

Boards & Committees





Stewardship of Boards & Committees

- Ensures that boards and committees are producing value for Council
- Promote accountability, transparency, and public trust
- Clear structure and oversight reduce governance risk



Board & Committee Framework Modernization

Framework Modernization Goals

The framework standardizes board and committee operations to improve clarity, accountability, and continuity.

Aligned Purpose

Ensure that boards and committees are aligned with Council's strategic direction to ensure purposeful and coordinated work.

Transparent Participation & Reporting

Clear recruitment, onboarding, and reporting processes enhance transparency for members and the public.

Governance and Administration Balance

Legislative & Legal Services manages board and committee workflows while Directors provide expertise, improving efficiency and decision-making.



Standardized Board & Committee Lifecycle

Lifecycle Initiation

Work begins with identifying concepts or initiatives from approved workplans or emerging items.

Discovery and Clarification

Scope, timing, roles, and stakeholders are defined to distinguish clear direction.

Administrative Preparation

Agenda planning, material development, scheduling, and coordination ensure timely and complete information are provided to boards and committees.

Meeting Execution and Follow-up

Meetings are held with clear next steps and action item identification.

Maintenance and Continuation

Lifecycle concludes with workplan updates, forward planning, and completion of assigned actions for ongoing efficiency.



Questions?

