



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, September 26, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 5 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec and Council Member Phyllis Kobasiuk

**Absent:** 2 - Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer (in part)  
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services  
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)  
Dave Cross, General Manager, Community Services (in part)  
Peter Vana, General Manager, Development Services  
Rob McGowan, General Manager, Infrastructure Services (in part)  
Sarah Mate, Manager, Communications (in part)  
Laura Swain, Corporate Business Planner (in part)  
Mark Cardinal, Manager, Agriculture Services (in part)  
Carol Bergum, Director, Planning and Development Services (in part)  
Craig Thomas, Manager, Development Planning (in part)  
Lenny Richer, Director, Parks, Recreation & Culture Services (in part)  
Mark Edwards, Director, Economic Diversification (in part)  
Candace Charron, Economic Development Officer - Tourism (in part)  
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer (in part)  
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member AnnLisa Jensen that the September

26, 2017 Council meeting agenda be adopted with the following addition:

Item 6, B.3 - Cancellation of October 3, 2017 Committee of the Whole meeting.

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 17-027](#)

Adoption of the September 12, 2017 Council Meeting Minutes

#### **Proposed Motion**

That the September 12, 2017 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the September 12, 2017 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## NEW BUSINESS

### Chief Administrative Officer

### [RFD 17-209](#)

Business Update

#### **Proposed Motion**

That Council accept the Business Update as information.

**A motion was made by Council Member AnnLisa Jensen that the Business Update be received for information, as presented. The motion carried unanimously.**

## DELEGATIONS

### [App 17-053](#)

Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.**

**1. Andrea Scheidl came forward with concern of home base business level 2 use in country residential areas and the monitoring and compliance of business activities after approval. As well, expressed concern regarding the number and types of animal units allowed as stated in the Land Use Bylaw; and, the required development permit for beehives.**

**2. Council Member John McNab noted that a 4H was expected to attend this Council meeting to thank Parkland County for their generous contribution in recognition of a 100 year anniversary.**

## NEW BUSINESS

### [RFD 17-214](#)

Cancellation of October 3, 2017 Committee of the Whole Meeting

**Proposed Motion**

That the October 3, 2017 Committee of the Whole meeting be cancelled.

**A motion was made by Council Member Jackie McCuaig that the cancellation of the October 3, 2017 Committee of the Whole meeting be approved. The motion carried unanimously.**

**DELEGATIONS**[BL 17-049](#)

PUBLIC HEARING - 9:30 a.m.  
Land Use Bylaw 2017-18

**Proposed Motions**

1. That Bylaw 2017-18 be amended, as presented.
2. That Bylaw 2017-18 receive second reading.
3. That Bylaw 2017-18 receive third and final reading.

*Mayor Shaigec called the public hearing to order at 9:28 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2017-18, and explained the process of the hearing.*

*Administration presented amended Bylaw 2017-18.*

*Verbal Submissions:*

1. *Andrea Scheidl came forward with concern of home base business level 2 use in country residential areas and the monitoring and compliance of business activities after approval. As well, expressed concern regarding the number and types of animal units allowed as stated in the Land Use Bylaw, and the required development permit for beehives.*

*Written Submissions:*

1. *Daniel Kuva, opposed to Bylaw 2017-18 with the inclusion of Bylaw 2017-19 regarding outdoor participation recreation and services.*

**A motion was made by Council Member Phyllis Kobasiuk that the public hearing regarding Bylaw 2017-18 be recessed at 10:29 a.m. to be reconvened at 11:30 a.m. at this meeting. The motion carried unanimously.**

[BL 17-045](#)

**PUBLIC HEARING - 10:30 a.m.**  
Proposed Road Closure Bylaw 2017-20.

**Proposed Motion**

That Bylaw 2017-20 receive first reading.

*Mayor Shaigec called the public hearing to order at 10:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2017-20, and explained the process of the hearing.*

**A motion was made by Council Member Jackie McCuaig that the public hearing be recessed at 10:31 a.m. The motion carried unanimously.**

**Mayor Shaigec reconvened the public hearing regarding Bylaw 2017-20 at 10:44 a.m.**

*Administration presented Bylaw 2017-20.*

*Verbal Submissions:*

1. *Cheryl MacNeil, TransAlta representative in support of Bylaw 2017-20.*

*Written Submissions:*

*No written submissions received.*

*Mayor Shaigec closed the public hearing at 10:50 a.m.*

**A motion was made by Council Member John McNab that Bylaw 2017-20 receive first reading. The motion carried unanimously.**

### **Chief Administrative Officer**

#### **RFD 17-210**

August 31, 2017 Financial Statements

#### **Proposed Motion**

That the August 31, 2017 Financial Statements be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the August 31, 2017 Financial Statements be received for information, as presented. The motion carried unanimously.**

### **DELEGATIONS**

#### **BL 17-046**

PUBLIC HEARING - 11:00 a.m.

Proposed Road Closure Bylaws 2017-24, 2017-25 and 2017-26.  
(TransAlta Highvale Pit 9 Expansion)

#### **Proposed Motions**

1. That Bylaw 2017-24 receive first reading.
2. That Bylaw 2017-25 receive first reading.
3. That Bylaw 2017-26 receive first reading.

*Mayor Shaigec called the public hearing to order at 11:01 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaws 2017-24, 2017-25, and 2017-26 and explained the process of the hearing.*

*Administration presented Road Closure Bylaws 2017-24, 2017-25, and 2017-26.*

*Verbal Submissions:*

1. *Chad Gidge, TransAlta representative in support of Bylaws 2017-24, 2017-25, and 2017-26.*

*Written Submissions:*

*There were no written submissions.*

*Mayor Shaigec closed the public hearing at 11:11 a.m.*

**A motion was made by Council Member John McNab that Bylaw 2017-24 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2017-25 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2017-26 receive first reading. The motion carried unanimously.**

### **Chief Financial Officer**

#### **[RFD 17-205](#)**

Municipal Tax Cancellation on Church Manse

#### **Proposed Motion**

That Council cancel the 2017 municipal tax levy against the church manse on Roll Number 1853002.

**A motion was made by Council Member Jackie McCuaig that cancellation of the 2017 municipal tax levy against a church manse be approved on Roll Number 1853002 in the amount of \$258.31 located at SE 03-52-03-W5M. The motion carried unanimously.**

### **Community Services Matters**

#### **[RFD 17-213](#)**

Entwistle Pool and Community Hub - Updated Preliminary Design and Costing

#### **Proposed Motion**

That Council approve up to \$100,000 from Restricted Surplus - Recreation Facilities to proceed with an updated preliminary design and costing for the Entwistle Pool and Community Hub.

**A motion was made by Council Member Jackie McCuaig that an amount of up to \$100,000 be approved from Restricted Surplus - Recreation Facilities to proceed with an updated preliminary design and costing for the Entwistle Pool and Community Hub, as presented.**

**A motion was made by Council Member Kobasiuk that Entwistle Pool and Community Hub updated preliminary design and costing matter be deferred to be presented to Council as part of the 2018 budget presentations scheduled in November 2017. The motion failed by the following vote:**

**For:** 1 - Council Member Kobasiuk

**Against:** 4 - Council Member Jensen, Council Member McCuaig, Council Member McNab and Mayor Shaigec

**Mayor Shaigec called on the original motion made by Council Member Jackie McCuaig that an amount of up to \$100,000 be approved from Restricted Surplus - Recreation Facilities to proceed with an updated preliminary design and costing for the Entwistle Pool and Community Hub, as presented. The motion carried by the following vote:**

**For:** 4 - Council Member Jensen, Council Member McCuaig, Council Member McNab and Mayor Shaigec

**Against:** 1 - Council Member Kobasiuk

**DELEGATIONS**

[BL 17-049](#)

PUBLIC HEARING - 9:30 a.m.  
Land Use Bylaw 2017-18

**Proposed Motions**

1. That Bylaw 2017-18 be amended, as presented.
2. That Bylaw 2017-18 receive second reading.
3. That Bylaw 2017-18 receive third and final reading.

**Mayor Shaigec reconvened the public hearing regarding Bylaw 2017-18 at 11:32 a.m. and recessed the public hearing at 11:32 a.m.**

**DELEGATIONS**

[App 17-054](#)

APPOINTMENT - 11:30 a.m.  
Tri Municipal Leisure Centre  
(Graig Walsh)

**Proposed Motion**

That the Trans Alta Tri Leisure Centre 2018 Budget be received for information, as presented.

*Graig Walsh, Tri-Municipal Leisure Centre representative presented the TransAlta Tri-Leisure Centre 2018 Budget.*

**A motion was made by Council Member Phyllis Kobasiuk that the TransAlta Tri-Leisure Centre 2018 Budget be received for information, as presented. The motion carried unanimously.**

**Development Services Matters**

[RFD 17-197](#)

Tourism Action Plan

**Proposed Motion**

That the Tourism Action Plan be approved, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Tourism Action Plan be received for information, as presented. The motion carried unanimously.**

**DELEGATIONS**

[BL 17-049](#)

PUBLIC HEARING - 9:30 a.m.  
Land Use Bylaw 2017-18

**Proposed Motions**

1. That Bylaw 2017-18 be amended, as presented.
2. That Bylaw 2017-18 receive second reading.
3. That Bylaw 2017-18 receive third and final reading.

*Mayor Shaigec reconvened the public hearing regarding Bylaw 2017-18 at 12:03 p.m.*

*Mayor Shaigec asked the public to come forward to provide public comment regarding Bylaw 2017-18. No one came forward.*

*Administration summarized Bylaw 2017-18.*

*Mayor Shaigec closed the public hearing at 12:10 p.m.*

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-18 be amended, as presented. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2017-18 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2017-18 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**A motion was made by Mayor Rod Shaigec that administration be directed to address concerns raised by the public and Council as part of the public hearing regarding Bylaw 2017-18 that will be addressed in future amendments to Bylaw 2017-18. The motion carried unanimously.**

## Recess

**Mayor Shaigec recessed the meeting at 12:14 p.m. and reconvened the meeting at 1:06 p.m.**

## COMMUNICATIONS

[COM 17-067](#) AAMDC Contact Newsletter

### **Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig moved that the September 14 and 21, 2017 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.**

[COM 17-068](#) Federation of Canadian Municipalities Update

### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

[COM 17-069](#) Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the Committee Reports be received for information, as follows:**

1. Council Member Jackie McCuaig reported on the Capital Region Parkland Water Services Commission, and the Meridian Foundation celebration event.
2. Council Member Phyllis Kobasiuk reported the Meridian Foundation celebration event, the Keephills Power Project Steering Committee, the Keephills Community Hall, Economic Diversification Advisory Committee, Disputes and Resolution training session, and the Stony Plain & Parkland Pioneer Museum.
3. Council Member John McNab reported on the Stony Plain & Parkland Pioneer Museum Society Board of Directors meeting.
4. Council Member AnnLisa Jensen reported on her attendance at the Parkland School Division opening day event, the EPCOR RiverFest event, the Devonian Trail Grand Opening event, and the North Saskatchewan Watershed Alliance.
5. Mayor Shaigec reported on the Stony Plain Lions Club anniversary event, Lac Ste. Anne Municipal Building Grand Opening event, the Capital Region Board, and the Pioneer Museum request from Parkland County for a Burrow Builder contribution.

The motion carried unanimously.

**IN-CAMERA SESSION**[RFD 17-206](#)

In-Camera Session

**Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the *Freedom of Information and Protection of Privacy Act*.

**A motion was made by Council Member Phyllis Kobasiuk that Council convene In-Camera at 1:22 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

[PRE 17-022](#)

Advice from Officials - Personnel Matters  
FOIP Section 24

[PRE 17-020](#)

Harmful to Intergovernmental Relations and Advice From Officials  
FOIP Sections 21 and 24

[PRE 17-021](#)

Harmful to Intergovernmental Relations and Advice from Officials  
FOIP Sections 21 and 24

[RFD 17-208](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member John McNab that Council revert to regular meeting session at 1:55 p.m. The motion carried unanimously.

**BUSINESS ARISING FROM IN-CAMERA SESSION**

A motion was made by Council Member AnnLisa Jensen that Council approve up to \$1,000,000 from Municipal Park Restricted Surplus for the next phase of River Valley Alliance Plan of Action trail development in Parkland County contingent on securing land. The motion carried unanimously.

**BUSINESS ARISING FROM IN-CAMERA SESSION**

A motion was made by Council Member Jackie McCuaig that Council direct administration to proceed with the funding direction of the land issue as discussed. The motion carried unanimously.

**10. CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 1:56 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Manager, Legislative Services/Chief Legislative Officer