



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, April 9, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Al McCully, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Paul Hanlan, Manager, Planning and Development Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Amy Mitchell, Legislative & Administrative Services Administrative Assistant
(Recording Secretary)

OPENING PRAYER

Council Member Darrell Hollands offered a short prayer.

Mayor Shaigec lead Council and members of the gallery in singing the National Anthem.

ADOPTION OF AGENDA

A motion was made by Council Member Jo Szady that the agenda be adopted with the addition of item B-1, Spruce Grove Gun Club Range. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 13-014](#)

Adoption of the March 26, 2013 regular Council meeting minutes.

Proposed Motion

That the March 26, 2013 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Dianne Allen that the March 26, 2013 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

[BL 13-018](#)

Election Bylaw No. 2013-02

Proposed Motions

1. That Bylaw No. 2013-02 receive second reading as amended.
2. That Bylaw No. 2013-02 receive third and final reading.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2013-02 receive second reading. The motion carried unanimously.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Bylaw No. 2013-02 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 13-011](#)

Voter Identification Bylaw No. 2013-01

Proposed Motions

1. That Bylaw No. 2013-01 receive second reading.
2. That Bylaw No. 2013-01 receive third and final reading.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-01 receive second reading. The motion carried unanimously.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Bylaw No. 2013-01 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

SCHEDULED MATTERS

[App 13-032](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following people came forward:

1. John McNab, Committee on Keephills Environment (COKE) requested consideration for an area structure plan in the Whitewood Mine area.
2. Darren Degeer brought forward concern of the Spruce Grove Gun Club Range operation.
3. John Olsen came forward with concern of the Spruce Grove Gun Club Range operation.

[App 13-033](#)

Parkland School Division No. 70, Ecole Meridian Heights School - 9:30 a.m. (30 mins)
Grade Six School Tour

Parkland School Division No. 70's Grade 6 students from Ecole Meridian Heights School attended as part of their Grade 6 government curriculum studies. Students approached Council with questions and concerns related to municipal governance. Council thanked the teachers, staff, and students for their attendance and interest in local government studies.

[BL 13-009](#)**RECONVENE - PUBLIC HEARING - 10:00 a.m. (30 mins.)**

Proposed Amendment to the Woodbend-Graminia Area Structure Plan
(Bylaw No. 36-2012)

Proposed Motions

That Bylaw No. 36-2012 receive second reading with technical amendments as presented.

Mayor Shaigec reconvened the public hearing to order at 10:01 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 36-2012.

Council Member Jo Szady left the meeting at 10:02 a.m. as she had not been present at the public hearing regarding Bylaw No. 36-2012 held on March 12, 2013.

Present: 6 - Mayor Rod Shaigec, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

Absent: 1 - Council Member Jo Szady

[BL 13-009](#)**RECONVENE - PUBLIC HEARING - 10:00 a.m. (30 mins.)**

Proposed Amendment to the Woodbend-Graminia Area Structure Plan
(Bylaw No. 36-2012)

Proposed Motions

That Bylaw No. 36-2012 receive second reading with technical amendments as presented.

Mayor Shaigec explained the process of the hearing regarding Bylaw No. 36-2012.

Administration presented Bylaw No. 36-2012.

Verbal Submissions:

There were no verbal submissions presented.

Written Submissions:

The City of Edmonton, presented concern regarding fragmentation of lands that do not support the direction of the Capital Region Growth Plan.

Mayor Shaigec closed the public hearing at 10:08 a.m.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Bylaw No. 36-2012 receive second reading. The motion carried unanimously.

Council Member Jo Szady returned to the meeting at 10:09 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

NEW BUSINESS

Corporate Services Matters

RFD 13-055

Spruce Grove Gun Club Range

Proposed Motion(s)

That Council support Inspector Graham's recommendations for the Spruce Grove Gun Club range to temporarily cease long gun discharges at this range (allowing handguns to continue) for the purpose of securing public safety and peace of mind for the residents around this range, allow time for all key stakeholders to review the safety procedures, design and use of the range, gather pertinent information from community members and allow for informed decisions about permits and operational parameters for the range, and have Parkland County host a meeting where the community members and all key stakeholders meet together to find solutions that work for all.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Inspector Graham's recommendations for the Spruce Grove Gun Club range to temporarily cease long gun discharges at this range (allowing handguns to continue) for the purpose of securing public safety and peace of mind for the residents around this range, allow time for all key stakeholders to review the safety procedures, design and use of the range, gather pertinent information from community members and allow for informed decisions about permits and operational parameters for the range, and have Parkland County host a meeting where the community members and all key stakeholders meet together to find solutions that work for all, be approved as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:28 a.m. and reconvened the meeting at 10:33 a.m.

BL 13-020

RECONVENE - PUBLIC HEARING - 10:30 a.m. (60 mins)

Proposed Bylaw No. 2013-03 Off-Site Levy Bylaw

Proposed Motions

1. That Bylaw No. 2013-03 receive second reading;
2. That Bylaw No. 2013-03 receive third and final reading.

Mayor Shaigec called the public hearing to order at 10:33 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2013-03.

Council Member Jo Szady left the meeting at 10:34 a.m. as she had not been present at the public hearing regarding Bylaw No. 2013-03 held on March 26, 2013.

Present: 6 - Mayor Rod Shaigec, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

Absent: 1 - Council Member Jo Szady

[BL 13-020](#)

RECONVENE - PUBLIC HEARING - 10:30 a.m. (60 mins)
Proposed Bylaw No. 2013-03 Off-Site Levy Bylaw

Proposed Motions

1. That Bylaw No. 2013-03 receive second reading;
2. That Bylaw No. 2013-03 receive third and final reading.

Mayor Shaigec explained the process of the hearing regarding Bylaw No. 2013-03.

Administration presented Bylaw No. 2013-03.

Verbal Submissions:

There were no verbal submissions presented.

Written Submissions:

There were no written submissions presented.

Mayor Shaigec closed the public hearing at 10:38 a.m.

A motion was made by Council Member Dianne Allen that Bylaw No. 2013-03 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-03 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Council Member Jo Szady returned to the meeting at 10:39 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

BUSINESS ARISING

[POL 13-004](#)

Proposed Policy C-PD05 Off-Site Infrastructure Levies

Proposed Motions

That Policy C-PD05 be approved, as presented.

A motion was made by Council Member Denise Locher that Off-site Infrastructure Levies Policy C-PD05 be approved, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[POL 13-003](#)

Council Remuneration Policy C-AD22

Proposed Motion

That the revisions to Council Remuneration Policy C-AD22 be approved as presented.

A motion was made by Council Member Denise Locher that Council Remuneration Policy C-AD22 be approved, as presented . The motion carried by the following vote:

For: 6 - Mayor Shaigec, Deputy Mayor Allen, Council Member Kobasiuk, Council Member Hollands, Council Member Locher and Council Member Melnyk

Against: 1 - Council Member Szady

[BL 13-007](#)

Technical Amendments to Land Use Bylaw No. 20-2009 (Bylaw No. 2013-06)

Proposed Motions

- 1) That Bylaw No. 2013-06 receive first reading.
- 2) That Bylaw No. 2013-06 receive second reading.
- 3) That Bylaw No. 2013-06 be presented for third reading.
- 4) That Bylaw No. 2013-06 receive third and final reading.

A motion was made by Council Member Jo Szady that Bylaw No. 2013-06 receive first reading. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that Bylaw No. 2013-06 receive second reading. The motion carried unanimously.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Bylaw No. 2013-06 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-06 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[RFD 13-052](#)

Strategic Plan Update

Proposed Motion

That Council adopts the updated Strategic Plan, as presented.

A motion was made by Council Member Denise Locher that the updated Strategic Plan be approved, as presented. The motion carried unanimously.

[RFD 13-050](#)

2013 Spring Budget Adjustments

Proposed Motion(s)

That Council approve the 2013 Spring Budget Adjustments, as per the listing in Attachment 1, which will have no impact on the 2013 municipal tax levy requisition but will increase the Capital Region Board tax requisition by \$100,000 as compared to the budget approved in the December 2012 budget meeting and;

That Council directs Administration to prepare a 2013 tax rate bylaw based on the new budget as changed by the spring budget adjustments of the April 23, 2013 Council meeting.

A motion was made by Council Member Tracey Melnyk that the 2013 spring budget adjustments, as per the listing in Attachment 1, be approved. The motion carried unanimously.

A motion was made by Council Member Denise Locher that administration be directed to prepare a 2013 tax rate bylaw, based on the new budget as changed by the spring budget adjustments, to be presented at the April 23, 2013 Council meeting. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters

[RFD 13-025](#)

Yellowhead County - 2014 Capital Cost Share Request (Evansburg Arena)

Proposed Motion(s)

That Council approve funding up to \$43,387.50 from Restricted Surplus - Recreation Facilities for Yellowhead County's Capital Cost Share request for Arena Lighting Upgrades; funding to be included in and paid out as part of Parkland County's 2014 Operating Budget.

A motion was made by Council Member Tracey Melnyk that funding up to \$43,387.50 from Restricted Surplus - Recreation Facilities for Yellowhead County's Capital Cost Share request for arena lighting upgrades be approved,

and that funding be included in and paid out as part of Parkland County's 2014 Operating Budget. The motion carried unanimously.

Development Services Matters

There were no Development Services items presented at this meeting.

COMMUNICATIONS

COM 13-030

AAMDC Newsletter

Proposed Motion

That the AAMDC Newsletter be received for information, as presented.

A motion was made by Council Member Denise Locher that the April 3, 2013 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

COM 13-029

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jo Szady that the following Committee Reports be received for information:

- 1. Council Member Denise Locher reported on the Tri-Municipal Tradeshow held April 5-7, 2013.**
- 2. Council Member Tracey Melnyk thanked Council and administration for their support in the past week.**
- 3. Council Member Phyllis Kobasiuk on the Art Advisory Committee and the Art Unveiling event, Subdivision and Development Appeal Board training session, the Green Hectares showcase at Northlands, and communications received regarding the Spruce Grove Gun Club.**
- 4. Council Member Dianne Allen reported that she will be unable to attend the Environmental Advisory Committee scheduled for April 9, 2013.**
- 5. Mayor Rod Shaigec reported on the Art Unveiling event and the Green Hectares showcase at Northlands.**

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:39 a.m.

Mayor

Manager, Legislative & Administrative Services