



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, September 4, 2012

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Denise Locher called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Al McCully, General Manager, Development Services
Ken Van Buul, Acting General Manager, Community & Protective Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager, Communications & Strategic Planning Services
Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Dianne Allen that the September 4, 2012 Governance & Priorities Committee agenda be adopted as presented. The motion carried by an unanimous vote.

ADOPTION OF MINUTES

[MIN 12-019](#)

Adoption of the July 3, 2012 Governance & Priorities Committee meeting minutes

Proposed Motion(s)

That the Governance & Priorities Committee adopt the minutes of July 3, 2012 Governance & Priorities Committee meeting as presented.

Councillor Szady noted a correction to the July 3, 2012 Governance & Priorities Committee minutes under item COM 12-040 with the removal of the word "by" in the

motion.

A motion was made by Council Member Jo Szady that the Minutes of the July 3, 2012 Governance & Priorities Committee meeting be approved as amended. The motion carried unanimously.

SCHEDULED MATTERS

[App 12-062](#)

Staff Introduction

Andrew Stevens - Community Peace Officer Level 1, Community & Protective Services (Pete Morris)

The Committee welcomed CPO Stevens to Parkland County.

[App 12-063](#)

Staff Recognition

Amber Coleman, Deputy Fire Chief - Training/Volunteer Coordinator; Oil & Gas Liason, on certification as a Canadian Registered Safety Professional with the Board of Canadian Registered Safety Professionals (Jim Phelan)

The Committee congratulated Deputy Fire Chief Coleman on her accomplishment.

[App 12-064](#)

September 2012 Business of the Month presentation - Kiwi Nurseries
Alison and Murray Munro.

The Committee congratulated Alison and Murray Munro, owners of Kiwi Nurseries Ltd. on being the recipient of the September 2012 Business of the Month Award.

NEW BUSINESS

Legislative Matters

[RFD 12-157](#)

Public Response Standards Policy C-AD05

Proposed Motion(s)

That Public Response Standards Policy C-AD05 be submitted to Council for approval, as presented.

A motion was made by Council Member Phyllis Kobasiuk that Public Response Standards Policy C-AD05 be recommended to Council for approval. The motion carried unanimously.

SCHEDULED MATTERS

[App 12-023](#)

Public Input

Range Road 23 representatives Larry Niblock, Doug Hutton and Leo Ziehr came forward to express their concerns regarding Range Road 23 gravel pit.

The Committee thanked the the Range Road 23 representatives for bringing their concerns forward.

[App 12-061](#)

Committee on Keephills Environment (COKE) presentation.
Bruce Heck - Chair, Erin White - Vice-Chair, Garry MacDougall -
Secretary/Treasurer

Proposed Motion(s)

That the Governance & Priorities Committee accept the presentation by the
Committee on Keephills Environment as information.

*The COKE Group presented information on their organization, its history and current
activities.*

*The Committee thanked the group for their presentation and their hard work over the
past several decades.*

**A motion was made by Deputy Mayor Tracey Melnyk that the presentation by
Committee on Keephills Environment (COKE) be accepted for information. The
motion carried unanimously.**

RECESS

*Committee Chair Denise Locher recessed the meeting at 10:10 a.m. and reconvened
it at 10:25 a.m.*

OLD BUSINESS

There were no Old Business items presented at this meeting.

NEW BUSINESS

Corporate Services Matters

[RFD 12-179](#)

Parkland County Rebranding Presentation

Proposed Motion(s)

That Governance and Priorities Committee accept the Parkland County
Rebranding Presentation as information.

**A motion was made by Council Member Phyllis Kobasiuk that the Parkland
County rebranding presentation be accepted for information. The motion
carried unanimously.**

Infrastructure Services Matters

There were no Infrastructure Services matters presented at this meeting.

Community and Protective Services Matters

There were no Community and Protective Services matters presented at this

meeting.

Development Services Matters

[RFD 12-174](#) Sustainability Summer Student's End of Summer Report

Proposed Motion(s)

That the Governance and Priorities Committee accept the Sustainability Student's End of Summer Report as information

Gabriel Clark, Sustainability Services Coordinator, highlighted the accomplishment of the Sustainability Services Summer Student, Kristen Evers.

A motion was made by Council Member Jo Szady that the Sustainability Student's End of Summer Report be accepted for information. The motion carried unanimously.

[RFD 12-173](#) Integrated Community Sustainability Plan (ICSP) Q2 Report 2012

Proposed Motion(s)

That the Governance and Priorities Committee accept the Integrated Community Sustainability Plan (ICSP) Q2 Report 2012 as information.

Gabriel Clark, Sustainability Services Coordinator, provided comment on highlights of the Q2 report.

A motion was made by Council Member Dianne Allen that the Integrated Community Sustainability Plan (ICSP) Q2 Report be accepted for information. The motion carried unanimously.

COMMUNICATIONS

[COM 12-047](#) AAMDC Newsletter

Proposed Motion(s)

That the Governance & Priorities Committee accept the AAMDC newsletter of August 29, 2012 for information.

CAO Pat Vincent brought forward 2 items from the August 29, 2012 edition of the AAMDC Contact newsletter: Municipal Affairs request for input on the MGA review and the Creating Rural Connections in Olds from October 11 to 13.

A motion was made by Council Member Darrell Hollands that August 29, 2012 AAMDC newsletter be accepted for information. The motion carried by an unanimous vote.

[COM 12-048](#) Committee Reports

Proposed Motion(s)

That the Governance and Priorities Committee accept the committee reports for information.

Deputy Mayor Melnyk reported on a community meeting in the Entwistle community

with RCMP Sgt Spears where a lack of activity by the Alberta Sheriffs Department was brought forth..

A motion was made by Council Member Phyllis Kobasiuk that the Committee Reports be accepted for information. The motion carried unanimously.

NEXT MEETING

The next meeting is scheduled for Tuesday, September 18th, 2012 at 9:00 a.m.

IN-CAMERA SESSION

There were no in-camera items presented at this meeting.

BUSINESS ARISING FROM IN-CAMERA SESSION

ADJOURNMENT

Committee Chair Locher adjourned the meeting at 11:08 a.m.

Committee Chair

Recording Secretary