



Parkland County

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Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 6, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Kobasiuk called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Peter Vana, General Manager, Development Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek-Sargent, Manager, Communications & Strategic Planning Services
Dave Cross, Manager, Community & Protective Services (in-part)
Amy Mitchell, Administrative Assistant, Legislative & Administrative Services
(Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the agenda be adopted with the following additions:

1. Items A.3 Bylaw No. 2013-07 Land Use Bylaw.
2. Staff Introductions

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 14-012](#)

Adoption of the April 1st, 2014 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the Governance and Priorities Committee meeting minutes of April 1st, 2014 be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the Governance and Priorities Committee meeting minutes of April 1, 2014 be adopted, as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-030](#)

Appointment - 9:05 a.m. (5 mins)
May 2014 Featured Business of the Month Presentation
Abitt Like Home Kennels

The Committee congratulated Carol Butz of Abitt Like Home Kennels on receipt of the May 2014 Business of the Month award.

[App 14-029](#)

Appointment - 9:10 a.m. (10 mins.)
Parkland County Resident Photo Contest

Proposed Motion(s)

That Governance and Priorities Committee receive the presentation as information.

Governance and Priorities Committee presented the Parkland County Resident Photo Contest award for the photos, "CN" and "Lone Coyote" to Mr. Reg Faulkner. The photo "Barbed Wire" by Shauna Howerton was recognized for her award.

Legislative Matters

[BL 14-018](#)

Assessment Review Boards Bylaw 2014-16

Proposed Motion(s)

That the Committee recommend Council give three readings to Bylaw No. 2014-16.

A motion was made by Mayor Rod Shaigec that Bylaw No. 2014-16 be forwarded to Council for approval. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-008](#)

Public Input: 9:15 a.m. - 10 mins

Committee Chair Kobasiuk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. Mr. Ron Ginther came forward with concerns about the Devonian Gardens Trail concept plan.
2. Mr. Don Holt came forward with concerns about the Campsite Road (Range

Road 274) reconstruction.

[App 14-037](#)

Appointment - 9:30 a.m. (30 mins.)

Edmonton Airports Authority

Tom Redl, Chair; Gail Stepanik-Keber, Parkland County Board Appointee;

Tom Ruth, President & CEO

Proposed Motion

That the Edmonton Airports Authority presentation be received for information.

A motion was made by Council Member John McNab that the Edmonton Airports Authority presentation be received for information, as presented. The motion carried unanimously.

OLD BUSINESS

There were no Old Business matters presented at this meeting.

Recess

Committee Chair Kobasiuk recessed the meeting at 10:14 a.m. and reconvened the meeting at 10:21 a.m.

[App 14-036](#)

Appointment - 10:00 a.m. (15 mins.)

Horizon Stage Theatre Advisory Board

Brandi Wurtz, Theatre Manager; Arlaine Monaghan, Parkland County

Member; Jeff Nixon, Spruce Grove Member

Proposed Motion(s)

That the Committee accept the presentation by the Horizon Stage Theatre Advisory Board as information.

A motion was made by Council Member AnnLisa Jensen that Horizon Stage Theatre Advisory Board presentation be received for information, as presented. The motion carried unanimously.

[App 14-034](#)

Appointment - 10:15 a.m. (45 mins)

Devonian Gardens Trail Concept Plan

Jill Robertson, Dialog Design

Proposed Motion(s)

That the Governance and Priorities Committee accept the Devonian Trail Concept Plan as information.

A motion was made by Council Member AnnLisa Jensen that the Devonian Trail concept plan be accepted for information, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[BL 14-019](#)

Assessment Complaints Manager Bylaw 2014-17

Proposed Motion(s)

The Committee recommend that Council give three readings to Bylaw No. 2014-17.

A motion was made by Mayor Rod Shaigec that Bylaw No. 2014-17 be forwarded to Council for approval. The motion carried unanimously.

[RFD 14-091](#)

Bylaw No. 2013-07 Land Use Bylaw for review.

Proposed Motion(s)

Council direct administration to review the Manufactured Home definition in the Land Use Bylaw No. 2013-07 to consider amendments to this definition at the May 20, 2014 Governance and Priorities Committee meeting.

A motion was made by Council Member Tracey Melnyk that administration review the Manufactured Home definition in Land Use Bylaw No. 2013-07 to consider amendments to this definition be tabled to the May 20, 2014 Governance and Priorities Committee meeting. The motion carried unanimously.

Corporate Services Matters

[POL 14-011](#)

Public Committee Members Policy C-AD26

Proposed Motion(s)

That the Committee recommend to Council that revised Public Committee Members Policy C-AD26 be approved, as presented.

A motion was made by Council Member Darrell Hollands the Committee recommend that Council approve amended Public Committee Members Policy C-AD26. The motion carried unanimously.

[RFD 14-050](#)

March 31, 2014 Financial Statements

Proposed Motion(s)

That the Governance and Priorities Committee receive the March 31, 2014 Financial Statements as information.

A motion was made by Council Member Darrell Hollands that Financial Statements for March 31, 2014 be received for information, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services matters presented at this meeting.

Community Services Matters

There were no Community Services matters presented at this meeting.

Development Services Matters

There were no Development Services matters presented at this meeting.

COMMUNICATIONS

COM 14-042

Staff Introductions
Justin Janke - Public Relations/Communications Clerk
(Jackie Ostashek-Sargent)

The Committee welcomed staff member Justin Janke to Parkland County.

COM 14-038

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that the Committee receive the AAMDC newsletter of April 16, 2014 for information, as presented. The motion carried unanimously.

COM 14-039

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the committee reports be tabled to the May 20, 2014 Governance and Priorities Committee meeting. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for Tuesday, May 20, 2014 at 9:00 a.m.

ADJOURNMENT

Committee Chair Kobasiuk adjourned the meeting at 11:26 a.m.

Committee Chair

Recording Secretary