



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 11, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:06 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Peter Vana, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Carson Mills, Acting Manager Communications & Strategic Planning
Jewel Day-Hampton, Safety Coordinator (in part)
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member John McNab offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the February 11, 2014 regular Council meeting agenda be adopted with the following addition and amendment:

Addition - 5.2 - Presentation - Canada's Safest Employer Presentation.
Amendment - B.4 - RFD 13-229 - Tax Refund Request for Roll Number 1623000

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 14-003](#)

Adoption of the January 14, 2014 regular Council meeting minutes.

Proposed Motion

That the regular Council meeting minutes of January 14, 2014 be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the minutes of the January 14, 2014 regular Council meeting be adopted with an amendment to to File ID COM 14-002, Committee Reports, that now read, "1. Council Member AnnLisa Jensen reported on the Heritage Agricultural Society Board of Directors meeting and River Valley Alliance meeting."

The motion carried unanimously.

SCHEDULED MATTERS

[App 14-009](#)

Canada's Safest Employer Presentation

Administration presented to Council the Canada's Safest Employer Award..

[App 14-005](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Floyd Young, Parkland County resident came forward expressing gratitude to Council at a recent "Tell Us" event hosted by Parkland County that was well organized and informative. Mr. Young raised concern of Parkland County's complaint process as residents may be seeking retribution and complaints may be made frivolously and requested that a review be conducted.

Corporate Services Matters

[RFD 13-229](#)

Tax Refund Request for Roll 1623000

Proposed Motion(s)

That Council approve a tax refund of \$2,550.76 for Roll 1623000.

Yvon Brochu, representing the landowner, requested that the full overpayment amount be refunded to the landowner.

A motion was made by Council Member AnnLisa Jensen that a tax refund to the landowner of \$2,550.76 from Allowance for Uncollectable Taxes for tax roll number 1623000 be approved, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising matters presented at this meeting.

NEW BUSINESS

Legislative Matters

[BL 13-049](#)

Bylaw 2014-01

Proposed Amendment to Land Use Bylaw No. 20-2009 to redistrict a portion of N.W. & S.W. 31-53-5-W5M from the AGG - Agricultural General District to the BRR - Bareland Recreational Resort District on Land Use District Map 2.

Proposed Motion(s)

1. That Bylaw No. 2014-01 receive first reading; and
2. That a Public Hearing be scheduled for March 11, 2014 at 9:30 a.m. to hear public comment on Bylaw No. 2014-01

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2014-01 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled on March 11, 2014 at Parkland County Centre, Council Chambers at 9:30 a.m. to hear public comment on Bylaw No. 2014-01. The motion carried unanimously.

[BL 14-003](#)

Bylaw 2014-04

Proposed amendment to Land Use Bylaw No. 20-2009 to redistrict a portion of N.E. 03-53-26-W4M from the IRD - Industrial Reserve District to the MI - Medium Industrial District and all of S.E. 03-53-26-W4M from the IRD - Industrial Reserve District to the BI - Business Industrial District on Land Use District Map 9 and 9A.

Proposed Motion(s)

1. That Bylaw No. 2014-04 receive first reading; and
2. That Bylaw No. 2014-04 be scheduled for Public Hearing on March 11, 2014 at 10:30 a.m..

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-04 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that a public hearing be scheduled on March 11, 2014 at Parkland County Centre, Council Chamber at 11:00 a.m. to hear public comment on Bylaw No. 2014-04. The motion carried unanimously.

[POL 14-010](#)

Storm Water Management Facility Naturalization Policy C-PD08

Proposed Motion

That Council adopt the Storm Water Management Facility Naturalization Policy C-PD08.

A motion was made by Council Member AnnLisa Jensen that Storm Water

Management Facility Naturalization Policy C-PD08 be approved, as presented.
The motion carried unanimously.

Corporate Services Matters

RFD 13-205

Capital Region Board Funding Request

Proposed Motion(s)

That Council approve funding of \$61,107.69 from the Future Operating Restricted Surplus for the over-expenditures incurred in the 2013 fiscal year for the Capital Region Board.

A motion was made by Council Member Phyllis Kobasiuk that funding of \$61,107.69 from Future Operating Restricted Surplus be approved for the over-expenditures incurred in the 2013 fiscal year for the Capital Region Board, as presented. The motion carried unanimously.

RFD 13-212

Ambulance Facility

Proposed Motion(s)

That Council approve funding of \$719,256.47 from the Internal Financing Restricted Surplus for the construction costs incurred in 2013 for the Ambulance Facility.

A motion was made by Council Member Jackie McCuaig that funding of \$719,256.47 be approved from Internal Financing Restricted Surplus for the construction costs incurred in 2013 for the Ambulance Facility, as presented. The motion carried unanimously.

RFD 13-224

Regional Collaboration Program Grant - Contaminated Sites Consultant

Proposed Motion(s)

1. That Council direct Administration to participate and submit a Regional Collaboration Program (RCP) Grant application for a Contaminated Sites Consultant.
2. That Council direct Administration to proceed in partnering with the City of Spruce Grove, the Town of Stony Plain, and the Summer Village of Seba Beach who would jointly use this consultant.
3. That Council designate Administration as the project lead for the Regional Collaboration Program Grant application for the purposes of receiving, administering, allocating, reporting and accounting for the grant and funds on behalf of the partners.

A motion was made by Council Member John McNab that administration be directed to participate and submit a Regional Collaboration Program (RCP) Grant application for a Contaminated Sites Consultant. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that administration be directed to proceed in partnering with the City of Spruce Grove, the Town of Stony Plain, and the Summer Village of Seba Beach who would jointly use this consultant. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Council designate Parkland County administration as the project lead for the Regional Collaboration Program Grant application for the purposes of receiving, administering, allocating, reporting, and accounting for the grant and funds on behalf of the partners, as presented. The motion carried unanimously.

Infrastructure Services Matters

RFD 14-021

2014 Road Maintenance Resources Report

Proposed Motion

That Council approve the attached "2014 Road Maintenance Resources Report" as presented and approve \$1,035,000.00 from the 2014 Budget to fund the cost for the additional resources.

A motion was made by Council Member Tracey Melnyk that the 2014 Road Maintenance Resources Report be approved, as presented; and, that funding of \$520,000.00 from 2014 Budget and \$515,000.00 from Long Term Sustainability Restricted Surplus be approved to fund the cost of the additional resources, as presented. The motion carried unanimously.

Community Services Matters

AG 14-001

Stony Plain and Parkland Pioneer Museum Agreement

Proposed Motion(s)

That Council approve the three year funding agreement with the Stony Plain and Parkland Pioneer Museum Society as presented and furthermore, that Council appoint a member of Council as a representative on the Stony Plain and Parkland Museum Society Board of Directors.

A motion was made by Council Member Jackie McCuaig that a three-year funding agreement with the Stony Plain and Parkland Pioneer Museum Society be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the appointment of a Council representative on the Stony Plain and Parkland Museum Society Board of Directors be tabled. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:31 a.m. and reconvened the meeting at 10:43 a.m.

RFD 14-014

Agricultural and Rural Life Advisory Representative on ALUS

Proposed Motion

That Council re-appoint David Banks effective January 23, 2014 to represent the Agricultural and Rural Life Advisory Committee on ALUS for a three year term.

A motion was made by Council Member John McNab that David Banks be re-appointed to the Alberta Land Use Services (ALUS) Partnership Advisory Committee effective January 23, 2014 to represent the Agricultural and Rural Life Advisory Committee for a three-year term. The motion carried unanimously.

[RFD 14-019](#)

Devonian Botanic Garden Funding Request

Proposed Motion(s)

That Council approves funding for the following amenities at the Devonian Botanic Garden: Green Roof in the amount of \$150,000 and the seminar room in the amount of \$100,000 with funding coming from the Environmental Restricted Surplus \$150,000 and \$100,000 from Contingency Restricted Surplus

A motion was made by Council Member AnnLisa Jensen that Parkland County fund the partnership opportunities of Green Roof - \$150,000, Terrace Walkway - \$125,000, Seminar Room - \$100,000 and Garden Transportation Centre - \$50,000 offered by the Devonian Botanic Gardens, in support of the development of their Ecological Learning Centre, with \$150,000 coming from the Environmental Restricted Surplus, and \$275,000 from Contingency Restricted Surplus.

A motion was made by Council Member Tracey Melnyk that the Devonian Botanic Garden funding request be tabled. The motion carried by the following vote:

For: 5 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Council Member Kobasiuk and Council Member Melnyk

Against: 1 - Mayor Shaigec

Development Services Matters

[RFD 13-232](#)

Appointment of Parkland County elected official and alternate elected official to the Sturgeon River Watershed Partnership.

Proposed Motions:

- a) That Council appoint Councillor Jensen as Parkland County's elected representative to the Sturgeon River Watershed Partnership.
- b) That Council appoint Councillor Kobasiuk as Parkland County's alternate elected representative to the Sturgeon River Watershed Partnership.

A motion was made by Council Member Jackie McCuaig that Council Member AnnLisa Jensen be appointed as Parkland County's elected representative to the Sturgeon River Watershed Partnership. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Council Member Phyllis Kobasiuk be appointed as Parkland County's alternate elected representative to the Sturgeon River Watershed Partnership. The motion carried unanimously.

COMMUNICATIONS[COM 14-006](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that the February 5, 2014 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 14-007](#)

Committee Reports

Proposed Motion

That Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on the Gravel Advisory Committee, Yellowhead Regional Library, and the Municipal Library Board.
2. Council Member Phyllis Kobasiuk reported on the TransAlta Sundance 7 Open House event, Rural Women's Conference, Capital Region Board Governance, Priorities and Finance Committee meeting, and her elected position as Vice Chairperson for the committee.
3. Council Member AnnLisa Jensen reported on the Rural Women's Conference.
4. Mayor Shaigec reported on the TransAlta Sundance 7 Open House event, the Rural Women's Conference, Capital Region Board Governance, Priorities and Finance Committee, the Municipal Government Act review.

The motion carried unanimously.

[RFD 14-031](#)

In-Camera Session

Proposed Motion

That Council go into In-Camera Session

A motion was made by Council Member Tracey Melnyk that Council go into In-Camera session at 11:17 a.m.. The motion carried unanimously.

IN-CAMERA SESSION[RFD 13-195](#)

Land Matter

[RFD 14-032](#)

In-Camera Session

Proposed Motion

That Council go into regular Council meeting session.

A motion was made by Council Member John McNab that Council go into

regular Council meeting session at 11:43 a.m.. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION

[RFD 13-195](#)

Land Matter

A motion was made by Council Member Tracey Melnyk that administration be directed to proceed with the land acquisition, as presented for municipal purposes. The motion carried unanimously.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:46 a.m.

Mayor

Manager, Legislative & Administrative Services