



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Rob Wiedeman
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Kristina Kowalski

Tuesday, June 24, 2025

9:00 AM

Council Chambers

VISION

Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.

1. **CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (MAYOR)**

. **CELEBRATING SUCCESSES**

. **INSPIRATIONAL REFLECTION (Birnie)**

2. **ADOPTION OF AGENDA (MAYOR)**

3. **ADOPTION OF MINUTES (MAYOR)**

3.1 [MIN 25-024](#) Adoption of the June 10, 2025 Council Meeting Minutes

Proposed Motion

That the June 10, 2025 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. June 10, 2025-Unadopted-Council Meeting Minutes](#)

4. **DELEGATIONS**

4.1 [App 25-044](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [RFD 25-147](#) 9:30 a.m. Appointment - TransAlta Tri Leisure Centre - Active Communities Initiative (ACI) Grant

Proposed Motion

That the TransAlta Tri Leisure Centre presentation be received for information as presented and direct that administration prepare a letter of support.

Sponsors: Cornforth

Attachments: [1. TransAlta Tri Leisure Centre Presentation](#)

5. **BUSINESS ARISING**

6. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Legislative Matters**

- 6.B.1 [BL 25-029](#) Bylaw 2025-13 - Chief Administrative Officer (CAO)

Proposed Motions

1. That Bylaw 2025-13 receive first reading.
2. That Bylaw 2025-13 receive second reading.
3. That Bylaw 2025-13 be presented at this meeting for third reading.
4. That Bylaw 2025-13 receive third and final reading.

Sponsors: Dyck

Attachments: [1. Bylaw 2025-13 - Chief Administrative Officer](#)
[2. Bylaw 2014-30 - Chief Administrative Officer](#)

C. **Chief Administrative Officer**

D. **Chief Operating Officer**

- 6.D.1 [RFD 25-110](#) 2024 Annual Financial Report

Proposed Motion

That the 2024 Annual Financial Report be received for information, as presented.

Sponsors: Dyck

Attachments: [1. 2024 Annual Financial Report](#)

E. **Operation Services**

6.E.1 [RFD 25-139](#) Operations Service Division Report - Update and Overview June 2025**Proposed Motion**

That the Operations Service Division Report update be received for information as presented.

Sponsors: McGowan

Attachments: [1. Engineering Q2 2025 Update](#)
[2. Agriculture & Environmental Services Q2 2025 Update](#)
[3. Public Works Q2 Update 2025](#)
[4. Road Maintenance & Drainage Q2 2025 Update](#)

F. Community & Development Services**6.F.1** [RFD 25-143](#) 2025 Off-Site Levy Rates and Annual Report - Approval of Updated Schedules "C" through "G" under Bylaw 2015-07**Proposed Motions**

1. That the Off-Site Levy Annual Report for the year ending December 31, 2024 be received for information, as presented.
2. That the 2025 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") for Bylaw 2015-07 be approved, as presented.

Sponsors: Cornforth

Attachments: [1. Off-Site Levy 2025 Update Presentation](#)
[2. Off-Site Levy 2025 Annual Administrative Report](#)
[3. Off-Site Levy Annual Report 2024](#)
[4. Bylaw 2015-07 with Updated Schedule C-G \(2025\)](#)
[5. Off-Site Levy Rate Comparison 2024-2025](#)

6.F.2 [RFD 25-135](#) Area Structure Plan (ASP) Prioritization Project: Update and Proposed Approach**Proposed Motion**

That the Area Structure Plan Prioritization Project Presentation be received for information, as presented.

Sponsors: Cornforth

Attachments: [1. Area Structure Plan Prioritization Project - Administrative Report](#)
[2. Area Structure Plan Prioritization Project - Presentation](#)

7. COMMUNICATIONS

7.1 [COM 25-065](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.2 [COM 25-066](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.3 [COM 25-067](#) Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.4 [COM 25-068](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. **CLOSED SESSION**

8.1 [RFD 25-150](#) Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

Sponsors: Gamble

8.2 [PRE 25-060](#) Enforcement Matter
ATIA Section 20 - Disclosure harmful to personal privacy
ATIA Section 29 - Advice from officials

Sponsors: Cornforth

8.3 [RFD 25-151](#) Regular Session

Proposed Motion

That Council revert to the regular meeting session.

Sponsors: Gamble

9. BUSINESS ARISING FROM CLOSED SESSION**10. CLOSED SESSION****10.1** [RFD 25-145](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.

Sponsors: Gamble

10.2 [PRE 25-057](#) Economic Growth Update
ATIA Section 19 - Disclosure harmful to business interests of a third party
ATIA Section 29 - Advice from officials

Sponsors: Dyck

10.3 [PRE 25-059](#) Planning and Development Update
ATIA Section 19 - Disclosure harmful to business interests of a third party
ATIA Section 29 - Advice from officials

Sponsors: Cornforth

10.4 [RFD 25-153](#) Regular Session**Proposed Motion**

That Council revert to the regular meeting session.

Sponsors: Gamble

11. BUSINESS ARISING FROM CLOSED SESSION**12. CLOSE OF MEETING**