



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, March 24, 2015

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:02 a.m.

**Present:** 5 - Council Member AnnLisa Jensen, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

**Absent:** 2 - Council Member Jackie McCuaig and Council Member Darrell Hollands

#### Administration:

Rob McGowan, Interim Chief Administrative Officer  
Ken Van Buul, General Manager, Community Services  
Dave Cross, Manager of Enforcement Services (in part)  
Peter Vana, General Manager, Development Services  
Jennifer McAdam, Supervisor, Legislative & Administrative Services  
Jeff Dyck, Manager, Financial Services (in part)  
Jody Hancock, Manager, Engineering Services (in part)  
Carson Mills, Communications Assistant  
Darlene Bezeau, Municipal Intern  
Helene Sommer, Legislative & Administrative Services (Recording Secretary)

### OPENING PRAYER

Council Member Phyllis Kobasiuk offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member AnnLisa Jensen that the March 24, 2015 agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

[MIN 15-006](#)

Adoption of the March 3, 2015 regular Council meeting minutes

**Proposed Motion(s)**

That the March 3, 2015 regular Council meeting minutes be adopted, as presented.

**A motion was made by Council Member John McNab that the March 3, 2015 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## **BUSINESS ARISING**

### [RFD 15-044](#)

TLC Memorandum of Agreement Amendments

#### **Proposed Motion**

That Council approve the TransAlta Tri Leisure Centre Memorandum of Agreement as presented

**A motion was made by Council Member Phyllis Kobasiuk that Council approve the TransAlta Tri Leisure Centre Memorandum of Agreement be approved, as presented. The motion carried unanimously.**

## **SCHEDULED MATTERS**

### [App 15-018](#)

Public Input - 9:15 a.m. (10 mins.)

Rod Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. Floyd Young came forward with continued concern regarding Animal Control Bylaw No. 2015-09 that will be presented at this meeting to address the matter of barking dogs.

## **BUSINESS ARISING**

### [BL 15-003](#)

Acheson Industrial Area Municipal Development Plan (Bylaw No. 2014-28)

#### **Proposed Motion**

That Bylaw No. 2014-28 receive third and final reading.

**A motion was made by Council Member Tracey Melynk that Acheson Industrial Area Municipal Development Plan Bylaw No. 2014-28 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

### [BL 15-004](#)

Acheson Industrial Area Structure Plan (Bylaw No. 2014-29)

#### **Proposed Motion**

That Bylaw No. 2014-29 receive third and final reading.

**A motion was made by Council Member John McNab that Acheson Industrial Area Structure Plan Bylaw No. 2014-29 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## **NEW BUSINESS**

**Legislative Matters****RFD 15-045**

Request to cancel April 21, 2015 Governance and Priorities Committee meeting, and to schedule a Council meeting on April 21, 2015

**Proposed Motion**

That the April 21, 2015 Governance and Priorities Committee meeting be cancelled, and that a regular Council meeting be scheduled on April 21, 2015.

**A motion was made by Council Member AnnLisa Jensen that the April 21, 2015 Governance and Priorities Committee meeting be cancelled, and that a regular Council meeting be scheduled on April 21, 2015. The motion carried unanimously.**

**BL 15-009**

Animal Control Bylaw No. 2015-09

**Proposed Motion**

That Animal Control Bylaw No. 2015-09 receive first reading.

**A motion was made by Council Member Phyllis Kobasiuk that the Animal Control Bylaw No. 2015-09 receive first reading. The motion carried unanimously.**

**Recess**

Mayor Shaigec recessed the meeting at 9:56 a.m. and reconvened the meeting at 10:06 a.m.

**SCHEDULED MATTERS****App 15-020**

Appointment - 10:00 a.m. (15 mins.)  
Multicultural Heritage Centre  
(Judy Unterschultz, Executive Director)

**Proposed Motion**

That the Multicultural Heritage Centre presentation be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Multicultural Heritage Centre presentation made by Judy Unterschultz be received for information, as presented. The motion was carried unanimously.**

**App 15-010**

Appointment - 10:30 a.m. (15 mins.)  
Hubbles Lake Stewardship Society (HLSS)  
(Jeannette Wright and Jody Kyfiuk)

**Proposed Motion**

That the Hubbles Lake Stewardship Society presentation be received for information, as presented.

A motion was made by Council Member John McNab that the Hubbles Lake Stewardship Society (HLSS) presentation made by Jody Kyfiuk be received for information, as presented. The motion carried unanimously.

## **NEW BUSINESS**

### **Legislative Matters**

#### **BL 15-015**

Off-Site Levy Bylaw No. 2015-07  
(Repeals Bylaw No. 01-2010 and Bylaw No. 2013-03)

#### **Proposed Motions**

1. That the Annual Off-Site Levy Report (2015) be received as information; and
2. That Bylaw No. 2015-07 receive first reading; and
3. That a Public Hearing be scheduled for April 28, 2015 at 11:00 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2015-07.

**A motion was made by Council Member Tracey Melynk that the Annual Off-Site Levy Report (2015) be received for information, as presented. The motion was carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Off-Site Levy Bylaw No. 2015-07 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that a Public Hearing be scheduled on April 21, 2015 at 9:30 a.m in Council Chambers to hear public comment on proposed Bylaw No. 2015-07, as presented. The motion carried unanimously.**

#### **RFD 15-040**

Revised Agricultural and Rural Life Advisory Committee Terms of Reference

#### **Proposed Motion**

That the revised Agricultural and Rural Life Advisory Committee Terms of Reference be approved, as presented.

**A motion was made by John McNab that the revised Agricultural and Rural Life Advisory Committee Terms of Reference be approved, as presented. The motion was carried unanimously.**

### **Corporate Services Matters**

#### **RFD 15-035**

Review of Restricted Surplus Funds

#### **Proposed Motions**

1. That Council approve the changes to the Restricted Surplus funds as presented.
2. That Council approve the changes to the Restrictued Surplus Policy as presented.
3. That Council direct administration to engage a consultant to review the Restricted Surplus held by the County to identify if the existing balances are sufficient, appropriately allocated, and supported by up to date long range plans.

A motion was made by Council Member Phyllis Kobasiuk that Council approve the changes to the Restricted Surplus funds be approved, as presented. The motion carried unanimously.

A motion was made by Council Member John McNab that revised Restricted Surplus Policy C-F105 be approved, as presented. The motion was carried unanimously.

A motion was made by Council Member AnnLisa Jensen that administration be directed to engage a consultant to review the Restricted Surplus held by the County to identify if the existing balances are sufficient, appropriately allocated, and supported by up to date long range plans, as presented. The motion was carried unanimously.

#### [RFD 15-046](#)

Canada-Alberta Building Canada Fund - Small Communities Fund  
Grant Application for Intelligent Communities - Connectivity and Broadband Infrastructure

#### **Proposed Motion**

That Council direct Administration to submit a "Canada-Alberta Building Canada Fund - Small Communities Fund" grant application to assist in funding the Connectivity and Broadband Infrastructure Project.

A motion was made by Council Member Phyllis Kobasiuk that administration be directed to submit a "Canada Alberta Building Canada Fund - Small Communities Fund" grant application to assist in funding the Connectivity and Broadband Infrastructure Project, as presented. The motion carried unanimously.

#### [RFD 15-047](#)

Canada-Alberta Building Canada Fund - Small Communities Fund  
Grant Application for Acheson Storm-Water Outfall Construction

#### **Proposed Motion**

That Council direct Administration to submit a "Canada-Alberta Building Canada Fund - Small Communities Fund" grant application to assist in funding the Acheson Storm-Water Outfall project.

A motion was made by Council Member Tracey Melnyk that administration be directed to submit a Canada - Alberta Building Canada Fund- Small Communities Fund grant application to assist in funding the Acheson Storm - Water Outfall project, as presented. The motion carried unanimously.

### **Infrastructure Services Matters**

There were no Infrastructure Services matters presented at this meeting.

### **Community Services Matters**

There were no Community Services matters presented at this meeting.

### **Development Services Matters**

There were no Development Services matters presented at this meeting.

## COMMUNICATIONS

### COM 15-011

#### AAMDC Contact Newsletters

##### **Proposed Motion**

That the AAMDC Contact Newsletters be received for information, as presented.

**A motion was made by Council Member John McNab that the March 5 and March 11, 2015 AAMDC Contact Newsletters be received for information, as presented.**

### COM 15-012

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information, as following:**

1. Council Member Tracey Melynk reported on the AAMDC Convention, Pembina Agricultural and Recreational Society, and the Evergreens Foundation.
2. Council Member Phyllis Kobasiuk reported on the AAMDC Convention and the Horizon Stage Theatre Advisory Board.
3. Council Member AnnLisa Jensen reported on the Environmental Advisory Committee, her attendance at the Leduc Prayer Breakfast, the Stony Plain Public Library Gala, Multicultural retirement event, and an event in Red Deer where Parkland County and the Town of Stony Plain were awarded the Minister of Transportation Award of Excellence for Innovation.
4. Council Member John McNab reported on the Pioneer Museum Senior Remembrance Day tour, Alberta Power Line Update, Elected Officials education program, Keephills School closure forums, Presidents Forum for the committee associations, Growing Rural Tourism Conference.
5. Mayor Shaigec reported on the Capital Region Board.

The motion carried unanimously.

## **IN-CAMERA SESSION**

There were no In-Camera items presented at this meeting.

## **CLOSE OF MEETING**

Mayor Rod Shaigec closed the meeting at 11:42 a.m.

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**Mayor**

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**Manager, Legislative & Administrative Services**