



## Meeting Minutes

### Governance and Priorities Committee

*Mayor Allan Gamble*  
*Deputy Mayor Natalie Birnie*  
*Council Member Kristina Kowalski*  
*Council Member Sally Kucher-Johnson*  
*Council Member Allan Hoefsloot*  
*Council Member Phyllis Kobasiuk*  
*Council Member Rob Wiedeman*

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Tuesday, April 16, 2024

9:00 AM

Council Chambers

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#### CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Birnie called the meeting to order at 9:00 a.m.

On behalf of the Committee, Chairperson Birnie offered the following Treaty 6 lands acknowledgement:

We acknowledge that our meeting today convenes on the lands of Treaty 6, which is the territorial home of Cree, Dene Saulteaux, Blackfoot, Nakota Sioux Nations and members of the Metis Nation of Alberta, Inuit and all First Nations sharing this land for generations.

We recognize the long history and contributions of Indigenous peoples who have cared for this land from time immemorial to the present. We acknowledge that we are all Treaty people, bound to one another by the spirit and intent of Treaty “as long as the sun shines, the grass grows and the river flows”.

**Present:** 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

**Absent:** 1 - Council Member Allan Hoefsloot

#### Administration:

Jeff Dyck, Interim Chief Administrative Officer  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Rob McGowan, General Manager, Operations Services  
Craig Froehlich, Interim General Manager, Corporate & Shared Services  
April Gallays, Acting Director, Planning & Development Services (In-part)  
Sharif Ibrahim, Planning & Off-Site Levy Coordinator, Planning & Development Services (In-part)  
Trent Tompkins, Director, Road Maintenance & Drainage (In-part)  
Jody Hancock, Director, Engineering Services (In-part)  
Neil Jamieson, Director, Public Works (In-part)  
Krista Quesnel, Director, Agriculture & Environment Services (In-part)  
Stephanie Over, Natural Asset Project Coordinator, Agriculture & Environment

Services (In-part)

Barb Williams, Manager, Legislative & Legal Services

Odessa Bartel, Senior Officer, Legislative & Legal Services (Recording Secretary)

Rachel Coupal, Legislative Officer, Legislative & Legal Services

## **CELEBRATING SUCCESS**

Councillor Wiedeman, on behalf of Council, celebrated Parkland County's Economic Diversification team for the award received from the Economic Developers Alberta (EDA). The Explore Parkland initiative, driven by Parkland County's Economic Diversification team, won top prize in the province in the category of Economic Development Renewal Projects (Medium-sized communities).

Committee Chairperson Birnie, on behalf of Council, welcomed Mr. Jeff Dyck as Parkland County's Interim Chief Administrative Officer.

## **ADOPTION OF AGENDA**

Committee Chairperson Birnie requested to add the following:

- Notice of Motion - Take notice that at a regular meeting of Council on April 23, 2024, Councillor Birnie will move that administration be directed to revise Elected Official Expenses Policy C-AD 24 to add a new section: Memberships/Professional Fees/Dues to define allowable expenses and establish budget parameters.

A motion was made by Committee Member Kowalski that the April 16, 2024 Governance and Priorities Committee meeting agenda be adopted, as amended.

The motion was defeated.

A motion was made by Committee Member Kobasiuk that the April 16, 2024 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried.

## ADOPTION OF MINUTES

### [MIN 24-014](#)

Adoption of April 2, 2024 Governance and Priorities Committee Meeting Minutes

#### **Proposed Motion**

That the April 2, 2024 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kowalski that the April 2, 2024 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

## DELEGATIONS

### [App 24-020](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Birnie asked the gallery if there were any issues that the public wished to bring to the attention of Parkland County. No one came forward.

## NEW BUSINESS

### **General Manager, Development Services**

#### [RFD 24-060](#)

Off-Site Levy Overview/Refresher

#### **Proposed Motion**

That the Off-Site Levy Overview/Refresher be received for information, as presented.

April Gallays and Sharif Ibrahim presented the Off-Site Levy Overview/Refresher presentation.

A motion was made by Committee Member Wiedeman that the Off-Site Levy Overview/Refresher be received for information, as presented.

The motion carried unanimously.

### **General Manager, Operations Services**

#### [RFD 24-071](#)

Operations Service Division Report - Update and Overview

#### **Proposed Motion**

That the Operations Services Division - Update and Overview be received for information, as presented.

Trent Tompkins, Neil Jamieson and Jody Hancock presented the Operations

**Service Division Report - Update and Overview.**

Committee Member Mayor Gamble left the meeting at 9:36 a.m. and returned to the meeting at 9:39 a.m.

A motion was made by Committee Member Kucher-Johnson that the Operations Service Division Report - Update and Overview be received for information, as presented.

The motion carried unanimously.

**RECESS**

Committee Chairperson recessed the meeting at 10:35 a.m., and reconvened the meeting at 10:50 a.m.

**DELEGATIONS**

[App 24-013](#)

10:30 a.m. Appointment - West Central Airshed Society  
Yvonne Barker, Engagement Coordinator

**Proposed Motion**

That the West Central Airshed Society presentation be received for information, as presented.

**Yvonne Barker and Salina Fairbank presented the West Central Airshed Society presentation.**

**A motion was made by Committee Member Kobasiuk that the West Central Airshed Society presentation be received for information, as presented.**

The motion carried unanimously.

[App 24-021](#)

11:00 a.m. - Appointment - Edmonton Airports  
Myron Keehn, President and CEO, Edmonton Airports  
Rob Bennett, Board Member, Parkland County  
Margeaux Maron, Director, External Relations, Edmonton Airports  
Ann Hodgson, Board Secretary, Edmonton Airports

**Proposed Motion**

That the Edmonton Airports presentation be received for information, as presented.

**Myron Keehn, Rob Bennett, Carman McNary, and Margeaux Maron presented the Edmonton Airports presentation.**

**A motion was made by Committee Member Mayor Gamble that the Edmonton Airports presentation be received for information, as presented.**

The motion carried unanimously.

## NEW BUSINESS

### General Manager, Agriculture, Community and Protective Services

#### [RFD 24-058](#)

Natural Assets Project Update

#### **Proposed Motion**

That the Natural Assets Project Update be received for information, as presented.

**Stephanie Over and Krista Quesnel presented the Natural Assets Project Update.**

**Committee Member Mayor Gamble left the meeting at 11:57 a.m. and returned to the meeting at 11:59 a.m.**

**A motion was made by Committee Member Kowalski that the Natural Assets Project Update be received for information, as presented.**

**The motion carried unanimously.**

### Mayor and Council Member Matters

#### [NM 24-2](#)

Notice of Motion

Take Notice that at a regular meeting of Council on April 23, 2024, Councillor Birnie will move that administration be directed to revise Elected Official Remuneration Policy C-AD22 to add a new section:  
Memberships/Professional Fees/Dues to define allowable expenses and establish budget parameters.

## COMMUNICATIONS

#### [COM 24-035](#)

Rural Municipalities of Alberta Contact Newsletter

#### **Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**A motion was made by Committee Member Wiedeman that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.**

**The motion carried unanimously.**

#### [COM 24-036](#)

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

## **NEXT MEETING**

The next Governance and Priorities Committee meeting is scheduled for May 7, 2024 at 9:00 a.m.

## **CLOSE OF MEETING**

Committee Chairperson Birnie closed the meeting at 12:11 p.m..

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Committee Chair

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Recording Secretary