

Agenda Review Committee

Bylaw 2026-16





Agenda Review Committee

Purpose

- To review the list of proposed agenda items for upcoming Council meetings and Governance and Priorities Committee meetings.
- Confirm that agenda items are in alignment with Council's strategic priorities and applicable legislation.
- Provide direction with respect to agenda sequencing and timing.
- Identify additional items to schedule on the Agendas for future Council meetings or Governance and Priorities meetings.



Agenda Review Committee

Mandate

- Administrative function

Composition

- Mayor
- Deputy Mayor
- Chief Administrative Officer or designate
- Administrative Staff designated by CAO

Quorum

- Mayor, Deputy Mayor, minimum one member of administration

Agenda Review Committee

Meetings

- Weekly on Mondays, Tuesdays or Wednesdays

Cancelled Meeting

- CAO is authorized to approve the next meeting of Council that will be published

Authority of Committee

- Focused on agenda management

Agenda Review Committee

Challenges or Negative Perceptions

1. Filters what reaches Council
2. Blurring of administrative and political roles
3. Centralized influence over meetings
4. Practical pressures: urgent items arising, capacity constraints, tight meeting management deadlines



Questions?

