



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 18, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Tracey Melnyk called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, Corporate Business Planner
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services
Ken Van Buul, General Manager, Corporate Services
Jennifer O'Brien, Administrative Assistant
Rob McGowan, General Manager, Infrastructure Services
Jody Hancock, Director, Engineering Services
Keith Bobey, Engineering Coordinator
Leo Girard, Director, Public Works Services
Sarah Mate, Manager, Communications
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer
Sheryl Cammidge, Recording Secretary

ADOPTION OF AGENDA

A motion was made by Committee Member Darrell Hollands that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-013](#)

Unadopted Committee of the Whole April 4, 2017 Meeting Minutes

Proposed Motion

The Committee of the Whole meeting minutes of April 4, 2017 be adopted, as presented.

This Minutes was approved

NEW BUSINESS

General Manager, Corporate Services

[RFD 17-089](#)

Business Survey Results

Proposed Motion

That the Business Survey Results be received for information, as presented.

Sarah Mate, Manager, Communications, and Laura Swain, Corporate Business Planner, presented the Business Survey Results.

A motion was made by Committee Member Phyllis Kobasiuk that the Business Survey Results be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 17-026](#)

Public Input - 9:15 a.m. (10 minutes)

Committee Chair Tracey Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

General Manager, Corporate Services

[RFD 17-090](#)

One Parkland Service Excellence Strategy

Proposed Motion

That the One Parkland Service Excellence Draft Strategy be received for information, as presented.

Laura Swain, Corporate Business Planner, Jennifer O'Brien, Administrative Assistant and Sarah Mate, Manager, Communications presented the One Parkland Service Excellence Strategy.

A motion was made by Committee Member Jackie McCuaig that the One Parkland Service Excellence Strategy be received for information, as presented. The motion carried unanimously.

Recess

Committee Chair Tracey Melnyk recessed the meeting at 10:06 a.m. and reconvened the meeting at 10:14 a.m.

[RFD 17-088](#)

Municipal Government Act Regulations Update

Proposed Motion

The Municipal Government Act Regulations Update be received for information, as presented.

Arlan Delisle, County Solicitor/Director, Legal & Legislative Services presented the Municipal Government Act Regulations Update.

A motion was made by Committee Member AnnLisa Jensen that the Municipal Government Act Regulations Update be received for information, as presented. The motion carried unanimously.

General Manager, Infrastructure Services**RFD 17-087**

Infrastructure Services Update Q2 - 2017

Proposed Motion

That Committee of the Whole receive the Infrastructure Services Update Q2-2017 for information, as presented.

Jody Hancock, Director, Engineering Services, Leo Girard, Director, Public Works Services and Keith Bobey, Engineering Coordinator presented the Infrastructure Services Update Q2-2017.

A motion was made by Mayor Rod Shaigec that the Infrastructure Services Update Q2-2017 be received for information, as presented. The motion carried unanimously.

COMMUNICATIONS**COM 17-028**

AAMDC Member Bulletin

Proposed Motion

That the AAMDC Member Bulletin be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the AAMDC Member Bulletin be received for information, as presented. The motion carried unanimously.

COM 17-027

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Committee Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

NEXT MEETING

The next Committee of the Whole meeting is scheduled for May 16, 2017 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair Tracey Melnyk adjourned the meeting at 11:33 a.m.

Committee Chair

Recording Secretary