

Purpose:

At the Organizational Meeting held October 28, 2025, Council directed Administration to review the County's appointments to the committees/boards below. Council has requested this administrative evaluation in order to better assess their Committee's and Board's framework, and dissolve unnecessary committees.

This review will allow more strategic focus in areas that support Council's strategic priorities. Benefits are also anticipated to extend to operational efficiencies such as lower costs and reduced administrative burden.

Evaluation Criteria:

Administration has reviewed the purpose, powers and responsibilities of the below Boards/Committees.

In its review, Administration considered whether Council appointments to these bodies provide strategic benefit to Parkland County. Additionally, Administration considered Council's limited time, and operational items such as budget and resources available to support activities related to the below Boards/Committees.

Board/Committee:	Evaluation Summary:	Administrative Recommendation:
Acheson Business Association	- No requirement for Council appointment - Council may attend meetings for awareness and information if they wish - Administration attends and records/actions activities that are reported back to Council - The Association provides Council with networking opportunities throughout the year - Low risk in not appointing elected official	That no Council Member be appointed to the Acheson Business Association at this time.
Heritage Agricultural Society Board of Directors	- No requirement for Appointment - Parkland County has agreed through MOA to provide \$75,570 in 2026, 2027, and 2028 - Society is required to provide an Annual Report consisting of audited financial statements, synopsis and quantitative information of program and service usage by Parkland County Residents and present the information to Council when requested annually. - Low risk in not appointing elected official.	That no Council Member be appointed to the Heritage Agricultural Society Board of Directors at this time.
Headwaters Alliance Steering Committee	- No requirement for Council appointment - Currently the Committee is not meeting regularly as it is being reevaluated by the North Saskatchewan Watershed Alliance (NSWA) - Low risk in not appointing elected official	That no Council Member be appointed to the Headwaters Alliance Steering Committee at this time.
Stony Plain & Parkland Pioneer Museum Society Board of Directors	- No requirement for Council appointment - Parkland County has agreed through MOA to provide \$91,800 in 2026, 2027, and 2028 - Society is required to provide an Annual Report consisting of audited financial statements, synopsis and quantitative information of program and service usage by Parkland County Residents and present the information to Council when requested annually. - Low risk in not appointing elected official	That no Council Member be appointed to the Stony Plain & Parkland Pioneer Museum Society Board of Directors at this time.
Stony Plain Seed Cleaning Association	- No requirement for Council appointment - Administration attends meetings and provides updates to Council as necessary - Low risk in not appointing elected official	That no Council Member be appointed to the Stony Plain Seed Cleaning Association at this time.
Sturgeon River Watershed Alliance Steering	- All member municipalities currently appoint a Council Member to the Steering Committee - Administration attends the Technical Committee in	That Council Member _____ be appointed to the Sturgeon River Watershed Alliance Steering Committee.

Committee	support of the Steering Committee - The steering committee is Council's opportunity to collaborate with other municipalities on watershed management plan implementation, in particular on prioritization of goals and strategic direction based on local needs. - Opportunity to affect positive change and can provide access to watershed education and knowledge as the committee is supported by a number of experts in the field from various NGOs and research institutions.	
Wabamun & District Museum Society	- No requirement to appoint a member of Council. - Parkland County has agreed through MOA to provide \$12,500 for 2026, 2027, and 2028. - Society is required to provide an Annual Report consisting of audited financial statements, synopsis and quantitative information of program and service usage by Parkland County Residents and present the information to Council when requested annually. - Low risk in not appointing elected official.	That no Council Member be appointed to the Wabamun & District Museum Society at this time.
West Inter Lake District (WILD) Regional Water Services Commission	- Per diems are paid for by WILD - Subject matter expert support would be prudent due to highly technical nature of the Commission - Recent MGA changes will require that the Commission update agreements between each of the Members and the Commission which will better set out the relationship between the parties and the respective rights and responsibilities of each - Administration suggests that the appointed Council Member put forward a recommendation to allow appointment of Administration for technical support and to ensure alignment with Member jurisdictions own plans	That Council Member _____ be appointed to the West Inter Lake District (WILD) Regional Water Services Commission
Villeneuve Landing Network	- No requirement for Council appointment - Currently the body is not meeting regularly - Administration noted a lack of alignment with current Council priorities	That no Council Member be appointed to the Villeneuve Landing Network Society at this time.
Yellowhead Regional Library Board	- No requirement for Council appointment - Per diems are paid for by YRL - This body oversees usership, which ties into how the County allocates funding - Administration suggests that Council appoint to YRL and re-evaluate in 1 year.	That Council Member _____ be appointed to the Yellowhead Regional Library Board.