



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 10, 2019

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 5 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 2 - Council Member AnnLisa Jensen and Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, General Manager, Corporate Services
Larissa Lindmark, Corporate Planning & Intergovernmental Advisor (in part)
Arlan Delisle, County Solicitor, Legal Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Office (in part)
Dave Cross, General Manager, Agriculture, Community & Protective Services
Sarah Mate, Director, Community Services (in part)
Angela Turner, Manager, Recreation & Culture Services (in part)
Carilyn Bjarnason, Community Development Coordinator-Funding (in part)
Suzanne Merrills, Community Development Coordinator-Funding (in part)
Rob McGowan, General Manager, Operations Services
Nancy Domijan, Manager, Development Planning & Safety Codes (in part)
Martin Frigo, Manager, Long Range Policy Planning (in part)
Thomas Lippiatt, Planning Intern-Intermunicipal Development (in part)
Jody Hancock, Director, Engineering Services (in part)
Barb Williams, Manager, Legislative Services
Sheryl Cammidge, Legislative Officer, Recording Secretary

INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the September 10,

2019 agenda be adopted with the deletion of Item A.2 Notice of Motion - Diversity and Inclusion in the Workplace Policy and the addition of a staff introduction. The motion carried unanimously.

Staff Introduction

Council welcomed Larissa Lindmark, Corporate Planning & Intergovernmental Advisor to Parkland County.

CONSENT AGENDA

A motion was made by Council Member Jackie McCuaig that Council consent to approve the following agenda items without debate:

Item 4.1 - Adoption of August 27, 2019 Council Meeting Minutes
That the August 27, 2019 Council meeting minutes be adopted, as presented.

Item 8.1 - Rural Municipalities of Alberta Contact Newsletter
That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Item 8.2 - Federation of Canadian Municipalities Update
That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 19-182](#) Proclamation - Terry Fox Day, September 15, 2019

Proposed Motion

That Council approve the proclamation to declare September 15, 2019 as Terry Fox Day.

A motion was made by Council Member Darrell Hollands that Council approve the proclamation to declare September 15, 2019 as Terry Fox Day. The motion carried unanimously.

Agriculture, Community and Protective Services Matters

[RFD 19-164](#) Parkland County Library Board Budget Request

Proposed Motion

That Council approve a 2020 budget request of \$862,656 from the Parkland County Library Board, as presented.

A motion was made by Council Member Tracey Melnyk that Council approve a 2020 budget request of \$862,656 from the Parkland County Library Board, as presented. The motion carried unanimously.

[RFD 19-170](#)

Stony Plain and Parkland Pioneer Museum Budget Request

Proposed Motion

That Council approve the Stony Plain and Parkland Pioneer Museum request in the amount of \$74,283 for the 2020 budget, as presented.

A motion was made by Council Member Jackie McCuaig that Council approve the Stony Plain and Parkland Pioneer Museum request in the amount of \$74,283 for the 2020 budget, as presented. The motion carried unanimously.

DELEGATIONS[App 19-057](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS**Agriculture, Community and Protective Services Matters**[RFD 19-171](#)

Stony Plain Heritage Agricultural Society Budget Request

Proposed Motion

That Council approve the Stony Plain Heritage Agricultural Society request in the amount of \$68,700 for the 2020 budget, as presented.

A motion was made by Council member that Council approve the Stony Plain Heritage Agricultural Society request in the amount of \$68,700 for the 2020 budget, as presented. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands and Council Member Melnyk

Against: 1 - Council Member McNab

[RFD 19-168](#)

2020 Not for Profit Organization Grant Funding Allocation

Proposed Motion

That the 2020 Not for Profit Organization Grant Funding Allocation of \$66,871.57 be approved for inclusion in the 2020 Budget, as presented.

A motion was made by Council Member John McNab that the 2020 Not for Profit Organization Grant Funding Allocation of \$66,871.57 be approved for inclusion in the 2020 Budget, as presented. The motion carried unanimously.

[RFD 19-169](#)

Blueberry Community League, Sustainability Grant - Major Capital Request

Proposed Motion

That Council approve the Blueberry Community League Sustainability Grant - Major Capital request in the amount of \$33,815 for the 2020 budget, as presented.

A motion was made by Council Member Darrell Hollands that Council approve

a \$33,815 Sustainability Grant - Major Capital for Blueberry Community League to be funded from the 2020 Budget. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 9:52 a.m. and reconvened the meeting at 10:02 a.m.

Operations Services Matters

[RFD 19-176](#)

Safety Codes Quality Management Plan - 2019 Revision

Proposed Motion

That Council approve the revised Safety Codes Quality Management Plan for Parkland County, as presented.

A motion was made by Council Member Jackie McCuaig that Council approve the revised Safety Codes Quality Management Plan for Parkland County, as presented. The motion carried unanimously.

Legislative Matters

[POL 19-007](#)

Revised Policy C-EN01 Road Surfacing-Country Residential

Proposed Motion

That revised Policy C-EN01 Road Surfacing-Country Residential be approved, as presented.

A motion was made by Council Member Tracey Melnyk that revised Policy C-EN01 Road Surfacing-Country Residential be approved, as presented. The motion carried unanimously.

[BL 19-025](#)

Bylaw 2019-13 Parkland County and Summer Village of Kapasiwin Intermunicipal Collaboration Framework

Proposed Motions

1. That Bylaw 2019-13 receive first reading.
2. That Bylaw 2019-13 receive second reading.

A motion was made by Council Member John McNab that Bylaw 2019-13 receive first reading.

A motion was made by Council Member Tracey Melnyk that Section 3(2) of the Intermunicipal Collaboration Framework attached to Bylaw 2019-13 be amended with the following additions:

- l. libraries;**
- m. seniors lodging; and**
- n. recreation services.**

The motion carried unanimously.

Mayor Shaigec called on the original motion made by Council Member John McNab that Bylaw 2019-13 receive first reading. The motion carried

unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2019-13 receive second reading. The motion carried unanimously.

[BL 19-027](#)

Bylaw 2019-10 Parkland County and Summer Village of Seba Beach Intermunicipal Collaboration Framework

Proposed Motions

- 1. That Bylaw 2019-10 receive first reading.
- 2. That Bylaw 2019-10 receive second reading.

A motion was made by Council Member Tracey Melnyk that Section 3(2) of the Intermunicipal Collaboration Framework attached to Bylaw 2019-10 be amended with the following additions:

- l. libraries;
- m. seniors lodging; and
- n. recreation services.

and, that Bylaw 2019-10 receive first reading.

The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2019-10 receive second reading. The motion carried unanimously.

[POL 19-008](#)

Policy C-AD25 Awards of Excellence Program

Proposed Motions

- 1. That revised Policy C-AD25 Awards of Excellence Program be adopted, as presented.
- 2. That Policy C-ES05 Sustainability Awards and C-RP10 Recognition of Community Associations be rescinded.

A motion was made by Council Member Jackie McCuaig that revised Policy C-AD25 Awards of Excellence Program be adopted, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Policy C-ES05 Sustainability Awards and C-RP10 Recognition of Community Associations be rescinded. The motion carried unanimously.

COMMUNICATIONS

[COM 19-054](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Committee Reports be received for information, as presented:

- 1. Council Member Tracey Melnyk reported on a meeting of the Yellowhead Regional Library Board and of the Regional Transit Services Commission.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 10:45 a.m.

Mayor

Manager, Legislative Services