



**Meeting Minutes**

**Council**

*Mayor Allan Gamble*  
*Deputy Mayor Natalie Birnie*  
*Council Member Kristina Kowalski*  
*Council Member Sally Kucher-Johnson*  
*Council Member Allan Hoefsloot*  
*Council Member Phyllis Kobasiuk*  
*Council Member Rob Wiedeman*

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Tuesday, May 14, 2024

9:00 AM

Council Chambers

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**CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT**

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We acknowledge that our meeting today convenes on the lands of Treaty 6 which is the traditional home of the Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux Nations and members of the Metis Nation of Alberta, Inuit and all first Nations sharing in this land for generations. We recognize the long history and contributions of Indigenous peoples who have cared for this land from time immemorial to the present. We acknowledge that we are all Treaty people, bound to one another by the spirit and intent of Treaty “as long as the sun shines, the grass grows and the river flows”.

**Present:** 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

*Council Member Hoefsloot attended the meeting virtually.*

**Administration:**

Jeff Dyck, Interim Chief Administrative Officer  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Jody Hancock, Director, Engineering Services  
Nancy Domijan, Interim General Manager, Development Services  
Craig Froehlich, Interim General Manager, Corporate and Shared Services  
Jared Candlish, Development Planner II - Land Use Bylaw (In-part)  
Nick Zazula, Development Planner I (In-part)  
Aman Jhaver, Sr Planner, Development Planning (In-part)  
Julia Leduc, Senior Planner, Current Planning (In-part)  
Joseana Lara, Current Planner II (In-part)

Brian Cornforth, Fire Chief (In-part)  
Ian Friesen, Emergency Preparedness Manager (In-part)  
Robert Malchow, Deputy Fire Chief (In-part)  
Barb Williams, Manager, Legislative and Legal Services (In-part)  
Odessa Bartel, Sr Officer, Legislative and Legal Services (In-part)  
Rachel Coupal, Legislative Officer, Legislative Services (Recording Secretary)

## CELEBRATING SUCCESSES

Mayor Gamble offered condolences to the Gerry Levasseur family. Gerry Levasseur has had a positive impact in Parkland County, Spruce Grove, Stony Plain and the Province of Alberta. Condolences to the family.

## INSPIRATIONAL REFLECTION

Council Member Kucher-Johnson offered a short inspirational reflection.

## ADOPTION OF AGENDA

A motion was made by Council Member Wiedeman that the May 14, 2024 Council meeting agenda be adopted, as amended, with the following items removed:

- Item 6.A.1 - Revised Mayor Expense Approval Process

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 24-016](#)

Adoption of the April 23, 2024 Council Meeting Minutes

#### **Proposed Motion**

That the April 23, 2024 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kobasiuk that the April 23, 2024 Council meeting minutes be adopted, as presented.

The motion carried unanimously.

## DELEGATIONS

### [App 24-023](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Natasha Stenzel-Bourbeau, a resident of Parkland County, came forward to present concerns related to a water and wastewater recycling permit.

Carmen Ramstead, a resident of Parkland County, came forward to inquire about the process when a Code of Conduct matter is presented to Council. Carmen Ramstead had another concern relating to the website. She would like to be able to view a document rather than downloading the PDF file. Lastly,

Carmen Ramstead inquired about Parkland County's Restricted Surplus Accounts and how they are being used.

Peter Nolting, a resident of Parkland County, came forward to present concerns related to enforcement and land use matters pertaining to land next to his property.

Glen Barrett, a resident of Parkland County, came forward to present concerns related to the conduct of the Mayor that can be perceived as influencing the voting decisions of fellow Council Members.

## RECESS

Mayor Gamble recessed the meeting at 9:48 a.m., and reconvened the meeting at 10:00 a.m.

### [BL 24-022](#)

9:30 a.m. Public Hearing - Bylaw 2024-13- Amendment to Land Use Bylaw 2017-18 - Bareland Recreational Resort Districts

#### Proposed Motions

1. That Bylaw 2024-13 receive second reading.
2. That Bylaw 2024-13 receive third and final reading.

Mayor Gamble called the Public Hearing to order at 10:01 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2024-13, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2024-13.

#### Verbal Submissions

1. Wayne Patterson, Condominium Corporation 1621624, Sunset Shores RV Resort, had concerns and wanted clarification regarding certain definitions.

#### Written Submissions

1. Wayne Patterson, Condominium Corporation 1621624, Sunset Shores RV Resort, provided written submissions.

Mayor Gamble closed the Public Hearing at 11:00 a.m.

## RECESS

Mayor Gamble recessed the meeting at 11:00 a.m., and reconvened the meeting at 11:32 a.m.

### [BL 24-022](#)

9:30 a.m. Public Hearing - Bylaw 2024-13- Amendment to Land Use Bylaw 2017-18 - Bareland Recreational Resort Districts

#### Proposed Motions

1. That Bylaw 2024-13 receive second reading.
2. That Bylaw 2024-13 receive third and final reading.

A motion was made by Deputy Mayor Birnie that Bylaw 2024-13 receive second reading.

A motion was made by Council Member Kowalski that Bylaw 2024-13 section 5.1.5(c) be amended as follows:

Accessory buildings shall not exceed 3.8m from the inside wall grade to the peak of the roof. No inhabitable spaces are allowed to be constructed on the roof of the accessory structure.

The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2024-13 section 5.1.4(a)(v) be amended as follows:

Minimum side yard Setback shall be 2.0m from the property line flanking the public roadway, and 1.2m from the property line abutting a Parcel, Interior.

The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2024-13 section 5.1.4(a) be amended as follows:

That the terms "External Parcel(s)" and "Internal Parcel(s)" as found in section 5.1.4(a) and section 5.1.4(b) be replaced respectively, with the existing definitions "Parcel, Corner" and "Parcel, Interior."

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2024-13 be amended as follows:

**Definition of Addition** - Addition means the external construction of a structure to an existing building, which increases the building's floor area or external dimensions and when added to the principal building, creates one singular combined structure. Such structures shall include a roof and walls. This use may include, but it is not limited to, a sunroom, bedroom storage, Arizona Room or mudroom.

The motion carried unanimously.

A motion was made by Deputy Mayor Birnie that Bylaw 2024-13 be amended as follows:

**Definition of Accessory** - Accessory means a use, building or structure that is naturally or normally incidental, subordinate, and devoted to the principal use or building, and located on the same parcel. This use may include features such as a fence, permanent hot tub or swimming pool, shed, platform structure, sun room, patio, radio antenna, flagpole, and other similar structures.

The motion carried unanimously.

A motion was made by Mayor Gamble that Bylaw 2024-13 receive second reading as amended.

The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2024-13 receive third and final reading.

The motion carried unanimously.

[BL 24-023](#)

10:30 a.m. Public Hearing Bylaw 2024-15 - Road Closure - Sale - Portions of Sections 20, 28, 29, and 30, 53-4-W5M

**Proposed Motion**

1. That Bylaw 2024-15 receive first reading.

Mayor Gamble called the Public Hearing to order at 11:55 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2024-15, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2024-15.

**Verbal Submissions**

1. None

**Written Submissions**

1. None

Mayor Gamble closed the Public Hearing at 12:08 p.m.

A motion was made by Council Member Hoefsloot that Bylaw 2024-15 receive first reading.

The motion carried unanimously.

**RECESS**

Mayor Gamble recessed the meeting at 12:09 p.m., and reconvened the meeting at 1:01 p.m.

**CLOSED SESSION**

[RFD 24-109](#)

Closed Session

**Proposed Motion**

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Kobasiuk that Council convene in closed session at 1:02 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17, 21, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[RFD 24-111](#) Collaborative Economic Development Matter  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP - Section 24 - Advice from officials

[RFD 24-112](#) Land Matter  
FOIP 17 - Harmful to personal privacy  
FOIP 24 - Advice from officials

[RFD 24-121](#) 1:00 p.m. Appointment - Legal Opinion  
FOIP Section 24 - Advice from officials  
FOIP Section 27 - Legal privilege

[RFD 24-110](#) Regular Session

**Proposed Motion**

That Council revert to regular meeting session.

**A motion was made by Mayor Gamble that Council revert to regular meeting session at 3:38 p.m.**

**The motion carried unanimously.**

*Council Member Hoefsloot left the meeting at 3:38 p.m.*

**Present:** 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

**Absent:** 1 - Council Member Allan Hoefsloot

**BUSINESS ARISING FROM CLOSED SESSION**

[RFD 24-137](#)

**A motion was made by Deputy Mayor Birnie that Council provide direction to Administration to issue written notice to the CED Committees and Working Groups regarding Parkland County's discontinued participation in the initiative and its Committees/Working Groups, effective May 15, 2024.**

**The motion carried unanimously.**

## NEW BUSINESS

### Mayor and Council Member Matters

#### [RFD 24-138](#)

Notice of Motion - Range Road 35 Road Condition

Take notice that at the Council Meeting on May 28, 2024, Council Member Wiedeman will move that administration be directed to research the conditions of Range Road 35 and determine what we can do to fix that road and reduce the amount of complaints.

### Agriculture, Community and Protective Services Matters

#### [RFD 24-106](#)

Joint Emergency Exercise Project

#### **Proposed Motion**

That Council approve the Joint Emergency Exercise Project in the amount of \$22,012, funded by the Public Safety and Emergency Services 2023/24 Emergency Management Preparedness Program (EMPP) conditional grant, as presented.

**A motion was made by Council Member Wiedeman that Council approve the Joint Emergency Exercise Project in the amount of \$22,012, funded by the Public Safety and Emergency Services 2023/24 Emergency Management Preparedness Program (EMPP) conditional grant, as presented.**

The motion carried unanimously.

### Legislative Matters

#### [RFD 24-101](#)

Request for Cancellation of July 9, 2024 and August 27, 2024 Council Meetings

#### **Proposed Motions**

1. That the July 9, 2024 Council meeting be cancelled, as presented.
2. That the August 27, 2024 Council meeting be cancelled, as presented.

**A motion was made by Council Member Kucher-Johnson that the July 9, 2024 Council meeting be cancelled, as presented.**

The motion carried unanimously.

**A motion was made by Council Member Kobasiuk that the August 27, 2024 Council meeting be cancelled, as presented.**

The motion carried unanimously.

[BL 24-015](#)

Proposed Bylaw 2024-07 - Amending Bylaw 2021-24 - Road Closure for Sale (Railway Ave)

**Proposed Motions**

1. That Bylaw 2024-07 receive first reading.
2. That Bylaw 2024-07 receive second reading.
3. That Bylaw 2024-07 be presented at this meeting for third reading.
4. That Bylaw 2024-07 receive third and final reading..

**A motion was made by Deputy Mayor Birnie that Bylaw 2024-07 receive first reading.**

**The motion carried unanimously.**

**A motion was made by Council Member Kowalski that Bylaw 2024-07 receive second reading.**

**The motion carried unanimously.**

**A motion was made by Council Member Wiedeman that Bylaw 2024-07 be presented at this meeting for third reading.**

**The motion carried unanimously.**

**A motion was made by Council Member Kucher-Johnson that Bylaw 2024-07 receive third and final reading.**

**The motion carried unanimously.**

[BL 24-024](#)

Bylaw 2024-12 Amending Bylaw 2023-08 Being a Technical Amendment to Attach Schedule "L"

**Proposed Motions**

1. That Bylaw 2024-12 receive first reading.
2. That Bylaw 2024-12 receive second reading.
3. That Bylaw 2024-12 be presented at this meeting for third reading.
4. That Bylaw 2024-12 receive third and final reading.

**A motion was made by Council Member Kobasiuk that Bylaw 2024-12 receive first reading.**

**The motion carried unanimously.**

**A motion was made by Deputy Mayor Birnie that Bylaw 2024-12 receive second reading.**

**The motion carried unanimously.**

**A motion was made by Council Member Kowalski that Bylaw 2024-12 be presented at this meeting for third reading.**

The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2024-12 receive third and final reading.

The motion carried unanimously.

[BL 24-027](#)

Bylaw 2024-10 - Meridian Housing Foundation Spruce Grove Lodge Borrowing and Lending

**Proposed Motion**

1. That Bylaw 2024-10 receive second reading.
2. That Bylaw 2024-10 receive third and final reading.

A motion was made by Council Member Wiedeman that Bylaw 2024-10 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2024-10 receive third and final reading.

The motion carried unanimously.

**Corporate & Shared Services Matters**

[RFD 24-108](#)

Request for Funding Transfer from 2025 Municipal Election Budget to 2024

**Proposed Motion**

That Council approve an amount up to \$75,000 for municipal election expenses to be funded by Future Operating Restricted Surplus, as presented.

A motion was made by Council Member Kobasiuk that Council approve an amount up to \$75,000 for municipal election expenses to be funded by Future Operating Restricted Surplus, as presented.

The motion carried unanimously.

**COMMUNICATIONS**

[COM 24-042](#)

Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

A motion was made by Deputy Mayor Birnie that the Mayor's Report be received for information, as follows:

- West End School Engagement Parkland School Division - Wabamun
- Edmonton Metropolitan Region Board Growth Plan Five Year Interim Task Force Meeting - Leduc
- Westjet Chamber of Commerce Luncheon - Edmonton
- Planning Workshop - Parkland County Office

- River Valley Alliance Annual General Meeting - Edmonton
- Black Dirt Company 30 Year Anniversary Event - Spruce Grove
- Chamber on Tap - Stony Plain
- Be Brave Luncheon Little Warriors - Edmonton
- Pioneer Museum's Civic Appreciation Luncheon - Stony Plain
- Agriculture Services Board Meeting - Parkland County
- Pipe Ceremony Murdered Indigenous Women's Walk - Skydancer
- Acheson Career Connections Event - Acheson
- Edmonton Metropolitan Region Board Governance and Human Resources Committee Meeting - Zoom
- Edmonton Airport Annual Appointers Meeting and Public Meeting - Edmonton
- Edmonton State of the Region - Edmonton
- Ministers Press Conference Skydancer - Spruce Grove

The motion carried unanimously.

### [COM 24-043](#)

### Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kowalski that the Committee Reports be received for information, as follows:

1. Council Member Kowalski
  - Golden Spike Crime Watch Annual General Meeting
  - Council Planning Workshop
  - East Parkland Crime Watch
  - Acheson Tour
  - Meeting with staff regarding Broadband
  - Be Brave Little Warriors Luncheon
  - Pioneer Civic Appreciation
  - Parkland Village Meeting
  - North Saskatchewan Watershed Executive Meeting
  - Alberta Crime Prevention Conference
2. Deputy Mayor Birnie
  - Council Planning Workshop
  - Black Dirt Retirement Party
  - Agricultural Service Board Meeting
  - Entwistle Wildfire Equipment Information Session
  - Wabamun Museum Meeting
3. Council Member Kobasiuk
  - Pembina Agricultural and Recreational Society Report
  - Multicultural Center Meeting
  - Alternate Land Use Services Partnership Advisory Committee Meeting
  - Crime Prevention Workshop
  - Acheson Business Association - Woman in Leadership
  - Black Dirt Company - 30th Celebration
4. Council Member Kucher-Johnson
  - River Valley Alliance Event at Victoria Golf Course
  - Black Dirt Company - 30th Anniversary
  - Civic lunch at the Museum

- Clymont Hall Meeting
- Pioneer Museum Retreat
- Woman in Leadership Event
- Yellowhead Regional Library
- Parkland County Library Board Meeting

**5. Council Member Wiedeman**

- Wild Water Meeting
- Duffield Meeting
- Red Deer Community Planning Association
- Library Meeting

The motion carried unanimously.

[COM 24-044](#)

Rural Municipalities of Alberta Newsletter Update

**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

**A motion was made by Council Member Wiedeman that the Rural Municipalities of Alberta newsletter be received for information, as presented.**

The motion carried unanimously.

[COM 24-045](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Kucher-Johnson that the Federation of Canadian Municipalities update be received for information, as presented.**

The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Gamble closed the meeting at 4:21 p.m.

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Mayor

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Manager, Legislative Services