



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, May 24, 2016

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Ken Van Buul, General Manager, Community Services  
Michelle Bonnici, General Manager, Corporate Services  
Peter Vana, General Manager, Development Services  
Tracy Kibblewhite, Chief Financial Officer  
Rob McGowan, General Manager, Infrastructure Services  
Mary McInnes, Planning Municipal Intern (in part)  
Stephen Fegyverneki, Senior Planner, Planning & Development Services (in part)  
Dave Cross, Manager, Community & Protective Services (in part)  
Lenny Richer, Supervisor, Parks, Recreation & Culture Services (in part)  
Jeff Dyck, Supervisor, Financial Planning & Treasury Management (in part)  
Sarah Mate, Communications Coordinator  
Barb Williams, Acting Supervisor, Legislative & Administrative Services  
(Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member Phyllis Kobasiuk offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the May 24, 2016 Council agenda be adopted, as presented. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 16-021](#)

Adoption of the May 10, 2016 Council Meeting Minutes

#### **Proposed Motion**

That the Council meeting minutes of May 10, 2016 be adopted, as presented.

**A motion was made by Council Member AnnLisa Jensen that the May 10, 2016 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## Recess

Mayor Shaigec recessed the meeting at 9:06 a.m. and reconvened the meeting at 9:23 a.m.

## DELEGATIONS

### [App 16-026](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

## NEW BUSINESS

### **Chief Financial Officer**

### [RFD 16-092](#)

Tax Cancellation on Church Manses

#### **Proposed Motion**

That Council cancel the 2016 tax levies against church manses on the properties as per Attachment 1.

**A motion was made by Council Member Darrell Hollands that cancellation of 2016 tax levies against church manses in the amount of \$3,556.88 from Grants to Organizations - 2016 Budget be approved, as follows:**

- Roll Number 565002 – Parkland Congregation of Jehovah's Witnesses, NW 21-52-27-W4M, \$994.20
- Roll Number 3053003 – Immanuel Lutheran Church, NE 11-51-06-W5M, \$1,954.78
- Roll Number 1153000 – Stony Plain Congregation of Jehovah's Witnesses, SW 32-52-01-W5M, \$607.90

**The motion carried unanimously.**

### [RFD 16-097](#)

Cancellation of Leased Land Minimum Taxes on Roll Numbers 2195001, 2196001, 2198001, and 2197001.

**Proposed Motion**

That Council cancel the minimum taxes on the lands leased from the Crown to the landowners as per Attachment 1.

**A motion was made by Council Member John McNab that cancellation of 2016 Leased Land Minimum Taxes in the amount of \$167.33 from Reduction to Minimum Tax Levy be approved, as follows:**

Roll Number	Legal Description	Minimum Tax to be Cancelled
2195001	SE 19-51-4-W5M	\$ 49.37
2196001	SW 19-51-4-W5M	\$ 37.18
2198001	NE 19-51-4-W5M	\$ 41.02
2197001	NW 19-51-4-W5M	\$ 39.76
	<b>TOTAL</b>	<b>\$167.33</b>

The motion carried unanimously.

[RFD 16-098](#)

Cancellation of Leased Land Minimum Taxes on Roll Number 275001 (SE 16-53-26-W4M)

**Proposed Motion**

That Council cancel the minimum taxes of \$36.10 on Roll Number 275001.

**A motion was made by Council Member AnnLisa Jensen that cancellation of leased land minimum taxes on Roll Number 275001, SE 16-53-26-W4M be approved in the amount of \$36.10 from Reduction to Minimum Tax Levy, as presented. The motion carried unanimously.**

**DELEGATIONS**[BL 16-022](#)

PUBLIC HEARING - 9:30 a.m.

Land Use Bylaw 20-2009 Amendment - Site Specific Personal Health Care Services Correction (Bylaw 2016-11)

**Proposed Motions**

1. That Bylaw 2016-11 receive second reading.
2. That Bylaw 2016-11 receive third and final reading.

*Mayor Shaigec called the public hearing to order at 9:29 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2016-11, and explained the process of the hearing.*

*Administration presented Bylaw 2016-11*

*Verbal Submissions*

*There were no verbal submissions.*

*Written Submissions*

1. *Ken Reid, area resident, supports Bylaw 2016-11, but requests that permit approvals for businesses such as hairdressing, be approved with the condition for proper chemical disposal.*

*Mayor Shaigec closed the public hearing at 9:32 a.m.*

A motion was made by Council Member Jackie McCuaig that Bylaw 2016-11 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2016-11 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

## **BUSINESS ARISING**

### **BL 16-021**

Adoption of Updated Schedules "C" through "G" under Bylaw No. 2015-07 (2016 Off-site Levy Rates and Annual Report)

#### **Proposed Motions**

1. That the Off-Site Levy Annual Report be received as information.
2. That the 2016 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") be approved as presented.

A motion was made by Council Member Tracey Melnyk that the Off-Site Levy Annual Report be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the 2016 Water, Sanitary, Storm and Transportation Off-Site Levy Projects and Estimated Costs (Schedules C, D, E, and F), and Off-Site Levy Rates (Schedule G) be approved, as presented. The motion carried unanimously.

## **NEW BUSINESS**

### **Legislative Matters**

### **POL 16-025**

Not for Profit Organization Grant Funding Policy C-RP14

#### **Proposed Motion**

That Not for Profit Organization Grant Funding Policy C-RP14 be approved as presented.

A motion was made by Council Member AnnLisa Jensen that Not for Profit Organization Grant Funding Policy C-RP14 be approved, as presented. The motion carried unanimously.

### **BL16-011**

Highvale End Land Use Area Structure Plan (Bylaw 2016-12)

#### **Proposed Motions**

- 1) That Bylaw 2016-12 receive first reading.
- 2) That a public hearing be scheduled on July 12, 2016 at 9:30 a.m. to hear public comment on proposed Bylaw 2016-12.

A motion was made by Council Member John McNab that Bylaw 2016-12 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled on July 12, 2016 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment on proposed Bylaw 2016-12. The motion

carried unanimously.

### **Chief Financial Officer**

#### **RFD 16-096**

2017 Budget Philosophy, Calendar, Economic Outlook, and Tax Rate Analysis

##### **Proposed Motions**

1. That Council receive the 2017 Economic Outlook and Tax Rate Analysis as information; and,
2. That Council approve the 2017 Budget Philosophy and the 2017 Budget Calendar as presented.

**A motion was made by Council Member Jackie McCuaig that the 2017 Economic Outlook and Tax Rate Analysis be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that the 2017 Budget Philosophy and the 2017 Budget Calendar be approved, as presented. The motion carried unanimously.**

### **COMMUNICATIONS**

#### **COM 16-029**

AAMDC Contact Newsletter

##### **Proposed Motion**

That the AAMDC Contact Newsletters be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the May 5 and May 11, 2016 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.**

#### **COM 16-030**

Federation of Canadian Municipalities (FCM) Update

##### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

#### **COM 16-031**

Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Darrell Hollands that the following Committee Reports be received for information:**

1. Council Member Tracey Melnyk reported on the Alberta Health Services Thrive on Wellness Program, and the recent passing of Parkland County's Battalion Chief, Kevin Goerz.

2. Council Member Phyllis Kobasiuk reported on the First Responder's event held at Blueberry Hall, and Parkland County's residents celebrating their 65th Wedding Anniversary.
3. Council Member Jackie McCuaig presented recognition to Parkland County's Communications Department for relaying information to the public in a timely manner.
4. Council Member Darrell Hollands reported on the Tri-Municipal Leisure Facility Board.
5. Mayor Shaigec reported on the Capital Region Board.

The motion carried unanimously.

## **CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 10:49 a.m.

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Mayor

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Supervisor, Legislative & Administrative Services