



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 23, 2019

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, General Manager, Corporate Services
Arlan Delisle, County Solicitor, Legal Services
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)
Marc Ficht, Director, Assessment & Revenue Services
Rob McGowan, General Manager, Operations Services
Karen Oxley, Current Planner, Planning & Development Services
Sharif Ibrahim, Planning & Off-Site Levy Coordinator, Planning & Development Services
Stephen Fegyverneki, Manager, Current Planning, Planning & Development Services
Sarah Mate, Director, Community Services
Barb Williams, Manager, Legislative Services
Sheryl Cammidge, Legislative Officer, Legislative Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Darrell Hollands offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the April 23, 2019 agenda be adopted as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member AnnLisa Jensen that Council consent to approve the following agenda items without debate:

Item 4.1 - Adoption of April 9, 2019 Council Meeting Minutes
That the April 9, 2019 Council meeting minutes be adopted, as presented.

Item C.4 - Revised Public Committee Members Policy C-AD26
That revised Public Committee Members Policy C-AD26 be approved, as presented.

Item C.5 - Revised Elected Official Remuneration Policy C-AD22 Schedule "A"
That revised Elected Official Remuneration Policy C-AD22 Schedule "A" be approved, as presented.

Item C.6 Public Member Committee Appointments
That the following public committee member appointments be approved effective April 25, 2019:

Agriculture Service Board
Raymond Johnson - two-year term
Susan Schafers - two-year term
Julie Burger - one-year term

Community Sustainability Committee
Julienne Morissette - two-year term
Helen Lomas - one-year term
Jeff Richardson - one-year term
Christine Bobey - two-year term
Julie Burger - three-year term

Economic Diversification Committee
John Gilchrist - two-year term
Ken Cameron - two-year term
Neil Jamieson - two-year term
Robert Pellerin - two-year term

Item 8.1 - Rural Municipalities of Alberta Contact Newsletter
That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Item 8.2 - Federation of Canadian Municipalities Update
That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

BUSINESS ARISING

Attendance

Council Member AnnLisa Jensen, Council Member Darrell Hollands and Council Member John McNab were excused from the meeting at 9:04 a.m. in accordance with Municipal Government Act, Section 184 "Abstention from voting on matter discussed at public hearing".

- Present:** 4 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk
- Excused:** 3 - Council Member AnnLisa Jensen, Council Member Darrell Hollands and Council Member John McNab

[BL 19-015](#)

Bylaw 2018-31 Proposed Amendments to Acheson Industrial Area Structure Plan 2014-29
Approval of the Section 11-53-26-W4M Conceptual Scheme
Bylaw 2018-32 Proposed Amendments to Land Use Bylaw 2017-18 - Redistricting Pt. Sec. 11-53-26-W4M

Proposed Motions

1. That Bylaw 2018-31 receive third and final reading.
2. That Council approve the Section 11-53-26-W4M Conceptual Scheme as presented in Attachment 2.
3. That Bylaw 2018-32 receive third and final reading.

A motion was made by Council Member Tracey Melnyk that Bylaw 2018-31 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Council approve the Section 11-53-26-W4M Conceptual Scheme as presented in Attachment 2. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2018-32 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

Attendance

Council Member AnnLisa Jensen, Council Member Darrell Hollands and Council Member John McNab returned to the meeting at 9:12 a.m.

- Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

NEW BUSINESS

Mayor and Council Member Matters

[RFD 19-094](#)

Rural Economic Development Resolution - Federation of Canadian Municipalities

Proposed Motion

That Council sponsor the Federation of Canadian Municipalities - Rural Economic Development Resolution for Federal Government support; and, that

administration be directed to forward the resolution to Federation of Canadian Municipalities (FCM), as presented.

A motion was made by Council Member AnnLisa Jensen that Council sponsor the Federation of Canadian Municipalities - Rural Economic Development Resolution for Federal Government support; and, that Administration be directed to forward the resolution to Federation of Canadian Municipalities, as presented. The motion carried unanimously.

[RFD 19-092](#)

2019 TransAlta Linear Property Assessment Complaint

Proposed Motion

That Council authorize Parkland County to become an intervenor before the Municipal Government Board in relation to the TransAlta Linear Property Assessment Complaint numbered L19/WILS/TRAN-02.

A motion was made by Council Member John McNab that Council authorize Parkland County to become an intervenor before the Municipal Government Board in relation to the TransAlta Linear Property Assessment Complaint numbered L19/WILS/TRAN-02. The motion carried unanimously.

[RFD 19-095](#)

Parkland County and Spruce Grove Annexation Memorandum of Agreement

Proposed Motion

That Council approve the Annexation Memorandum of Agreement with the City of Spruce Grove, as presented.

A motion was made by Council Member Jackie McCuaig that Council approve the Annexation Memorandum of Agreement with the City of Spruce Grove, as presented. The motion carried unanimously.

DELEGATIONS

[App 19-022](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Legislative Matters

[BL 19-013](#)

2019 Tax Rate Bylaw 2019-05

Proposed Motions

1. That Bylaw 2019-05 receive first reading.
2. That Bylaw 2019-05 receive second reading.
3. That Bylaw 2019-05 be presented at this meeting for third reading.
4. That Bylaw 2019-05 receive third and final reading.

A motion was made by Council Member Darrell Hollands that Bylaw 2019-05 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2019-05 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw 2019-05 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2019-05 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

[BL 19-014](#)

2019 Special Tax for the Repair, Maintenance and Upgrading of the Water Supply and Distribution System in the Acheson Industrial Area (Bylaw 2019-06)

Proposed Motions

1. That Bylaw 2019-06 receive first reading.
2. That Bylaw 2019-06 receive second reading.
3. That Bylaw 2019-06 be presented at this meeting for third reading.
4. That Bylaw 2019-06 receive third and final reading.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2019-06 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2019-06 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2019-06 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2019-06 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

Chief Financial Officer

[RFD 19-080](#)

Municipal 2019 Tax Cancellation on Church Manses and Leased Land Minimum Taxes

Proposed Motion

1. That Council cancel the 2019 municipal tax levy against church manses in the amount of \$3,000.70 as per Attachment 1.
2. That Council cancel the 2019 minimum taxes on the lands leased from the Crown to the landowners on roll numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$164.53 as per Attachment 2.
3. That Council cancel the 2019 minimum taxes on roll number 275001 in the amount of \$34.91 as per Attachment 3.

A motion was made by Council Member Tracey Melnyk that Council cancel the 2019 municipal tax levy against church manses in the amount of \$3,000.70 as per Attachment 1. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Council cancel the 2019 minimum taxes on the lands leased from the Crown to the landowners on roll numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$164.53 as per Attachment 2. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Council cancel the 2019 minimum taxes on roll number 275001 in the amount of \$34.91 as per Attachment 3. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Administration be directed to cease cancellation of municipal taxes for church manses effective 2020.

A motion was made by Council Member Phyllis Kobasiuk that the direction to Administration to cease cancellation of municipal taxes for church manses effective 2020 be tabled to the May 14, 2019 Council meeting.

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member Kobasiuk and Council Member McNab

Against: 3 - Council Member McCuaig, Council Member Hollands and Council Member Melnyk

Legislative Matters

[BL 19-009](#)

2019 Off-Site Levy Rates and Annual Report
Approval of Updated Schedules "C" through "G" under Bylaw 2015-07

Proposed Motions

1. That the 2019 Off-Site Levy Annual Report, as presented in Attachment 1, be received for information.
2. That the 2019 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") for Bylaw 2015-07 be approved as presented in Attachment 2.

A motion was made by Council Member Jackie McCuaig that the 2019 Off-Site Levy Annual Report be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that the 2019 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") for Bylaw 2015-07 be approved as presented in Attachment 2. The motion carried unanimously.

DELEGATIONS

[App 19-017](#)

APPOINTMENT - 10:00 a.m.
2018 Audited Financial Statements
(KPMG - John Stelter, Partner, Audit and Taylor Rolheiser, Senior Manager, Audit)

Proposed Motion

That the 2018 Audited Consolidated Financial Statements be approved, as presented.

A motion was made by Council Member Darrell Hollands that the 2018 Audited Consolidated Financial Statements be approved, as presented. The motion carried unanimously.

NEW BUSINESS

COMMUNICATIONS

[COM 19-025](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member Jackie McCuaig reported on the Alberta Seniors Housing & Community Conference and the Spruce Grove and Stony Plain Chambers of Commerce unification.
2. Council Member AnnLisa Jensen reported on the EcoTrust Conference and River Valley Alliance annual general meeting.
3. Council Member Phyllis Kobasiuk reported on the Heritage Agricultural Society, EMRB meeting, Pembina District meeting and River Valley Alliance annual general meeting.
4. Council Member Tracey Melnyk reported on the Alberta Seniors Housing & Community Conference, Parkland County volunteer appreciation dinner and congratulated the provincial elected officials.
5. Council Member John McNab congratulated Shaye MacDougall who will be representing Parkland County at Miss Teen Canada 2019.
6. Council Member Darrell Hollands reported on the TransAlta Tri-Leisure Centre retreat.
7. Mayor Shaigec reported on the Canadian Food & Drink Summit conference and Edmonton Global.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 10:38 a.m.

Mayor

Manager, Legislative Services