Evansburg Recreation and Parks Facilities Strategic plan be referred to the Executive Administration for the purpose of developing an Implementation Plan to be presented to Council for consideration and decision. The motion carried unanimously.**

**Corporate Services Matters**

[RFD 13-036](#)

Strategic Plan Quarterly Progress Report Q4 2012

**Proposed Motion(s)**

That Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q4 2012 as information.

**A motion was made by Mayor Rod Shaigec that the Strategic Plan Quarterly Progress Report Q4 2012 be accepted for information. The motion carried unanimously.**

[RFD 13-043](#)

Strategic Plan Update

**Proposed Motion(s)**

That Governance and Priorities Committee recommend that Council adopts the updated Strategic Plan as presented.

**A motion was made by Council Member Dianne Allen that the updated Strategic Plan be recommended to Council for approval. The motion carried unanimously.**

### **Infrastructure Services Matters**

*There were no Infrastructure Services items presented at this meeting.*

### **Community Services Matters**

*There were no Community Services items presented at this meeting.*

### **Development Services Matters**

#### **RFD 13-041**

Integrated Community Sustainability Plan (ICSP) 2012 Q4 Report

#### **Proposed Motion(s)**

That GPC accept this submission as information

**A motion was made by Council Member Darrell Hollands that the Integrated Community Sustainability Plan (ICSP) 2012 Q4 Report be accepted for information. The motion carried unanimously.**

#### **RFD 13-049**

Security for relocated buildings and structures

**A motion was made by Mayor Rod Shaigec that the discussion on security for relocated buildings and structures be tabled to the May 7th Governance Priorities Committee. The motion carried unanimously.**

## **COMMUNICATIONS**

#### **COM 13-028**

Spruce Grove Gun Club

#### **Proposed Motion(s)**

That the Committee accept the Spruce Grove Gun Club communication as information.

**A motion was made by Council Member Denise Locher that the report on the Spruce Grove Gun Club be accepted for information. The motion carried unanimously.**

#### **COM 13-025**

AAMDC Newsletter

#### **Proposed Motion(s)**

That the Governance & Priorities Committee accept the AAMDC newsletter as information.

*CAO Vincent highlighted some items that he thought would be of particular interest to the committee.*

**A motion was made by Council Member Darrell Hollands that the AAMDC Contact newsletter be accepted for information. The motion carried unanimously.**

[COM 13-026](#)

Committee Reports

**Proposed Motion**

That the Governance & Priorities Committee receive the Committee Reports for information, as presented.

*Committee Chair Kobasiuk reported on her attendance at the Lake Eden Investors open meeting on March 14th.*

**A motion was made by Council Member Dianne Allen that the committee reports be accepted for information. The motion carried unanimously.**

**IN-CAMERA SESSION**

*There were no In Camera items presented at this meeting.*

**BUSINESS ARISING FROM IN-CAMERA SESSION**

**NEXT MEETING**

*The next meeting is scheduled for May 7th, 2013 at 9:00 a.m.*

**ADJOURNMENT**

*Committee Chair Kobasiuk adjourned the meeting at 11:26 a.m.*

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*Committee Chair*

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*Recording Secretary*