



**Community Association  
Sustainability Fund - MAJOR  
2014 Grant Application**

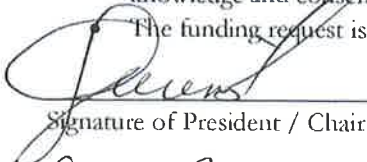

Registered Name of Association: Tomahawk & District Sports & Agra Society  
Alberta Registry Number: 131086548RT0001 Date of Incorporation: 09/20/1990  
Primary Mailing Address for Community Association: Box 208  
Tomahawk, Alberta T0E 2H0

**DECLARATION OF OFFICERS**

In making this application, we, the undersigned Officers of the applicant, hereby represent to Parkland County and declare that, to the best of our knowledge and belief,

- The information provided is truthful and accurate, and
- The application is made on behalf of the organization name on page one with the Officer's full knowledge and consent and

The funding request is for \$ 30,175.00

 Signature of President / Chair	<u>Wilma Van Beerssen</u> Print Name	<u>President</u> Title	<u>July 13, 2014</u> Date
 Signature of Second Officer / Director	<u>Cindy Tuerson</u> Print Name	<u>Secretary</u> Title	<u>July 13/2014</u> Date

**GRANT APPLICATION CONTACT**

Primary Contact

Name: Jocelyn Beattie Position: Board Member/Fundraiser Chair  
Mailing Address: Box 208 City: Tomahawk Postal Code: T0E 2H0  
Phone #: (780) 898-2422 Fax: \_\_\_\_\_ Email: admin@baselinegroup.ca

Alternate Contact

Name: Melissa Strocher Position: Board Member/Fundraiser Chair  
Mailing Address: Box 208 City: Tomahawk Postal Code: T0E 2H0  
Phone #: (780) 898-6579 Fax: \_\_\_\_\_ Email: m\_nichols47@hotmail.com

**DEADLINE FOR APPLICATION: June 15, December 15**

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.



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**BUDGET**

**PROJECT** Playground Ground Covering Removal and Installation

PROJECT REVENUE							
Requested Grant Amount	\$ 30,175.00	Maximum Parkland County grant request cannot exceed 50% of the total project					
Cash Contributions	\$ 27,075.00	Please attach a detailed list of cash contributions, donated in-kind and other grant funding.					
Donated in-kind	\$ 2600.00						
Other grant funding	\$ 500.00						
<b>TOTAL REVENUE</b>	<b>\$ 60,350.00</b>						
CASH EXPENSES				DONATED IN-KIND			
Item description	Quotes/ Source of Estimate	Cash Cost (A)	Unskilled (B)	Skilled (C)	Equipment(D)	Materials (E)	
Removal of equipment	TNT Weiss Welding	750.00					
Removal of ground covering	TNT Weiss Welding	250.00					
Concrete	Valley Concrete	3500.00					
Ground covering	Anderson Sand & Gravel	3500.00					
Playground Equipment	Blue Imp.	38,000.00					
Accessory Equipment	Blue Imp.	4000.00					
Grounds Accessories	Blue Imp.	3500.00					
Surveying Costs	Baseline Geomatics	300.00					
Tradesman Wages	TNT Weiss Welding	1200.00					
Volunteers	Tomahawk Ag Society		600.00				
Trucking	Nelson Bros Oilfield Serv				1500.00		
Line Locating	Dakota Line Locating			200.00			
Machine Operator	TNT Weiss Welding			300.00			
Applicable Taxes		2750.00					
<b>Subtotals</b>		<b>57,750.00</b>	<b>600.00</b>	<b>500</b>	<b>1500</b>	<b>0</b>	



**TOTAL PROJECT COSTS = \$ 60,350.00 (SUM OF A, B, C, D & E)**

This figure must equal TOTAL REVENUE above

- A Include quotes. If not included, indicate the source of estimates
- B Unskilled labour up to maximum of \$15/hr.
- C Skilled labour up to a maximum of \$30/hr. (certified tradesman,
- D Equipment up to a maximum of \$60/hr. for heavy duty equipment and operator
- E Materials donated at fair market value



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<b>PROJECT INFORMATION</b>	
<b>Proposed Project:</b>	Playground Removal & Installation of New
<b>Type of Project</b>	<input checked="" type="radio"/> Replacement <input type="radio"/> New development <input type="radio"/> Renovation
<b>Construction Start/Completion Dates:</b>	August 2014 start and completion of September 2015
<b>Total Proposed Project Costs:</b>	\$7,476.19 plus tax
<b>Total Funding secured to date:</b>	\$11,546.66
<b>Attachment Checklist</b>	<ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Program Statement (samples and assistance available through Community Development Co-Ordinator)</li><li><input checked="" type="checkbox"/> Site or Design Plan</li><li><input checked="" type="checkbox"/> Project Financials</li><li><input type="checkbox"/> Public Information Plan (new developments)</li><li><input checked="" type="checkbox"/> Needs Assessment Summary</li><li><input checked="" type="checkbox"/> Permissions required by Parkland County - PARKLAND HAS COPY OF THIS</li><li><input checked="" type="checkbox"/> Copies of Community Association motions approving funding for the project</li><li><input checked="" type="checkbox"/> If planning to use Gaming funds (bingo, casino, raffle as funding for project), attach approval letter from AGLC</li></ul>
<b>Signatures for Support of Funding Application</b>	<div style="display: flex; justify-content: space-between;"><div> Community Development Coordinator</div><div> Manager Community &amp; Protective Services</div></div> <div style="display: flex; justify-content: space-between;"><div>date: Aug 11/14</div><div>date: Aug 11/14</div></div>

**Schedule of Cash Contributions, donated in-kind and other grant funding**

Cash contributions as listed on app (see side note)	27,075.00	Cash contributions collected to date are \$11,546.66; However we are working on a two year plan for raising funds for this project. We have planned a large fundraiser (Oktoberfest supper and silent auction) for the fall, and as you can see by the attached Schedule A, there are many companies who have yet to respond to our fundraising requests. As well as we have some promised donations not received yet. We are confident in our fundraising and that we will be able to reach this. There are also another few small fundraisers planned for this project in early 2015 including a bottle drive, and garage sale.
Actual cash contributions received to date*	11,046.66	
Other grant funding received to date*	500.000	
Donated in-kind **	2600.00	

\* as per attached schedule A

**In-kind Donations \*\***

Volunteers-Tomahawk Ag Society	600.00
Trucking- Nelson Bros Oilfield Service Ltd.	1500.00
Line Locating- Dakota Line Locating	200.00
Machine Operator- TNT Weiss Welding	300.00



## Program Statement

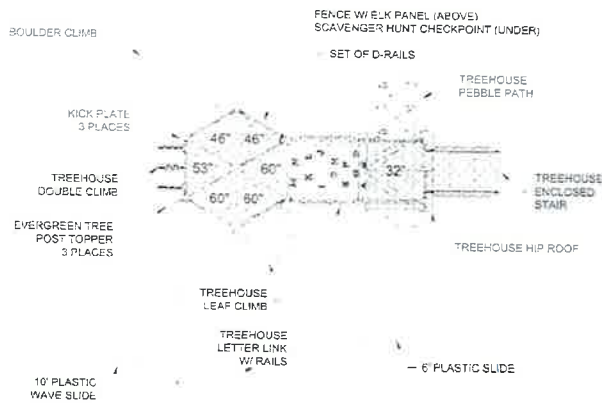
<b>Project</b>	Playground / Ground Covering Removal and Installation
<b>Title</b>	Tomahawk Sport & Agra Society Playground Replacement
<b>Introduction</b>	The Tomahawk & District Sports and Agra Society (Lessee) are seeking permission from Parkland County (Leaser) in order to remove and install <b>Playground Equipment &amp; Surface Covering</b> on the facilities grounds, which meets government regulations, as the existing Playground does not meet today's codes.
<b>The Project</b>	The proposed project vision is that the membership would like to go with a company from Edmonton named Blue IMP to supply the Playground Equipment. The membership has not decided on what ground covering company to use, as there are many choices, and they all vary in costs. The objectives of the project are to build a new playground that meets the regulations, as well as to be able to facilitate families that visit the grounds for functions throughout the spring and summer months. Approximate demolition date would be Summer of 2014 or sooner (depending on Municipal Approval) and approximate finish date would be September of 2015.
<b>The Project Justification</b>	The existing playground and ground covering no longer meets CSA regulatory codes.
<b>Program Requirements</b>	<ol style="list-style-type: none"> <li>1) Development Permit Approval for demolition and construction from Municipality</li> <li>2) Removal of existing playground</li> <li>3) Surveying, for new Playground</li> <li>4) Addition of new ground covering</li> <li>5) Construction of new Playground Equipment</li> </ol>
<b>Site Factors/ Considerations</b>	The site has a playground on it currently. The land is level, and mainly clay and loam based. Before any dig, Line Locators would be called to locate any utilities present or not present, as there is power in the vicinity. As well as line locate to sweep for any other lines that may be buried.
<b>Financial Resources</b>	Tomahawk & District Sports & Agra Society will be paying for the project, but is reliant on the approval of grants, and fundraising to complete this project. Although the Society has had some donations made for the playground already, we will be applying for grants through the Government (CFEP), and Penn West. The Society will be putting on two fundraisers this year for this project, and will likely bring in a third of the monies needed, based on past fundraisers. The society is also looking for corporate sponsorship. There will also be monies allocated from a Pull Ticket Account to go towards the capital project as well. There are monies in the account to pay for any extra costs that do not get covered.
<b>Approvals Required</b>	The Tomahawk & District Sports & Agra Society (Lessee) requires approval from Parkland County (Owners) in order to begin this project. The Tomahawk Society board has given approval for this project to go ahead on the basis that we receive approval for a grant that would cover approximately half the cost.

<b>Community Organization Requirements</b>	The playground will be added to the insurable items on the grounds; however there is an annual budget of \$1000.00 for any small parts or uninsurable parts of the playground. The maintenance of the surface covering will be completed by the grounds keeper, as well as by volunteers.
<b>Implementation Responsibilities</b>	The development and construction of the project will be overseen by the Company BLUE IMP. They will be there to help make sure everything is being installed correctly; however there will be unskilled laborers working. We will be hiring Baseline Geomatics to survey the property to ensure that the playground is going where it has been approved by the Municipality, as well as a line locating before any digging. The contact information for BLUE IMP is: Jordan Keith, 780-481-8440, <a href="mailto:jordankeith@shaw.ca">jordankeith@shaw.ca</a> . Baseline Geomatics Group Ltd contact is Jocelyn Goertz-Beattie at 780-542-5252 or <a href="mailto:admin@baselinegroup.com">admin@baselinegroup.com</a> . Parkland County is always welcome to have a role in the project if they so choose;
<b>Proposed Schedule</b>	Approximate demolition date would be Summer of 2014 or sooner (depending on Municipal Approval) and approximate finish date would be September of 2015 or sooner.
<b>Committee members</b>	Jocelyn K Goertz-Beattie - 780-898-2422  Melissa Strocher - 780-898-6579
<b>List of Attachments</b>	Needs Assessment (ATTACHED), Letters of Support (ATTACHED), Diagrams (ATTACHED), Plans (ATTACHED), Maps (ATTACHED), Budget (ATTACHED ON NEEDS ASSESSMENT), Photos (ATTACHED)!





## EXAMPLE OF PROPOSED FUTURE PLAYGROUND



S14-04

Recommended Ages: 2-12

Area Required: 10.7m x 9.9m (35' x 33')

**\$24,358** ImpPlay Format

*Ask about upgrading to ultra-durable stainless steel slides.*

## Outdoor Adventure

It's back to nature with this outdoorsy structure featuring our new Boulder Climb. Wood-look slats and evergreen toppers complete this naturescape.



## Crossroads

This compact circuit provides upper body action. A great addition to Outdoor

Redi

Bratti

ield

ham

ring

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## **NEEDS ASSESSMENT FOR TOMAHAWK AGRA SOCIETY - PLAYGROUND**

- 1) How many people in the community would a playground that is for ages 2 – 12 benefit?  
**The Tomahawk & immediate area has over 100 children that range from ages 2 to 12. Therefore it would be beneficial for many families, and would have a public place to go and have and spend time as a family.**
- 2) How many people would a new playground benefit in surrounding communities?  
**As there are many communities surrounding the Hamlet of Tomahawk, and there are many functions, including baseball tournaments, weddings, and family reunions that are held at the facility, the board believes it would impact thousands of people if there was a playground that was CSA approved, and met all the qualifications.**
- 3) What is the consensus from the board and community on what they would like to see in the playground?
  - **A playground that is good for as big of a range of ages as possible. Blue Imp offers Playground equipment good for ages 2 to 12.**
  - **A swing was a large portion of the votes, as they feel that everyone enjoys a swing, regardless of age.**
  - **Benches or Tables to surround the Playground for the families**
  - **Complimenting Playground Accessories – i.e. Bouncy horse, or monkey bar**
  - **Grounds accessories – i.e. trash cans, bike racks.**
- 4) What is the budget for the new Playground?  
**The board has approved a budget for a new playground at \$55,000.00 plus all applicable taxes and surcharges; however they have approved it on the basis that the committee needs to raise get grants or raise more than \$27,500.00. The committee as well as the board have hopes to receive grants, have fundraisers, and receive corporate sponsorship to collect all monies required.**
- 5) How will the community raise money?
  - **GRANTS - The committee has already applied for one grant from Penn West, and will be applying for the CFEP grant once we receive approval from the Municipality to develop.**
  - **FUNDRAISERS – The committee has planned two fundraisers for the year of 2014. The first being a Talent Showcase for the community and surrounding areas, and the second being an OKTOBERFEST dinner and silent auction. They are also looking at having a Show & Shine, and community bottle drive.**

- 6) What are the goals - (Timelines, Volunteer Support etc.)?
- The goal of this project is to bring back the sense of community to the public who use this facility. The Board would like to see more families at the facility to enjoy what the Community Center has to offer. We feel that this new playground will also get people involved in the demolition and installation which may otherwise not be involved. We are trying to show the community what the Tomahawk & District Sports Agra Center is all about. We hope to get at a minimum for the removal, and installation process, of at least 25 volunteers.
  - The timeline for this project is to start once we receive approval from Parkland County to demolish and restructure, and rebuild the playground. We are hoping to have approval by mid-summer of 2014, and have the job completed by September of 2015. We plan to demolish and remove the existing playground and ground covering this year, and purchase the new equipment and ground covering for early next spring, to have installation completed for September 2015 or earlier.

- [illegible]

IN KIND OF \$2600.<sup>00</sup> HAVE NOT  
BEEN INCLUDED IN THIS TOTAL.

Tomahawk Sports & District Ag Society Meeting Special Meeting Minutes

May 27, 2014 at 7:00 p.m.

Members Present: Laurie Schadeck, Kathy Strocher, Jocelyn Goertz-Beattie, Melissa Strocher, Kara Andre, Donna Lemke, Cindy Iverson, Maria Androschuk, Wilma Van Geerenstein-Bell, Shelly Ryberg, June Leach, Joyce Goerz, Wilf Goerz

Meeting called to order at 7:05 p.m.

Playground

Wilma Van Geerenstein-Bell asked Melissa Strocher and Jocelyn Goertz-Beattie to come forward and open the discussion.

The existing playground failed the inspection, and must be removed. It will cost approximately \$1000.00 to have it removed.

A development permit and program statement has been submitted for the new playground.

A needs assessment has been done. We would need a double swing set, benches, tables, actual playground, a couple of springy rides, plus ground accessories. (trash cans, bike rack) and some type of base such as pea gravel or sand, etc.

Grant applications will be submitted and applied for. So far there have been 4 submitted. PennWest (declined), ConocoPhillips (\$500.00), TransAlta (possible \$4000.00), Fortis (up to \$2000.00). The CFEP grant will be applied for once all information is returned from Parkland County. Also a Sustainability Grant application will be submitted to Parkland County.


\$7775.00 has been raised to date from a letter writing campaign plus community donations. Some contributors to date are:


Baseline, Hayduk, Lindale Trucking, Lewcam, Tomahawk Bingo, Community donations, United Truck (silent auction item).

There will be a community fundraiser "Oktoberfest" taking place October 4, 2014. It will be a licensed event with a supper and silent auction. Tickets are available from Melissa, Wilma, June, Joyce, Desiree Janzen and Anita Berger.

Jocelyn and Melissa would like to raise \$57,000.00 to construct the new playground. Cindy Iverson moved to spend up to \$27,500.00 on the new playground only if we are unable to fundraise the amount requested. Shelly Ryberg seconded. A secret ballot was completed. 100% of the members present and eligible to vote voted yes. Motion Carried.

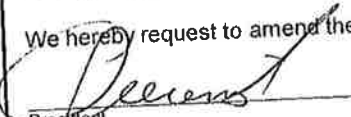
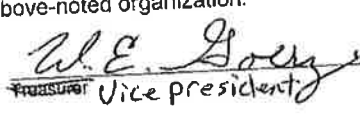
ADJOURNMENT- 7:30 p.m.

  
Wilma Van Geerenstein / President

  
Cindy Iverson / Secretary.

## REQUEST TO AMEND USE OF GAMING PROCEEDS

This form may be used to submit a request to amend an organization's currently approved use of gaming proceeds. Prior approval must be obtained before disbursement of funds. All amendments must be signed by two executive members of the organization and include any required support documentation or completed forms.

<b>Application Date Completed:</b> <u>14/7/9</u>	<b>AGLC ID #:</b> <u>14890</u>
<b>ORGANIZATION NAME:</b> <i>(as it appears on the Certificate of Incorporation)</i> <u>Tomahawk District + Sport + Agra Society</u>	
We hereby request to amend the use of gaming proceeds for the above-noted organization.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">             President  <u>Wilma Van Geerenstein</u>  <small>Print Name</small> </div> <div style="width: 45%;">             Treasurer Vice president  <u>WILFRED GOETZ</u>  <small>Print Name</small> </div> </div>	

☒ **Grant Funding**  
 Please identify if the organization has received grant funding in support of operational, program or project expenses. ☒ Yes ☐ No  
 If yes, please describe the grant received (e.g., CFEP, CIP, Municipal, etc.), the amount and date received, and the purpose of the grant funds:  
Tomahawk District + Sport + Agra Society  
Playground equipment.

### Section 1

The following Use of Proceeds categories do not require the submission of additional detail supporting the proposed use of funds. It is the organization's responsibility to ensure the disbursement of gaming funds is in accordance with the applicable AGLC Charitable Gaming Policy.

- ☐ **Accounting Fees/Gaming Financial Reports**  
 Licensed groups may use gaming proceeds to hire a professional accountant to prepare gaming financial reports. The financial report must be prepared by a member in good standing of a) Certified General Accountants Assoc. of Alberta; or b) the Institute of Chartered Accountants of Alberta; or c) the Society of Certified Management Accountants of Alberta. The preparation of other financial reports is not an allowable use of gaming proceeds.
- ☐ **Administrative Costs – Maximum 10%**  
 Administrative costs that are necessary to the delivery of a charitable or religious program or service are eligible uses of gaming proceeds. Approved administrative expenditures shall normally be limited to a maximum cumulative total of 10% of gaming proceeds earned the previous calendar year. Administrative costs that are eligible for approval include: telephone, stationery, postage bulletins, newsletters, website costs (internet service provider), which communicate information to the public about the group's community service programs, space rental for regular membership meetings and storage, office rent and Director's liability insurance. Administrative costs related to the internal administrative activities of the group are not eligible uses of gaming proceeds. These costs that are not eligible for approval include: food and beverage; salaries, wages or honorariums for administrative duties; non-gaming accounting fees; and legal fees.
- ☐ **Awards/Trophies/Plaques**  
 Cash, merchandise prizes or any other prize of value is prohibited. Awards must be based on achievement not for volunteer appreciation.
- ☐ **Donations Within Alberta of \$5,000 or Less**  
 Groups may make a total annual donation of \$5,000.00 or less to any eligible individual charity or religious group within Alberta without the prior approval of the AGLC. (If the donor group is uncertain if a donation request qualifies as an eligible charitable or religious activity, they shall submit a written request to the AGLC for approval). The donor group must retain a signed written request from the recipient group stating the purpose for which the donation is to be used.

- ☐ **Donations Out of Alberta but In Canada of \$5,000 or Less**  
Gaming proceeds may be donated to charitable or religious groups outside of Alberta, but within Canada, that actively delivers a program or service which provides a community benefit. Groups may make a total annual donation of \$5,000 or less to any eligible individual charity or religious group outside of Alberta, but within Canada, without the prior approval of the AGLC.
- ☐ **Donation Out of Canada \$1,000 or Less**  
Groups may make a total annual donation of \$1,000.00 or less to any eligible individual charity or religious group outside of Canada without the prior approval of the AGLC. The purpose of the donation must be in accordance with Charitable Gaming Policy 5.7.
- ☒ **Equipment – Program Related – 100%**  
Gaming proceeds may be used to maintain, purchase or rent equipment that is essential to the delivery of the group's charitable services or programs. Ownership of the equipment must remain property of the organization. Equipment that is used in any activity or operation which is intended to produce income cannot be purchased with gaming proceeds.  
  
Education/School Groups Only: Gaming proceeds may be used to purchase educational equipment and supplies such as audio/visual equipment, athletic equipment and musical instruments which otherwise would not be available. The ownership of these assets shall remain with the educational institution or school.
- ☐ **Officials/Judges Fees**  
Includes referees, umpires, adjudicators or other positions responsible for officiating or judging a competition. Note – voting members of the organization cannot be paid from gaming proceeds.
- ☐ **Promotional Activities**  
Gaming proceeds may be used for promotional activities designed to increase public awareness and participation in charitable or religious programs. This includes advertising in newspapers, radio, television, posters, signs, pamphlets, letters and internet web pages (development and maintenance).
- ☐ **Registration/Affiliation Fees**  
Gaming proceeds may be used for registration/affiliation fees when related to a group's specific objective.
- ☐ **Rent – Facility**  
Renting a facility including ice rental, sports fields and stages for performing arts groups.
- ☐ **Resource Materials/Supplies**  
Program related materials and supplies such as resource materials, books, manuals and videos. May also include the design and production of program related materials.
- ☐ **Senior Citizen Activities (Seniors' Groups)**  
Gaming proceeds may be used to pay for approved expenditures related to the special needs of senior citizens. An individual must be at least 60 years of age to be considered a senior citizen.
- ☐ **Travel – In Province**  
Travel that is social, recreational or administrative in nature is not eligible. (For Seniors groups, please see Seniors guidelines.) Gaming proceeds shall only be used for the costs of direct-route transportation, meals and accommodation during the period of the actual activity or event. All expenditures must be supported by receipt or voucher.
- ☐ **Uniforms/Costumes**  
Gaming proceeds can be used to purchase uniforms and costumes that remain the property of the organization. Groups must have written policy for the use of uniforms/costumes, and provide to AGLC upon request.
- ☐ **Vehicle Purchase/Repairs/Operation**  
Vehicle must be registered and insured in the name of the licensed group. Includes purchase, registration, insurance, repairs and operation.
- ☐ **Volunteer Conference/Seminars/Training**  
When hosting, the conference, seminar, workshop, etc. must be primarily organized for educational purposes related to a specific charitable program or service the group supports or delivers to the community. Local area only. Outside of local area – please see Travel Policy.

## **Section 2**

The following Use of Proceeds categories require the submission of specified AGLC forms or documentation. Please reference applicable policy to ensure all required documentation has been submitted. Incomplete requests will be returned to the Treasurer at the organization mailing address.

- ☐ **Bursaries and Scholarships\***  
Gaming proceeds may be used to support educational bursaries or scholarships. Provide the bursary/scholarship eligibility criteria; the composition of the decision-making body reviewing the applications; and the number and value of the bursaries or scholarships to be awarded.
- ☐ **Disbursement of Gaming Proceeds – Retention\***  
Disbursement of gaming proceeds shall be made within 24 months of receipt of funds. Any extension of this period must have prior written approval of the Commission and must include the total amount of gaming funds to be retained, the purpose for which the funds are to be retained and a date by which the funds will be expended.
- ☐ **Donations Within Alberta In Excess of \$5,000\***  
A request to donate proceeds within Alberta in excess of \$5,000 requires the prior approval of the AGLC. Groups shall provide the request in writing and include a completed Statutory Declaration (Form 5503) sworn by an executive member of the donor group, and a completed Recipient Agreement (Form 5507) signed by the recipient group.
- ☐ **Donations Out of Alberta but in Canada Over \$5,000\***  
A Request to Donate Proceeds Outside of Alberta but Within Canada (Form 5502); a Statutory Declaration (Form 5503) sworn by an executive member of the donor group; and a Recipient Agreement (Form 5507) signed by the recipient group must be completed and submitted for approval if the donation exceeds an annual amount of \$5,000.00.



☐ **Donation Out of Canada Over \$1,000\***

A Request to Donate Proceeds Outside of Canada (Form 5484); a Statutory Declaration (Form 5503) sworn by an executive member of the donor group; and a Recipient Agreement (Form 5507) signed by the recipient group must be completed and submitted for approval if the donation exceeds an annual amount of \$1,000.00.

☐ **Emergency Funds\***

Gaming proceeds may be used to provide relief for individuals or families in personal distress or who are victims of physical disaster. Gaming Proceeds may be used to provide equipment and supplies or train volunteers during emergency situations. Prior written approval is required for each request.

☐ **Endowment Fund\***

Gaming proceeds may be used to establish and/or donate to an endowment fund, whose purpose is to support approved charitable or religious purposes. Endowment fund contributions shall normally be limited to a maximum cumulative total of 50% of gaming proceeds earned the previous calendar year and require prior approval from the AGLC.

☐ **Ethno Cultural Activities\***

Expenses related to the development of education programs, seniors' programs, and activities that promote cultural heritage. Specific details are required prior to approval.

☐ **Facility/Equip (Facility Related Only) – Max 50%**

Ethno-cultural, fraternal, veteran or service groups that provide a facility with public access areas and areas for the exclusive use of members and their guests may use up to 50% of its gaming proceeds for the costs of its facility (includes: fixtures and furnishings, mortgage, lease or rental payments, utilities, insurance (fire and liability), property taxes, janitorial costs and supplies, repairs and maintenance, and renovations).

*\*Current copy of Certificate of Land Title or Lease/Rental Agreement is required to verify the organization has care, custody and control of the premise and the legal right to occupy.*



☒ **Facility/Equip (Facility Related Only) – 100%**

Groups that provide a public facility may use gaming proceeds for the capital, leasehold, rental and operating costs of the facility (includes: fixtures and furnishings, mortgage, lease or rental payments, utilities, insurance (fire and liability), property taxes, janitorial costs and supplies, repairs and maintenance, and renovations).

*\*Current copy of Certificate of Land Title or Lease/Rental Agreement is required to verify the organization has care, custody and control of the premise and the legal right to occupy.*

☐ **Travel – Out of Canada\***

Travel Itinerary (Form 5443) must be submitted for approval prior to the event. The travel must be required for the group to deliver its programs in Alberta, and be either a normal part of the group's activities or an earned opportunity to go to a higher level of activity.

☐ **Travel – Out of Province\***

Travel Itinerary (Form 5443) must be submitted for approval prior to the event. The travel must be required for the group to deliver its programs in Alberta, and be either a normal part of the group's activities or an earned opportunity to go to a higher level of activity.

☐ **Wages, Salaries, Fees for Service and Honorariums\***

Wage/Salaries (Form 5442) must be submitted for approval. Gaming proceeds may be used to pay salaries, wages, fees for service or honorariums only if the duties performed are essential to the group's program delivery, as approved by the AGLC, and the duties cannot be reasonably performed by a volunteer. Note: positions are not transferable. A Wage/Salary form is required for each individual employee in that position.

☐ **Youth Development Programs**

Specific details must be provided. For youth sports groups, a minimum of 75% or more of its membership or participants are 21 years of age or younger.

☐ **Special Program Support/Development\***

Specific details to be provided prior to approval. Unique programs pertaining to the organization's program delivery. Event related activities (i.e., performances, festivals, etc.) must include a preliminary budget including projected revenues and expenses. Attach additional pages if necessary.

**FOR OFFICIAL USE ONLY**

☒ Approved

☐ Not Approved

☐ Incomplete

Comments/Conditions:

*Approval 100% Facility/Equip.*

Retain copies of all documents submitted to Alberta Gaming and Liquor Commission

Please use the area below for additional information as required;

Tomahawk District & Sports + Agra Society.  
Has agreed to pay \$4521.66 towards  
playground funding, for equipment from Nevada account.  
The cheques will be paid direct to the  
suppliers for play ground equipment & expenses.  
Currently our organization is approved to spend  
gaming proceeds on program related equipment.

Use of proceeds - AGLC - attached list.

Nevada Chairperson

Donna Lemke

Donna Lemke



## Current Use of Proceeds List

Print Date: 2014/07/10

### Tomahawk and District Sports Agra Society (14890)

<u>APPROVED USE OF PROCEEDS</u>	<u>EFFECTIVE</u>	<u>EXPIRED</u>	<u>MAXIMUM</u>
ACCOUNTING FEES/GAMING FINANCIAL REPORTS GAMING PROCEEDS MAY BE USED TO HIRE A PROFESSIONAL ACCOUNTANT (CGA, CMA, OR CA) TO PREPARE GAMING FINANCIAL REPORTS ONLY. CHARITABLE GAMING POLICY 5.1	2014/01/29	2100/12/31	
ADMINISTRATIVE COSTS - MAXIMUM 10%	2014/01/29	2100/12/31	
DONATIONS WITHIN ALBERTA IN EXCESS OF \$5,000 FOR DONATIONS IN ALBERTA EXCEEDING \$5,000 ANNUALLY, A DETAILED REQUEST MUST BE SUBMITTED, WITH A STATUTORY DECLARATION FORM #5503 AND A RECIPIENT AGREEMENT FORM #5507. SEE ATTACHED GUIDELINES FOR MORE INFORMATION. THE RECIPIENT MUST MEET THE AGLC GUIDELINES.	2014/01/29	2100/12/31	
DONATIONS WITHIN ALBERTA OF \$5,000 OR LESS THE RECIPIENT MUST MEET THE AGLC GUIDELINES. FOR DONATIONS WITHIN ALBERTA EXCEEDING \$5,000 ANNUALLY, A DETAILED REQUEST MUST BE SUBMITTED, WITH A STATUTORY DECLARATION FORM #5503 AND A RECIPIENT AGREEMENT FORM #5507.	2007/06/21	2100/12/31	
EQUIPMENT - PROGRAM RELATED - 100% PROGRAM RELATED EQUIPMENT ONLY.	2002/03/07	2100/12/31	
FACILITY/EQUIP (FACILITY RELATED ONLY) 100% LEASE AGREEMENT WITH PARKLAND COUNTY - TERM JANUARY 1, 2013 TO DECEMBER 31, 2037. SOCIETY RESPONSIBLE FOR RENT, TAXES, UTILITIES, INSURANCE, REPAIRS AND MAINTENANCE. ROOF REPAIRS. GAMING FUNDS CANNOT BE USED FOR ANY INCOME GENERATING AREAS OR ACTIVITIES.	2012/03/08	2037/12/31	
PROMOTIONAL ACTIVITIES TO ADVERTISE PROGRAMS - NOT TO PROMOTE/RECRUIT MEMBERSHIP	2014/01/29	2100/12/31	
REGISTRATION/AFFILIATION FEES	2014/01/29	2100/12/31	
RESOURCE MATERIALS/SUPPLIES	2014/01/29	2100/12/31	