



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Deputy Mayor John McNab*  
*Council Member Sally Kucher Johnson*  
*Council Member Jason Doucette*  
*Council Member Ben Jespersen*  
*Council Member Corey Kyle*  
*Council Member Kristine Olson*

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Tuesday, May 12, 2026

9:00 AM

Council Chambers

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#### CALL TO ORDER (MAYOR)

- Present:** 5 - Mayor Rod Shaigec, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab
- Absent:** 1 - Council Member Sally Kucher Johnson
- Virtual:** 1 - Council Member Jason Doucette

#### Administration:

Laura Swain, Chief Administrative Officer  
Jeff Dyck, Chief Operating Officer  
Trent Tompkins, General Manager, Operations Services  
Jeff Chase, General Manager, Community & Development Services  
Justin Young, Director, Planning & Development Services (In-part)  
Natsha De Sandi, Manager, Planning Coordination, Planning & Development Services (In-part)  
Roya Karimi-Boushehri, Planner I, Planning Coordination, Planning & Development Services (In-part)  
Robert Malchow, Acting Fire Chief, Fire Services (In-part)  
Sean Cunningham, Deputy Fire Chief, Fire Services (In-part)  
Krista Skinner, Lieutenant, Fire Services (In-part)  
Brandon Sidhu, Director, Community Services (In-part)  
Dan Santucci, Project Management Coordinator, Strategic Growth (In-part)  
Olu Ajayi, Senior Business Partner, Financial Reporting & Operations, Finance (In-part)  
Katelyn Palmer, Acting Manager, Financial Reporting & Operations, Finance (In-part)  
Stephanie Harris, Legal Services Coordinator, Legislative & Legal Services (In-part)  
Lois Tyerman, Director, Governance & Engagement  
Odessa Bartel, Manager, Legislative & Legal Services  
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

## INSPIRATIONAL REFLECTION

Council Member Olson offered a short inspirational reflection about agriculture being the foundation of our society.

## ADOPTION OF AGENDA (MAYOR)

[RFD 26-120](#)

Adoption of the May 12, 2026 Council Meeting Agenda

### Proposed Motion

That the May 12, 2026 Council Meeting Agenda be adopted, as presented.

A motion was made by Council Member Doucette that the May 12, 2026 Council meeting agenda be adopted, as presented.

The motion carried unanimously.

## CONSENT AGENDA (MAYOR)

[RFD 26-117](#)

Consent Agenda

### Proposed Motion

That the recommendations contained in the following reports be approved:

- Item 4.1 - Adoption of the April 14, 2026 Council Meeting Minutes
- Item 4.2 - Adoption of the April 27, 2026 Special Council Meeting Minutes
- Item 7.A.3 - Whistleblower Policy C-HR30
- Item 7.B.4 - Public Member Appointment to the Agricultural Services Board
- Item 8.1 - Federation of Canadian Municipalities Update
- Item 8.2 - Rural Municipalities of Alberta Newsletter Update

Administration presented the Consent Agenda.

A motion was made by Council Member Jespersen that the recommendations contained in the following reports be approved:

- Item 4.1 - Adoption of the April 14, 2026 Council Meeting Minutes
- Item 4.2 - Adoption of the April 27, 2026 Special Council Meeting Minutes
- Item 7.A.3 - Whistleblower Policy C-HR30
- Item 7.B.4 - Public Member Appointment to the Agricultural Services Board
- Item 8.1 - Federation of Canadian Municipalities Update
- Item 8.2 - Rural Municipalities of Alberta Newsletter Update

The motion carried unanimously.

## ADOPTION OF MINUTES (MAYOR)

[MIN 26-019](#)

Adoption of the April 14, 2026 Council Meeting Minutes

### Proposed Motion

That the April 14, 2026 Council Meeting Minutes be adopted, as presented.

The following motion was approved on Consent Agenda:

That the April 14, 2026 Council Meeting Minutes be adopted, as presented.

[MIN 26-023](#)

Adoption of the April 27, 2026 Special Council Meeting Minutes

**Proposed Motion**

That the April 27, 2026 Special Council Meeting Minutes be adopted, as presented.

The following motion was approved on Consent Agenda:

That the April 27, 2026 Special Council Meeting Minutes be adopted, as presented.

**NEW BUSINESS**

**Mayor and Council Member Matters**

[POL 26-001](#)

Whistleblower Policy C-HR30

**Proposed Motion**

That the proposed revisions to Whistleblower Policy C-HR30 be approved, as presented.

The following motion was approved on Consent Agenda:

That the proposed revisions to the Whistleblower Policy C-HR30 be approved, as presented.

**Legislative Matters**

[RFD 26-104](#)

Public Member Appointments to the Agricultural Services Board

**Proposed Motion**

That Council approve the appointment of public members to the Agricultural Services Board as follows:

2 Year Term

- Chett Wild
- Martin Leyenhorst
- Kendra Kozdroski

3 Year Term

- Scott Jespersen
- Mark Olson

The following motion was approved on Consent Agenda:

That Council approve the appointment of public members to the Agricultural Services Board as follows:

2 Year Term  
Chett Wild  
Martin Leyenhorst  
Kendra Kozdroski

3 Year Term  
Scott Jespersen  
Mark Olson

## COMMUNICATIONS

[COM 26-014](#) Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

The following motion was approved on Consent Agenda:

That the Federation of Canadian Municipalities update be received for information, as presented.

[COM 26-015](#) Rural Municipalities of Alberta Newsletter Update

**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

The following motion was approved on Consent Agenda:

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

## CELEBRATING SUCCESSES

Laura Swain celebrated success that the Range Road 10 wildfire has been fully extinguished, and highlighted a joint investment of the Whitemud Drive Improvement Project with the Government of Alberta, City of Edmonton, and Enoch Cree Nation.

## DELEGATIONS

[App 26-035](#) 9:05 a.m. - Public Input

Mayor Shaigec asked the gallery if there were any matters that the public wishes to bring to the attention of Parkland County.

No one came forward.

## NEW BUSINESS

### Mayor and Council Member Matters

[RFD 26-103](#)

## Biophysical Assessment Policy Requirements

**Proposed Motion**

That administration be directed to provide an overview of the Biophysical Assessment Policy, including any related policies, directives or bylaws; and to present options to reduce or waive biophysical assessment requirements for individual residential landowners and agricultural parcels eligible for subdividing under the Land Use Bylaw with a report back to Council no later than July 14, 2026.

**A motion was made by Council Member Kyle that administration be directed to provide an overview of the Biophysical Assessment Policy, including any related policies, directives or bylaws; and to present options to reduce or waive biophysical assessment requirements for individual residential landowners and agricultural parcels eligible for subdividing under the Land Use Bylaw with a report back to Council no later than July 14, 2026.**

With unanimous consent of Council, Council Member Kyle amended the original motion to read that administration be directed to provide an overview of the Biophysical Assessment Policy, including any related policies, directives or bylaws; and to present options to reduce or waive biophysical assessment requirements for landowners with a report back to Council no later than July 14, 2026.

The motion carried unanimously.

Mayor Shaigec handed the Chair to Deputy Mayor McNab at 9:15 a.m.

[RFD 26-114](#)

## Feasibility Study: Redevelopment of the Former Whitewood Mine Lands

**Proposed Motion**

That Council direct Administration to undertake a comprehensive feasibility study for the redevelopment of the former Whitewood Mine lands as a four-season destination resort. The feasibility study shall evaluate tourism, economic, environmental, and partnership opportunities, including potential governance and ownership models such as municipal, private, and public-private partnerships, as well as opportunities for collaboration with Indigenous communities. Further, that Administration report back to Council with findings, recommendations, and proposed next steps no later than June 9, 2026.

**A motion was made by Council Member McNab that Council direct Administration to undertake a comprehensive feasibility study for the redevelopment of the former Whitewood Mine lands as a four-season destination resort. The feasibility study shall evaluate tourism, economic, environmental, and partnership opportunities, including potential governance and ownership models such as municipal, private, and public-private partnerships, as well as opportunities for collaboration with indigenous communities. Further, that Administration report back to Council with findings, recommendations, and proposed next steps no later than June 9, 2026.**

Deputy Mayor McNab returned the Chair to Mayor Shaigec at 9:31a.m.

Mayor Shaigec, deferred further discussion of the Redevelopment Whitewood Mind Lands to a time later in this meeting, in order to move to the Public Hearing scheduled for 9:30 a.m.

### **Legislative Matters**

#### **[BL 26-025](#)**

9:30 a.m. Public Hearing - Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amendment - Land Use Bylaw 2025-12

#### **Proposed Motions**

1. That Bylaw 2026-18 receive first reading.
2. That Bylaw 2026-18 receive second reading.
3. That Bylaw 2026-18 be presented at this meeting for third reading.
4. That Bylaw 2026-18 receive third reading.

Mayor Shaigec called the Public Hearing to order at 9:31 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amendment - Land Use Bylaw 2025-12, and outlined how the Public Hearing would proceed.

Administration presented information on proposed Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amendment - Land Use Bylaw 2025-12.

### **RECESS**

Mayor Shaigec recessed the meeting at 9:54 a.m., and reconvened the meeting at 9:58 a.m.

### **NEW BUSINESS**

#### **Legislative Matters**

#### **[BL 26-025](#)**

9:30 a.m. Public Hearing - Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amendment - Land Use Bylaw 2025-12

#### **Proposed Motions**

1. That Bylaw 2026-18 receive first reading.
2. That Bylaw 2026-18 receive second reading.
3. That Bylaw 2026-18 be presented at this meeting for third reading.
4. That Bylaw 2026-18 receive third reading.

Applicant presented information on proposed Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amendment - Land Use Bylaw 2025-12.

Written submissions were received and form part of the agenda package, as follows:

1. Dave Onishenko, spoke in support of Bylaw 2026-18.

Verbal Submissions were made by:

1. Dave Onishenko, spoke in support of Bylaw 2026-18.
2. Janet Kamelchuk, spoke in opposition of Bylaw 2026-18.
3. Winston Childs, spoke in opposition of Bylaw 2026-18.
4. Elly Onyschuk, spoke in opposition of Bylaw 2026-18.
5. Rick MacPhee, spoke in support of Bylaw 2026-18.
6. Paul Casperes, spoke in support of Bylaw 2026-18.
7. Elly Onyschuk, spoke a second time in opposition of Bylaw 2026-18.

Mayor Shaigec closed the Public Hearing at 10:47 a.m.

A motion was made by Council Member Olson that Bylaw 2026-18 receive first reading.

The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2026-18 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Jespersen that Bylaw 2026-18 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Kyle that Bylaw 2026-18 receive third reading.

The motion carried.

For: 5 - Mayor Shaigec, Council Member Jespersen, Council Member Kyle, Council Member Olson and Council Member McNab

Against: 1 - Council Member Doucette

Away: 1 - Council Member Kucher Johnson

## RECESS

Mayor Shaigec recessed the meeting at 10:51 a.m., and reconvened the meeting at 11:00 a.m.

## NEW BUSINESS

### Community & Development Services

#### [RFD 26-089](#)

Fire Services - SCBA Decontamination Washer

Proposed Motion

That Council approve \$183,000 for the purchase and installation of SCBA and Equipment Decontamination Washers in the Acheson, West Central, and Tomahawk Fire Stations, funded from Future Capital Restricted Surplus.

**Robert Malchow, Sean Cunningham and Krista Skinner presented the Fire Services - SCBA Decontamination Washer presentation.**

A motion was made by Council Member Olson that Council approve \$183,000 for the purchase and installation of SCBA and Equipment Decontamination Washers in the Acheson, West Central, and Tomahawk Fire Stations, funded from Future Capital Restricted Surplus.

The motion carried unanimously.

Mayor Shaigec handed the Chair to Deputy Mayor McNab at 11:13 a.m.

### **Mayor and Council Member Matters**

#### **[RFD 26-114](#)**

Feasibility Study: Redevelopment of the Former Whitewood Mine Lands

##### **Proposed Motion**

That Council direct Administration to undertake a comprehensive feasibility study for the redevelopment of the former Whitewood Mine lands as a four-season destination resort. The feasibility study shall evaluate tourism, economic, environmental, and partnership opportunities, including potential governance and ownership models such as municipal, private, and public-private partnerships, as well as opportunities for collaboration with Indigenous communities. Further, that Administration report back to Council with findings, recommendations, and proposed next steps no later than June 9, 2026.

A motion was made by Council Member Mayor Shaigec to withdraw the original motion made by Council Member McNab.

The motion carried unanimously.

A motion was made by Council Member Mayor Shaigec that Council direct administration to draft a scope for a feasibility study for the Whitewood mine lands specifically considering a four-season destination resort. The feasibility study shall evaluate tourism, economic, and environmental impacts. The study will also consider partnership models including municipal, private, and public-private partnership, as well as opportunities for collaboration with Indigenous communities,

And further, that administration review funding options including grant opportunities for the Whitewood mine lands feasibility study and report back to Council by June 23, 2026.

The motion carried unanimously.

Deputy Mayor McNab handed the Chair to Mayor Shaigec at 11:16 a.m.

### **Community & Development Services**

#### **[RFD 26-109](#)**

Wabamun Library Relocation and Retrofit Project

##### **Proposed Motions**

1. That Council receive the Wabamun Library and Retrofit Project report for

information, as presented.

2. That Council approve \$150,000 for the detailed design of the Wabamun Library and the conceptual design of the Community Hub, to be funded from Future Capital Restricted Surplus.

**Brandon Sidhu and Dan Santucci presented the Wabamun Library Relocation and Retrofit Project presentation.**

**A motion was made by Council Member Olson that Council receive the Wabamun Library and Retrofit Project report for information, as presented.**

**The motion carried unanimously.**

**A motion was made by Council Member McNab that Council approve \$150,000 for the detailed design of the Wabamun Library and the conceptual design, to be funded from Future Capital Restricted Surplus.**

## **RECESS**

**Mayor Shaigec recessed the meeting at 11:41 a.m., and reconvened the meeting at 11:52 a.m.**

## **NEW BUSINESS**

### **Community & Development Services**

#### **[RFD 26-109](#)**

Wabamun Library Relocation and Retrofit Project

#### **Proposed Motions**

1. That Council receive the Wabamun Library and Retrofit Project report for information, as presented.
2. That Council approve \$150,000 for the detailed design of the Wabamun Library and the conceptual design of the Community Hub, to be funded from Future Capital Restricted Surplus.

**A motion was made by Council Member McNab to withdraw his original motion.**

**The motion carried unanimously.**

**A motion was made by Council Member McNab that Council direct administration to review potential locations for the Wabamun Library relocation prior to proceeding with the detailed design of the Wabamun Library and conceptual design of the Community Hub, by May 26 2026.**

**The motion carried.**

**For: 3 - Mayor Shaigec, Council Member Jespersen and Council Member McNab**

**Against: 2 - Council Member Kyle and Council Member Olson**

**Away: 1 - Council Member Kucher Johnson**

**A motion was made by Council Member McNab that Council approve \$150,000**

for the detailed design of the Wabamun Library and the conceptual design of the Community Hub, to be funded from Future Capital Restricted Surplus.

The motion carried unanimously.

## **Legislative Matters**

### **BL 26-024**

Bylaw 2026-19 - Records Management

#### **Proposed Motions**

1. That Bylaw 2026-19 receive first reading.
2. That Bylaw 2026-19 receive second reading.
3. That Bylaw 2026-19 be presented at this meeting for third reading.
4. That Bylaw 2026-19 receive third and final reading.

**Stephanie Harris presented Bylaw 2026-19 - Records Management.**

**A motion was made by Council Member Kyle that Bylaw 2026-19 receive first reading.**

The motion carried unanimously.

**A motion was made by Council Member Olson that Bylaw 2026-19 receive second reading.**

The motion carried unanimously.

**A motion was made by Council Member McNab that Bylaw 2026-19 be presented at this meeting for third reading.**

The motion carried unanimously.

**A motion was made by Council Member Jespersen that Bylaw 2026-19 receive third and final reading.**

The motion carried unanimously.

### **POL 26-002**

Policy C-459 - Protection of Privacy

#### **Proposed Motion**

That Policy C-459 - Protection of Privacy be approved, as presented.

**Stephanie Harris presented Policy C-459 - Protection of Privacy.**

**A motion was made by Council Member Kyle that Policy C-459 – Protection of Privacy be approved, as presented.**

**Mayor Shaigec read in a proposed definition for the term “Breach” as follows:**

**Breach – includes the loss of unauthorized access to or unauthorized disclosure of personal information.**

**Mayor Shaigec moved an amending motion that Policy C-459 – Protection of Privacy be approved with the amendment of the addition of the defined term**

“Breach”.

The motion carried unanimously.

The Chair called on the original motion made by Council Member Kyle that Policy C-459 – Protection of Privacy be approved, as amended.

The motion carried unanimously.

[BL 26-027](#)

Bylaw 2026-21 - Walker Lake Water Loop Debenture Refinancing

**Proposed Motions**

1. That Bylaw 2026-21 receive first reading.
2. That Bylaw 2026-21 receive second reading.
3. That Bylaw 2026-21 be presented at this meeting for third reading.
4. That Bylaw 2026-21 receive third and final reading.

Katelyn Plamer and Olu Ajayi presented Bylaw 2026-21 - Walker Lake Water Loop Debenture Refinancing.

A motion was made by Council Member Olson that Bylaw 2026-21 receive first reading.

The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2026-21 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Jespersen that Bylaw 2026-21 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Kyle that Bylaw 2026-21 receive third and final reading.

The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 12:11 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Manager, Legislative Services

Unadopted