



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 24, 2019

9:00 AM

Council Chambers

CALL TO ORDER

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, General Manager, Corporate Services (in part)
Arlan Delisle, County Solicitor, Legal Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Ken Van Buul, General Manager, Strategic Initiatives
Rob McGowan, General Manager, Operations Services (in part)
Sarah Mate, Director, Community Services (in part)
Martin Frigo, Manager, Long Range Policy Planning (in part)
Trina Lamanes, Long Range Planner (in part)
Lauren Aebig, Manager, Strategic Planning & Intergovernmental Affairs (in part)
Larissa Lindmark, Corporate Planning & Intergovernmental Advisor (in part)
Barb Williams, Manager, Legislative Services
Lois Tyerman, Legislative Officer, (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Phyllis Kobasiuk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the September 24, 2019 Council Meeting agenda be adopted, as amended with the following Closed Session additions:

Acheson Commercial Corner (FOIP Sections 27, 24)
Stony Plain Cemetery (FOIP Sections 21, 24, 27)
Transit Matters (FOIP Sections 21, 24)
Sand Salt Shed Scope Change (FOIP Sections 16, 24)

The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member AnnLisa Jensen that Council consent to adopt the following agenda items without debate:

Item Number 4.1 - Adoption of September 10, 2019 Council Meeting Minutes
That the September 10, 2019 Council Meeting Minutes be adopted, as presented.

Item Number 8.1 - Rural Municipalities of Alberta Contact Newsletter
That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

[NM 19-006](#)

Notice of Motion - Diversity and Inclusion in the Workplace Policy

Take notice that at a regular meeting of Council on October 8, 2019, Council Member AnnLisa Jensen will move that Council direct administration to prepare a policy for Council review and approval to address Diversity and Inclusion in the Workplace by December, 2019.

Council Member AnnLisa Jensen presented a Notice of Motion that at a regular meeting of Council on October 8, 2019, a motion will be presented that Council direct Administration to prepare a policy for Council review and approval to address Diversity and Inclusion in the Workplace by December, 2019.

[RFD 19-186](#)

Declaration - Rail Safety Week 2019

Proposed Motion

That Parkland County support national Rail Safety Week to be held from September 23 to 29, 2019, as presented.

A motion was made by Council Member Jackie McCuaig that Parkland County support national Rail Safety Week to be held from September 23 to 29, 2019, as presented. The motion carried unanimously.

Legislative Matters**[BL 19-022](#)**

Bylaw 2019-11 Legend Estates Redistricting DC-Direct Control District and CR-Country Residential District to CRE-Country Residential Estate District

Proposed Motions

1. That Bylaw 2019-11 receive first reading.
2. That a public hearing be scheduled on October 22, 2019 at 10:30 a.m. in Council Chambers to hear public comment on Bylaw 2019-11.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2019-11 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that a public hearing be scheduled on October 22, 2019 at 10:30 a.m. in Council Chambers to hear public comment on Bylaw 2019-11. The motion carried unanimously.

[BL 19-023](#)

Bylaw 2019-15 Proposed Amendments to Municipal Development Plan Bylaw 2017-14

Proposed Motions

1. That Bylaw 2019-15 receive first reading.
2. That a public hearing be scheduled on October 22, 2019 at 10:00 a.m. to hear public comment on Bylaw 2019-15.

A motion was made by Council Member Tracey Melnyk that Bylaw 2019-15 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that a public hearing be scheduled on October 22, 2019 at 10:00 a.m. to hear public comment on Bylaw 2019-15. The motion carried unanimously.

DELEGATIONS**[App 19-060](#)**

Public Input - 9:15 a.m. (10 mins.)

Mayor Rod Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. Steve Paul came forward to express concerns related to the quality and timeliness of a road surfacing project in Ashwood Meadows.

NEW BUSINESS

Legislative Matters**BL 19-033**

Bylaw 2019-19 Parkland County and Sturgeon County Intermunicipal Collaboration Framework

Proposed Motions

1. That Bylaw 2019-19 receive first reading.
2. That Bylaw 2019-19 receive second reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2019-19 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2019-19 receive second reading. The motion carried unanimously.

DELEGATIONS**BL 19-029**

9:30 a.m. Public Hearing - Bylaw 2019-09
Parkland County and Summer Village of Seba Beach Intermunicipal Development Plan Bylaw 2019-09

Proposed Motions

1. That Bylaw 2019-09 receive first reading.
2. That Bylaw 2019-09 receive second reading.
3. That Bylaw 2019-09 be presented at this meeting for third reading.
4. That Bylaw 2019-09 receive third and final reading.

Mayor Rod Shaigec convened the public hearing at 9:11 a.m. in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2019-10, and explained the process of the hearing.

Administration presented proposed Bylaw 2019-10.

Verbal Submissions:

1. Scott Jendruck, area resident, referred to his written submission supporting Bylaw 2019-10 and requested that his property be included in the Parkland County/Seba Beach Intermunicipal Development Plan.

2. Rick Thomas, area resident, supports Bylaw 2019-10 but is concerned that his property could be subject to referral to the Summer Village of Seba Beach in the future.

Written Submissions:

- 1. CN Rail supports Bylaw 2019-10.**
- 2. Scott Jendruck supports Bylaw 2019-10 and requested that his property be included in the Parkland County/Seba Beach Intermunicipal Development Plan.**

Mayor Rod Shaigec closed the public hearing at 10:22 a.m.

A motion was made by Council Member John McNab that Bylaw 2019-09 receive first reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw 2019-09 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2019-09 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2019-09 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

RECESS

Mayor Rod Shaigec recessed the meeting at 10:23 a.m., and reconvened the meeting at 10:31 a.m.

[App 19-059](#)

10:30 am Appointment - RCMP Musical Ride Committee Appreciation Presentation

Sergeant Major Kevin McGillivray, Parkland RCMP Detachment; Kees Kikkert, Retired RCMP Veterans Association; Ed Berney, Kinsmen Club of Stony Plain; Gord Morrison, Past President Stony Plain Legion Branch #256 and Vice-President AB/NWT Royal Canadian Legion Command; and Pat Hale, President Stony Plain Legion Branch #256

The RCMP Musical Ride Committee presented a token of appreciation and thanked Parkland County for their contribution and support for the September 1, 2019 RCMP Musical Ride.

[App 19-061](#)

10:00 a.m. Appointment - TransAlta Tri-Leisure Centre Budget
Lenny Richer, General Manager

Proposed Motion

That the TransAlta Tri-Leisure budget presentation be received for information, as presented.

Lenny Richer, General Manager, TransAlta Tri-Leisure, presented the TransAlta Tri-Leisure Centre budget.

A motion was made by Council Member Phyllis Kobasiuk that the TransAlta Tri-Leisure Centre budget presentation be received for information, as presented. The motion carried unanimously.

BUSINESS ARISING

[BL 19-031](#)

Bylaw 2019-10 Parkland County and Summer Village of Seba Beach Intermunicipal Collaboration Framework

Proposed Motion

That Bylaw 2019-10 receive third and final reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2019-10 Intermunicipal Collaboration Framework between Parkland County and Summer Village of Seba Beach be amended by deleting Section 5.B.1.a "License of Occupation & Cost Sharing for Sewage Lagoon Agreement (1991) – An Agreement concerning the shared use of Seba Beach's Sewage Lagoon by

County residents in return for financial compensation paid to the Village.”
The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2019-10 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

NEW BUSINESS

Agriculture, Community and Protective Services Matters

RFD 19-175

2020 Recreation and Culture Capital Cost Share Request

Proposed Motions

1. That Council approve up to \$107,058.07 for the City of Spruce Grove's 2019 and 2020 Capital Cost Share Requests, as presented;
2. That Council approve up to \$58,905.00 for the Town of Stony Plain's 2018, 2019 and 2020 Capital Cost Share Requests, as presented;
3. That Council approve up to \$24,020.93 for the Town of Drayton Valley's 2020 Capital Cost Share Request, as presented;
4. That Council approve up to \$150,000.00 for Yellowhead County's 2020 Capital Cost Share Request, as presented; and;
5. That Council approve up to \$101,350.00 for the Town of Devon's 2020 Capital Cost Share Request, as presented.

A motion was made by Council Member AnnLisa Jensen that Council approve up to \$107,058.07 for the City of Spruce Grove's 2019 and 2020 Capital Cost Share requests, as presented.

A motion was made by Council Member Tracey Melnyk that the City of Spruce Grove Capital Project Cost Share request for Horizon Stage Theatre be deleted from the request, as presented.

The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member McCuaig, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

Mayor Rod Shaigec called on the original motion made by Council Member AnnLisa Jensen that Council approve up to \$107,058.07 for the City of Spruce Grove's 2019 and 2020 Capital Cost Share Requests, as amended. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Council approve up to \$58,905.00 for the Town of Stony Plain's 2018, 2019 and 2020 Capital Cost Share Requests, as presented. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Council approve up to \$24,020.93 for the Town of Drayton Valley's 2020 Capital Cost Share Request, as presented. The motion carried unanimously.

A motion was made by Council Member John McNab that Council approve up to \$150,000.00 for Yellowhead County's 2020 Capital Cost Share Request, as presented. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Council approve up to \$101,350.00 for the Town of Devon's 2020 Capital Cost Share Request, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 19-060](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

Council Member AnnLisa Jensen presented an update on the Federation of Canadian Municipalities.

A motion was made by Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 19-058](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member John McNab reported on the Stony Plain Seed Cleaning Association.
2. Council Member Tracey Melnyk reported on the Pembina Agricultural and Recreational Society, the Evergreens Foundation and the Parkland County Library Board.
3. Council Member Phyllis Kobasiuk reported on the Community Sustainability Committee, the Alberta Urban Municipalities Association/Rural Municipalities of Alberta/Municipal Affairs Peer Mentoring session and the Sturgeon County State of the County event.
4. Council Member AnnLisa Jensen reported on the Sturgeon Watershed Alliance Watershed Management Plan and the Municipal Natural Infrastructure workshop.
5. Council Member Jackie McCuaig reported on the Alberta Capital Region Waste Water Commission and the Parkland County Library Board.

The motion carried unanimously.

CLOSED SESSION

[RFD 19-187](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Jackie McCuaig that Council convene in closed session at 11:46 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer - Administrative Advisor

Arlan Delisle, County Solicitor, Legal Services - Legal Advisor (in part)

Ken Van Buul, General Manager, Strategic Initiatives - Administrative Advisor (in part)

Rob McGowan, General Manager, Operations Services - Administrative Advisor

Barb Williams, Manager, Legislative Services - Parliamentarian

Lois Tyerman, Legislative Officer (Recording Secretary)

[PRE 19-045](#)

Edmonton Metropolitan Regional Board
FOIP Section 21 - Harmful to Intergovernmental Relations
FOIP Section 24 - Advice From Officials

[PRE 19-044](#)

Sub-Regional Partnership Initiative - Villeneuve Landing Network
FOIP Section 16 - Harmful to Business Interests of Third Party
FOIP Section 21 - Harmful to Intergovernmental Relations
FOIP Section 24 - Advice From Officials

PRE 19-048

Transit Matters
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials

[PRE 19-052](#)

Land Matter - Stony Plain Cemetery
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal privilege

[PRE 19-050](#)

Land Matter - Acheson Commercial Corner
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal privilege

Councillor Phyllis Kobasiuk left the meeting at 12:41 p.m., and returned to the meeting at 12:42 p.m.

[PRE 19-053](#)

Parkland County Sand Salt Shed Facility
FOIP Section 16 - Harmful to business interests of a third party
FOIP Section 24 - Advice from officials

[RFD 19-188](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular Council meeting session.

A motion was made by Council Member John McNab that Council revert to regular meeting session at 12:48 p.m. The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION[PRE 19-053](#)

Parkland County Sand Salt Shed Facility
FOIP Section 16 - Harmful to business interests of a third party
FOIP Section 24 - Advice from officials

A motion was made by Council Member John McNab that Council approve up to \$300,000 from the Environmental Restricted Surplus to remediate environmental contamination at the County Services Building site. The motion carried unanimously.

[PRE 19-045](#)

Edmonton Metropolitan Regional Board
FOIP Section 21 - Harmful to Intergovernmental Relations
FOIP Section 24 - Advice From Officials

A motion was made by Council Member Phyllis Kobasiuk that Council direct Mayor Shaigec to make a motion at the Edmonton Metropolitan Regional Board (EMRB) to conduct a strategic review of the EMRB activities related to their mandate and impact on municipal operations. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Council direct Mayor Shaigec to make a motion at the Edmonton Metropolitan Regional Board (EMRB) to suspend all new EMRB work until the strategic review is completed and all detailed activities, defined outcomes, and resource allocations are determined. The motion carried unanimously.

CLOSE OF MEETING

Mayor Rod Shaigec closed the meeting at 12:51 p.m.

Mayor

Manager, Legislative Services