



## Art Advisory Committee

### **PURPOSE**

The purpose of the Art Advisory Committee is to select works of art by local artists for display in Parkland County owned facilities. Group members will recognize the value of artworks, encourage and support local artists, as well as research and secure funding from other private sector and non-profit sector stakeholders.

### **LEGISLATIVE AUTHORITY**

Municipal Government Act.

### **REPORTS TO**

County Council.

### **MEMBERSHIP**

The committee shall be composed of three public members, one youth member, one administrative member, sponsor representative(s), and one Council member.

### **TERM OF OFFICE**

Council members appointed annually at the organizational meeting for the following calendar year.

Public members appointed for two-year terms for a maximum of three consecutive terms (6 consecutive years).

### **CHAIRMANSHIP**

Chosen by members annually.

### **MEETINGS**

Meetings will be held four (4) times per year, maximum of 12 times per year. Meetings will be held on the first Thursday of the aforementioned months from 3:00 p.m. – 4:00 p.m. at the Parkland County Centre.

### **TERMS OF REFERENCE**

Attached.

### **ADMINISTRATIVE RESPONSIBILITY**

Chief Administrative Officer

### **ADMINISTRATIVE LIAISON**

General Manager of Community and Protective Services.

## Art Advisory Committee Terms of Reference

### Purpose

The purpose of the Parkland County Art Advisory Committee is to obtain permanent works of art by local artists for display in Parkland County owned facilities and rotation through the collection sponsor's home office. Committee members will recognize the value of artworks, encourage and support local artists, as well as provide assistance to administration in researching and recommending funding from private sector and non-profit sector stakeholders.

### Roles & Responsibilities

1. To meet a minimum of four (4) times and maximum of twelve (12) times per year.
2. To assist administration in the recommendation of jury members.
3. To approve juried selection of artworks for purchase to the Municipal Art Collection, dependant on the available budget dollars.
4. To determine project priorities for the year (commissioned work, lease, loan, gifts and donations).
5. To encourage and support local artists.
6. To raise community awareness and participation in the Municipal Art Program.
7. To create and evaluate criteria for the annual selection of art.
8. To assist administration with coordination of the annual permanent art collection launch event.
9. To recommend how and where artworks are to be displayed.
10. To recommend to Council an annual budget allocation.
11. To address issues regarding the formation of the art collection as they arise.

### Membership

1. Membership is open to any Parkland County resident and appointments will be made by Parkland County Council. Preference may be given to individuals with an arts administration background/education and/or professional/amateur artists.
2. The committee shall be composed of three public members, one youth member, sponsor representative(s), and one Parkland County Council member.
3. One public member position will serve a one-year term in 2011, followed by two-year terms beginning in 2012. The other public member positions will serve two- year terms beginning in 2011 to ensure we have public member consistency.
4. ~~Public Members can serve a maximum of three consecutive terms (six consecutive years).~~
5. The youth member shall be appointed for a period of one year, will be a Parkland County resident and be under the age of 30. Preference may be given to students, both secondary and post-secondary.

### Meetings

1. Meetings will be held a minimum four times and maximum twelve times per year.
2. A quorum of the committee shall be a majority of the members.
3. Decisions are encouraged to be made by consensus. If a vote is required on any question, all members, including the Council representative, shall vote.
4. One administrative person from Parks, Recreation and Culture Services shall attend meetings, to provide administrative support.
5. Minutes of all meetings of the committee shall be kept by the administrative support person.