Chairperson's Procedural Notes
Reconvene Public Hearing for Proposed Amendment to Land Use Bylaw No. 2017-18

Hearing Date: **March 13, 2018**
Hearing Time: **10:00 a.m.**
Proposed Bylaw No.: **2017-22**

1. Chair calls Hearing from February 13, 2018 back to Order.

2. Chair advises that this is a formal Hearing and records are being kept of the proceedings.

3. Chair states the following purpose of the Hearing:

   "In accordance with the Provisions of Section 692 of the Municipal Government Act, as amended, the Council of Parkland County is holding this Hearing to provide an opportunity for public input and comment on proposed Bylaw No. 2017-22 and the West Point Estates (North) Outline Plan."

4. Chair then outlines Hearing Procedures as follows:

   a) Council will first hear an overview and summary of the proposed amending Bylaw and supporting documents from Administration as well as any additional written submissions received since February 13, 2018. Administration will respond to any questions from Council;

   b) Second, Council will then here from the Applicant of the amending Bylaw and the Applicant will respond to any questions from Council;

   c) Council will then open the floor to any additional written or verbal submissions who wish to come forward.

   Those who wish to speak must first identify themselves and address their comments to the Chair. There will be an approximately 10-minute limit on the length of verbal submissions or presentations. Council may ask for any clarification on written or verbal submissions at any time. Council wishes to remind everyone that this will be the only opportunity to comment on this proposed Bylaw; and

   e) Following the verbal presentations Administration/Applicant will respond to any questions from Council.

Please print your name legibly in our guest book.

5. Chair asks Council if they are satisfied with the information received before closing the hearing and advises that if Council wishes to obtain more information, a motion to recess the hearing may be made at this time.

6. Chair closes Hearing and states:

   "Council wishes to advise that it is unable to receive any further written or verbal submissions now that the hearing is closed."