



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 23, 2019

9:00 AM

Council Chambers

VISION:

One Parkland: Powerfully Connected

1. **CALL TO ORDER (Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (Hollands)**
2. **ADOPTION OF AGENDA (Mayor)**
3. **CONSENT AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**
- 4.1 [MIN 19-014](#) Adoption of the April 9, 2019 Council Meeting Minutes

Proposed Motion

That the April 9, 2019 Council meeting minutes be adopted, as presented.

Sponsors: Shaigec

Attachments: [1. Unadopted April 9, 2019 Council Meeting Minutes](#)

5. **DELEGATIONS**
- 5.1 [App 19-022](#) Public Input - 9:15 a.m. (10 mins.)

Sponsors: Shaigec

5.2 [App 19-017](#)

APPOINTMENT - 10:00 a.m.
2018 Audited Financial Statements
(KPMG - John Stelter, Partner, Audit and Taylor Rolheiser, Senior Manager, Audit)

Proposed Motion

That the 2018 Audited Consolidated Financial Statements be approved, as presented.

Sponsors: Kibblewhite

Attachments: [1. Draft Final Consolidated Financial Statements](#)
[2. 2018 External Audit Completion Summary v2](#)
[3. 2018 Audit Findings Report](#)
[4. Management Response to Observations 2018](#)

6. BUSINESS ARISING

- 6.1** [BL 19-015](#) Bylaw 2018-31 Proposed Amendments to Acheson Industrial Area Structure Plan 2014-29
Approval of the Section 11-53-26-W4M Conceptual Scheme
Bylaw 2018-32 Proposed Amendments to Land Use Bylaw 2017-18 - Redistricting Pt. Sec. 11-53-26-W4M

Proposed Motions

1. That Bylaw 2018-31 receive third and final reading.
2. That Council approve the Section 11-53-26-W4M Conceptual Scheme as presented in Attachment 2.
3. That Bylaw 2018-32 receive third and final reading.

Sponsors: McGowan

Attachments: [1A. Bylaw 2018-31: Acheson ASP Amendments](#)
[1B. Bylaw 2018-31 Schedule A](#)
[1C. Acheson Industrial ASP Bylaw \(Complete Redline Revisions\)](#)
[1D. EMRB Decision \(REF Application 2019-003\)](#)
[2. Sec.11-53-26-W4M Conceptual Scheme \(Redline Revisions since Public Hea](#)
[3A. Bylaw 2018-32: LUB Redistricting Pt. Sec.11-53-26-W4M](#)
[3B. Bylaw 2018-32 Schedule A](#)
[4A. Administrative Report Addendum](#)
[4B. Administrative Reports Previously Circulated](#)
[5A. Public Consultation Report Addendum](#)
[5B. Public Consultation Report Previously Circulated](#)

7. NEW BUSINESS

A. Mayor and Council Member Matters

- A.1** [RFD 19-094](#) Rural Economic Development Resolution - Federation of Canadian Municipalities

Proposed Motion

That Council sponsor the Federation of Canadian Municipalities - Rural Economic Development Resolution for Federal Government support; and, that administration be directed to forward the resolution to Federation of Canadian Municipalities (FCM), as presented.

Sponsors: Jensen

Attachments: [1. Emergency Resolution - Rural Economic Development](#)

B. Chief Administrative Officer

- B.1** [RFD 19-092](#) 2019 TransAlta Linear Property Assessment Complaint

Proposed Motion

That Council authorize Parkland County to become an intervenor before the Municipal Government Board in relation to the TransAlta Linear Property Assessment Complaint numbered L19/WILS/TRAN-02.

Sponsors: Heck

- B.2** [RFD 19-095](#) Parkland County and Spruce Grove Annexation Memorandum of Agreement

Proposed Motion

That Council approve the Annexation Memorandum of Agreement with the City of Spruce Grove, as presented.

Sponsors: Heck

Attachments: [Parkland County and City of Spruce Grove Annexation Memorandum of Agreeen](#)

C. Legislative Matters

- C.1** [BL 19-013](#) 2019 Tax Rate Bylaw 2019-05

Proposed Motions

1. That Bylaw 2019-05 receive first reading.
2. That Bylaw 2019-05 receive second reading.
3. That Bylaw 2019-05 be presented at this meeting for third reading.
4. That Bylaw 2019-05 receive third and final reading.

Sponsors: Kibblewhite

Attachments: [1. Bylaw 2019-05-Tax Rate Levy](#)

[2. 2018 to 2019 Tax Comparison](#)

- C.2** [BL 19-014](#) 2019 Special Tax for the Repair, Maintenance and Upgrading of the Water Supply and Distribution System in the Acheson Industrial Area (Bylaw 2019-06)

Proposed Motions

1. That Bylaw 2019-06 receive first reading.
2. That Bylaw 2019-06 receive second reading.
3. That Bylaw 2019-06 be presented at this meeting for third reading.
4. That Bylaw 2019-06 receive third and final reading.

Sponsors: Kibblewhite

Attachments: [1. Bylaw 2019-06 - Special Tax Acheson Water](#)
[2. Schedule A](#)

- C.3** [BL 19-009](#) 2019 Off-Site Levy Rates and Annual Report
Approval of Updated Schedules "C" through "G" under Bylaw 2015-07

Proposed Motions

1. That the 2019 Off-Site Levy Annual Report, as presented in Attachment 1, be received for information.
2. That the 2019 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") for Bylaw 2015-07 be approved as presented in Attachment 2.

Sponsors: McGowan

Attachments: [1. Bylaw 2015-07 with Updated Schedules C-F \(2019\)](#)
[2. 2019 Off-Site Levy Rates & Annual Report Presentation](#)
[3. Administrative Report](#)
[4. Offsite Levy Report 2018](#)
[5. Off-Site Levy Rate Comparison 2018 - 2019](#)

- C.4** [POL 19-006](#) Revised Public Committee Members Policy C-AD26

Proposed Motion

That revised Public Committee Members Policy C-AD26 be approved, as presented.

Sponsors: Swain

Attachments: [1. C-AD26 - Revised Public Committee Members Policy](#)
[2. C-AD26 - Public Committee Members Policy - Tracked Changes](#)

C.5 [POL 19-005](#) Revised Elected Official Remuneration Policy C-AD22 Schedule "A"**Proposed Motion**

That revised Elected Official Remuneration Policy C-AD22 Schedule "A" be approved, as presented.

Sponsors: Swain

Attachments: [1. C-AD22 - Elected Official Remuneration Policy - Revised Schedule "A"](#)

[2. C-AD22 - Elected Official Remuneration Policy - Schedule A Tracked Change](#)

C.6 [RFD 19-084](#) Public Member Committee Appointments**Proposed Motion**

That the following public committee member appointments be approved effective April 25, 2019:

Agriculture Service Board

Raymond Johnson - two-year term

Susan Schafers - two-year term

Julie Burger - one-year term

Community Sustainability Committee

Julienne Morissette - two-year term

Helen Lomas - one-year term

Jeff Richardson - one-year term

Christine Bobey - two-year term

Julie Burger - three-year term

Economic Diversification Committee

John Gilchrist - two-year term

Ken Cameron - two-year term

Neil Jamieson - two-year term

Robert Pellerin - two-year term

Sponsors: Swain

Attachments: [1. Public Committee Members Policy C-AD26](#)

D. **Agriculture, Community and Protective Services Matters****E.** **Chief Financial Officer**

- E.1 [RFD 19-080](#) Municipal 2019 Tax Cancellation on Church Manses and Leased Land Minimum Taxes

Proposed Motion

1. That Council cancel the 2019 municipal tax levy against church manses in the amount of \$3,000.70 as per Attachment 1.
2. That Council cancel the 2019 minimum taxes on the lands leased from the Crown to the landowners on roll numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$164.53 as per Attachment 2.
3. That Council cancel the 2019 minimum taxes on roll number 275001 in the amount of \$34.91 as per Attachment 3.

Sponsors: Kibblewhite

Attachments: [1. 2019 Cancel Municipal Tax on Church Manses](#)
[2. 2019 Cancel Leased Land Minimum Taxes](#)
[3. 2019 Cancel Leased Land Minimum Taxes Roll # 275001](#)

F. **Corporate Services Matters**

G. **Operations Services Matters**

H. **Strategic Initiatives Matters**

8. **COMMUNICATIONS**

- 8.1 [COM 19-023](#) Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. RMA Contact Newsletter - April 10, 2019](#)
[2. Rural Municipalities of Alberta - Website](#)

- 8.2 [COM 19-024](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Federation of Canadian Municipalities Update](#)

- 8.3 [COM 19-025](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Shaigec

- 9. CLOSED SESSION
- 10. BUSINESS ARISING FROM CLOSED SESSION
- 11. CLOSE OF MEETING