



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, November 12, 2024

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:06 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We recognize that we are on Treaty 6 Territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.

Present: 5 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Mayor Allan Gamble and Council Member Kristina Kowalski

Absent: 1 - Council Member Rob Wiedeman

Administration:

Jeff Dyck, Interim Chief Administrative Officer

Dave Cross, General Manager, Agriculture, Community & Protective Services
(In-part)

Rob McGowan, General Manager, Operations Services (In-part)

Craig Froehlich, Interim General Manager, Corporate & Shared Services
(In-part)

Nancy Domijan, Interim General Manager, Development Services (In-part)

Dawna Woytowich, Municipal Land Specialist (In-part)

Simon Yackulic, Director, Communications & Customer Service (In-part)

Brett Hamm, Supervisor, Communications & Customer Service (In-part)

Geoff Heritage, Director, Enforcement Services (In-part)

Carolyn Zenko, Interim Director, Finance (In-part)

Katelyn Palmer, Senior Accountant - Financial Reporting (In-part)

Ashley Pifko, Senior, Financial Analyst (In-part)

Barb Williams, Manager, Legislative and Legal Services

Rachel Coupal, Legislative Officer, Legislative and Legal Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Birnie that the November 12, 2024 Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

Council Member Wiedeman attended the meeting virtually at 9:09 a.m.

Present: 6 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman, Mayor Allan Gamble and Council Member Kristina Kowalski

[MIN 24-038](#)

Adoption of the October 22, 2024 Organizational Meeting Minutes

Proposed Motion

That the October 22, 2024 Organizational Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kowalski that the October 22, 2024 Organizational Meeting Minutes be adopted, as presented. The motion carried unanimously.

[MIN 24-037](#)

Adoption of the October 22, 2024 Council Meeting Minutes

Proposed Motion

That the October 22, 2024 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kucher-Johnson that the October 22, 2024 Council meeting minutes be adopted, as presented.

Mayor Gamble made a verbal statement.

[MIN 24-037](#)

Adoption of the October 22, 2024 Council Meeting Minutes

Proposed Motion

That the October 22, 2024 Council Meeting Minutes be adopted, as presented.

Mayor Gamble called on the original motion that the October 22, 2024 Council Meeting Minutes be adopted, as presented.

The motion carried by the following vote:

For: 4 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Wiedeman and Mayor Gamble

Against: 2 - Council Member Birnie and Council Member Kowalski

DELEGATIONS

[App 24-064](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County, no one came forward.

NEW BUSINESS**Legislative Matters**

[BL 24-035](#)

Bylaw 2024-18 Public Utility Lot Designation, Lot 15, Block 5, Plan 2120639, Acheson Zone 7

Proposed Motions

1. That Bylaw 2024-18 receive first reading.
2. That Bylaw 2024-18 receive second reading.
3. That Bylaw 2024-18 be presented at this meeting for third reading.
4. That Bylaw 2024-18 receive third and final reading.

A motion was made by Council Member Kobasiuk that Bylaw 2024-18 receive first reading. The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2024-18 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2024-18 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2024-18 receive third and final reading. The motion carried unanimously.

Council Member Wiedeman left the meeting at 9:29 a.m.

Present: 5 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Mayor Allan Gamble and Council Member Kristina Kowalski

Absent: 1 - Council Member Rob Wiedeman

[BL 24-038](#)

Bylaw 2024-21 - Advertising Bylaw

Proposed Motions

1. That Bylaw 2024-21 - Advertising Bylaw receive first reading.
2. That a public hearing be scheduled to be held on December 10, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2024-21.

A motion was made by Council Member Birnie that Bylaw 2024-21 - Advertising Bylaw receive first reading. The motion carried unanimously.

A motion was made by Council Member Kowalski that a Public Hearing be scheduled to be held on December 10, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2024-21. The motion carried unanimously.

Council Member Wiedeman returned to the meeting virtually at 9:30 a.m.

Present: 6 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman, Mayor Allan Gamble and Council Member Kristina Kowalski

[RFD 24-297](#)

Request to Reschedule December 3, 2024 Council 2025 Budget Approval Meeting; and,
December 3, 2024 Governance and Priorities Committee Meeting

Proposed Motion

1. That the December 3, 2024 Council 2025 Budget Approval Meeting be rescheduled to be held on December 3, 2024 at 9:00 a.m. at Parkland County Centre, Council Chambers.
2. That the December 3, 2024 Governance and Priorities Committee Meeting be rescheduled to commence at 10:00 a.m. at Parkland County Centre, Council Chambers.

A motion was made by Council Member Kucher-Johnson that the December 3, 2024 Council 2025 Budget Approval Meeting be rescheduled to be held on December 3, 2024 at 9:00 a.m. at Parkland County Centre, Council Chambers. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that the December 3, 2024 Governance and Priorities Committee Meeting be rescheduled to commence at 10:00 a.m. at Parkland County Centre, Council Chambers. The motion carried unanimously.

Chief Financial Officer**RFD 24-298**

2024 Q3 Financial Update

Proposed Motion

That the 2024 Q3 Financial Update be received for information, as presented.

A motion was made by Council Member Birnie that the 2024 Q3 Financial Update be received for information, as presented. The motion carried unanimously.

RFD 24-303

2025 Program Budget Briefing

Proposed Motion

That the 2025 Program Budget Briefing presentation be received for information, as presented.

A motion was made by Council Member Kucher-Johnson that the 2025 Program Budget Briefing presentation be received for information, as presented. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 10:17 a.m., and reconvened the meeting at 10:40 a.m.

COMMUNICATIONS**COM 24-097**

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Wiedeman that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.

COM 24-098

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

COM 24-099

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Birnie that the Mayor's Report be received for information, as follows:

- Hosted the Edmonton Metropolitan Region Board State of the Region at the NAIT/Shaw Theater
- Edmonton Metropolitan Region Board Growth Plan - 5 Year Interim Review Task Force
- Edmonton Global Shareholders mid-year update in Sherwood Park
- Panda Rose Consulting Studios Inc. 10 year Anniversary Event in Spruce Grove
- Stony Plain Legion Ceremony
- Meeting regarding the Parkland Airport
- Attended the Premier's State of the Province
- State of the County filming at the Gamble Farm
- Edmonton Metropolitan Region Board Appeal Committee Chair Interviews
- Rural Municipalities Fall Convention
- Rural Caucus Growth Management Board Meeting with the Edmonton Metropolitan Region Board and Calgary Metropolitan Region Board
- Transportation Meeting
- Mayors and Reeves Meeting
- Attended many of the hospitality suites from Brownlee and Reynolds and Mirth
- Ministers Reception
- Trade Show
- Farm Fair International Reception
- Stony Plain/Parkland Pioneer Museum sod turning in Stony Plain
- Remembrance Day Ceremony at the TransAlta Leisure Centre

The motion carried unanimously.

[COM 24-100](#)**Committee Reports****Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kowalski that the Committee Reports be received for information, as follows:

1. Council Member Birnie

- Agricultural Service Board Meeting
- Wabamun Museum Meeting
- North West Agricultural Service Board Regional Conference
- Wild Water Commission Meeting
- Rural Municipalities of Alberta Convention
- Received Graduation Certificate for EOEP Courses

2. Council Member Kowalski

- Edmonton Global Shareholder mid year update
- Agricultural Services Board Meeting
- Review Land Use Bylaw
- Resolutions Review
- State of the County filming

- Agricultural Services Boards – Regional Conference hosted by Parkland County
- Rural Municipalities of Alberta Convention
- Residents issues – regarding gravel haul and development applications

3. Council Member Kucher-Johnson

- Alberta Recreation and Parks Association Convention
- Tri Leisure Center updates regarding air quality at the pool.
- Rural Municipalities of Alberta Convention
- MLA Panel and Premier Danielle Smith
- Sod Turning Ceremony for the New Building at the Pioneer Museum
- MLA Turton, Stony Plain Councillors and Representatives
- Attended the Remembrance Day Ceremony in the Town of Devon

4. Council Member Kobasiuk

- Filming County promotion at Muir Lake with Community League President
- Rural Municipalities of Alberta Convention
- Attended the Remembrance Day Service along with Councillor Kowalski, MLA Turton, Mayor Choy and a large crowd at the Stony Plain Heritage Pavilion

The motion carried unanimously.

DELEGATIONS

[App 24-065](#)

11:00 a.m. Appointment - Parkland Pickleheads, Pickleball Club (PPPC)
Gloria Wipf, President

Proposed Motion

1. That the Parkland Pickleheads Pickleball Club presentation be received for information, as presented.
2. That Administration be directed to bring back funding recommendations for Councils consideration and decision by the end of March 2025.

RECESS

Mayor Gamble recessed the meeting at 10:53 a.m., and reconvened the meeting at 11:01a.m.

[App 24-065](#)

11:00 a.m. Appointment - Parkland Pickleheads, Pickleball Club (PPPC)
Gloria Wipf, President

Proposed Motion

1. That the Parkland Pickleheads Pickleball Club presentation be received for information, as presented.
2. That Administration be directed to bring back funding recommendations for Councils consideration and decision by the end of March 2025.

A motion was made by Council Member Kucher-Johnson that the Parkland Pickleheads Pickleball Club presentation be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Administration be directed to present funding recommendations by the end of March 2025 regarding the Parkland Pickleheads Pickleball Club request for support, as presented. The motion carried unanimously.

CLOSED SESSION

[RFD 24-299](#)

Closed Session

Proposed Motion

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, 20, 24, and 27 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Wiedeman that Council convene in closed session at 11:32 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, 20, 24 and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 24-095](#)

Enforcement Matter

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 17 - Harmful to personal privacy

FOIP Section 20 - Harmful to law enforcement

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

RECESS

Mayor Gamble recessed the meeting at 11:58 a.m., and reconvened the meeting at 1:00 p.m.

[PRE 24-096](#)

1:00 p.m. Appointment - Council Code of Conduct Bylaw Review

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

Council Member Kowalski left the meeting at 3:04 p.m.

Present: 5 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Mayor Allan Gamble

Absent: 1 - Council Member Kristina Kowalski

[RFD 24-300](#)

Regular Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Kobasiuk that Council revert to regular

meeting session at 3:19 p.m. The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 3:20 p.m.

Mayor

Manager, Legislative Services