



**LEGISLATIVE + LEGAL SERVICES
COUNCIL BUDGET PRESENTATION**

NOVEMBER 19, 2024

Corporate + Shared Services Division



**Assessment
+ Tax Services**



**Communications
+ Customer Service**



Finance



**Legislative + Legal
Services**



**Technology + Digital
Services**

DEPARTMENT OVERVIEW



LEGISLATIVE + LEGAL SERVICES

■ Legislative Services

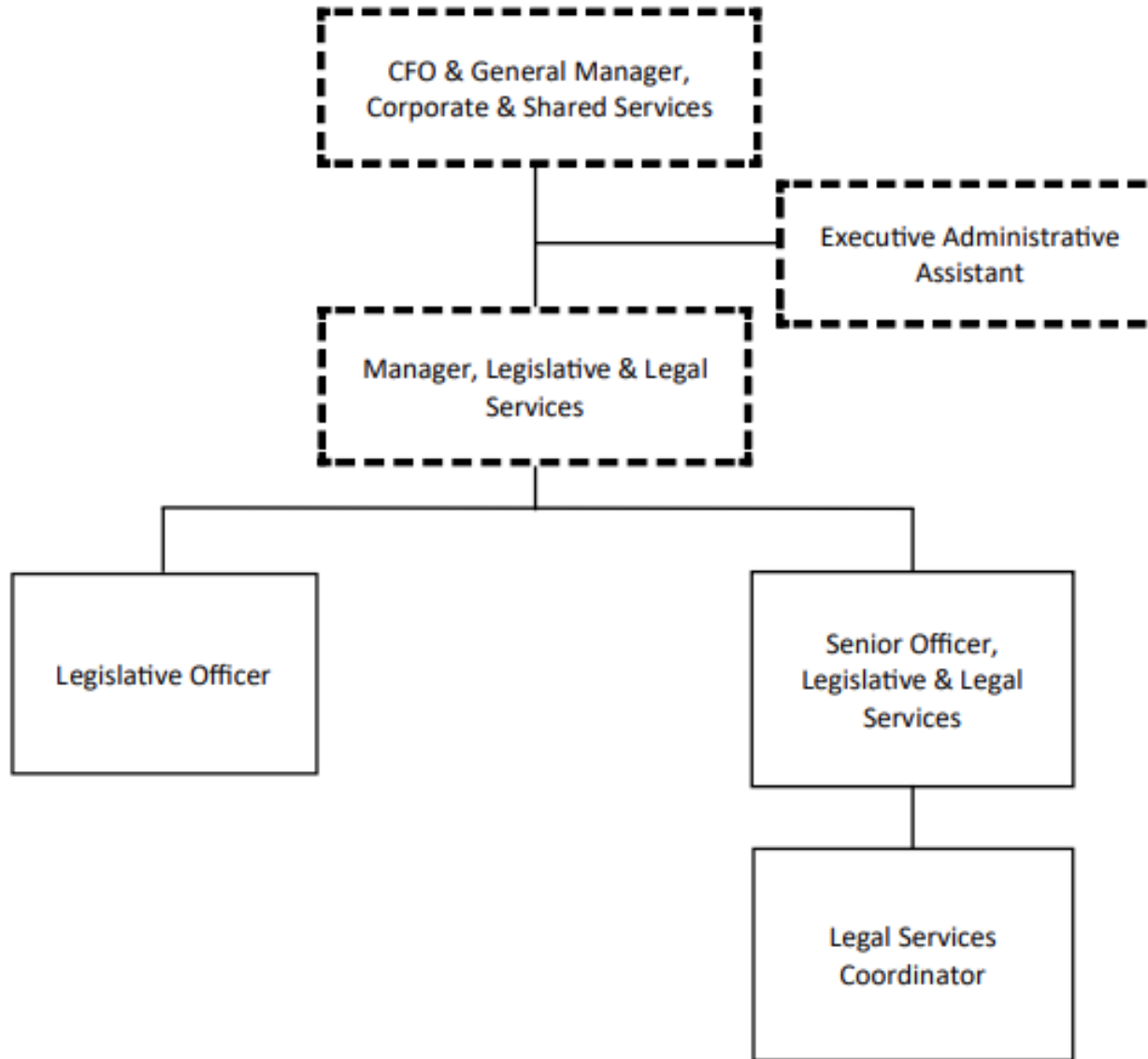
- Ensures effective governance by interpretation and communication of legislative requirements (i.e., MGA and municipal bylaws, and policies)
- Supports legislative compliance throughout organization
- Meeting preparation and facilitation (Council, GPC, SDAB, ASB)
- Municipal Insurance Program

■ Legal Services

- FOIP, Legal and Records Management Coordination



ORGANIZATIONAL CHART



STRATEGIC ALIGNMENT



**Complete
Communities**



**Strategic
Economic
Diversification**



**Respected
Environment +
Agriculture**



**Responsible
Leadership**



FUTURE PLANNING



OPPORTUNITIES

- Increased participation and voter turn out for the 2025 municipal election
- Continued enhancement of the hybrid meeting process
- Development of reference materials for staff on legal, records management, and FOIP related topics
- Increased engagement with Tri-Municipal partners related to Legislative and Legal matters, as well as insurance and risk management for efficiencies



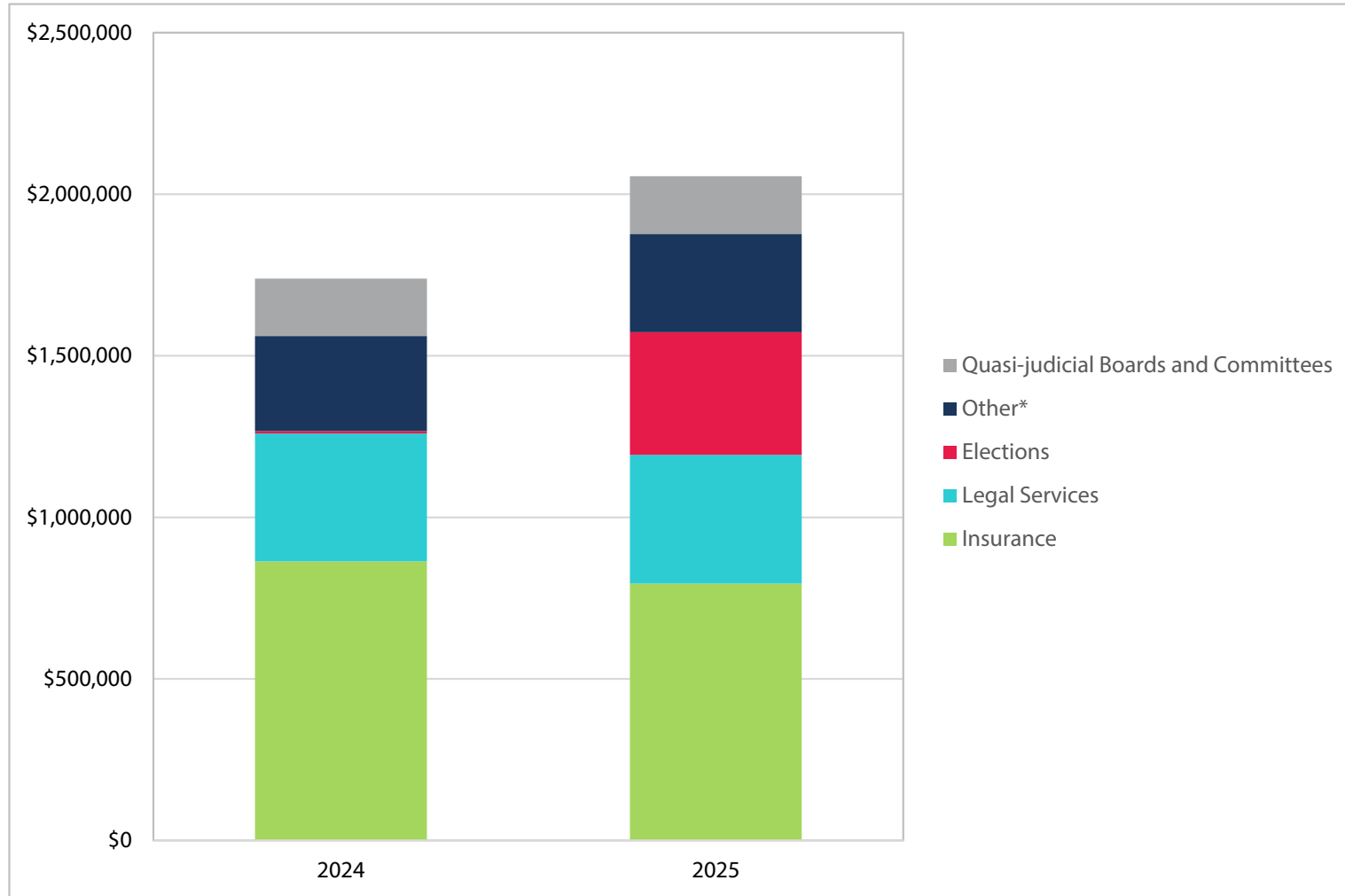
FUTURE PLANNING



POTENTIAL RISKS

- Legislative non-compliance related to the election, and provision of Council meetings and appeal hearings, due to resourcing challenges
- Continued decrease in public confidence in the County's Council meeting streaming
- Service demands based on unpredictable events and increasing amounts of FOIP requests each year
- Ability to effectively identify and implement efficiencies for regular process improvements, while supporting several large initiatives

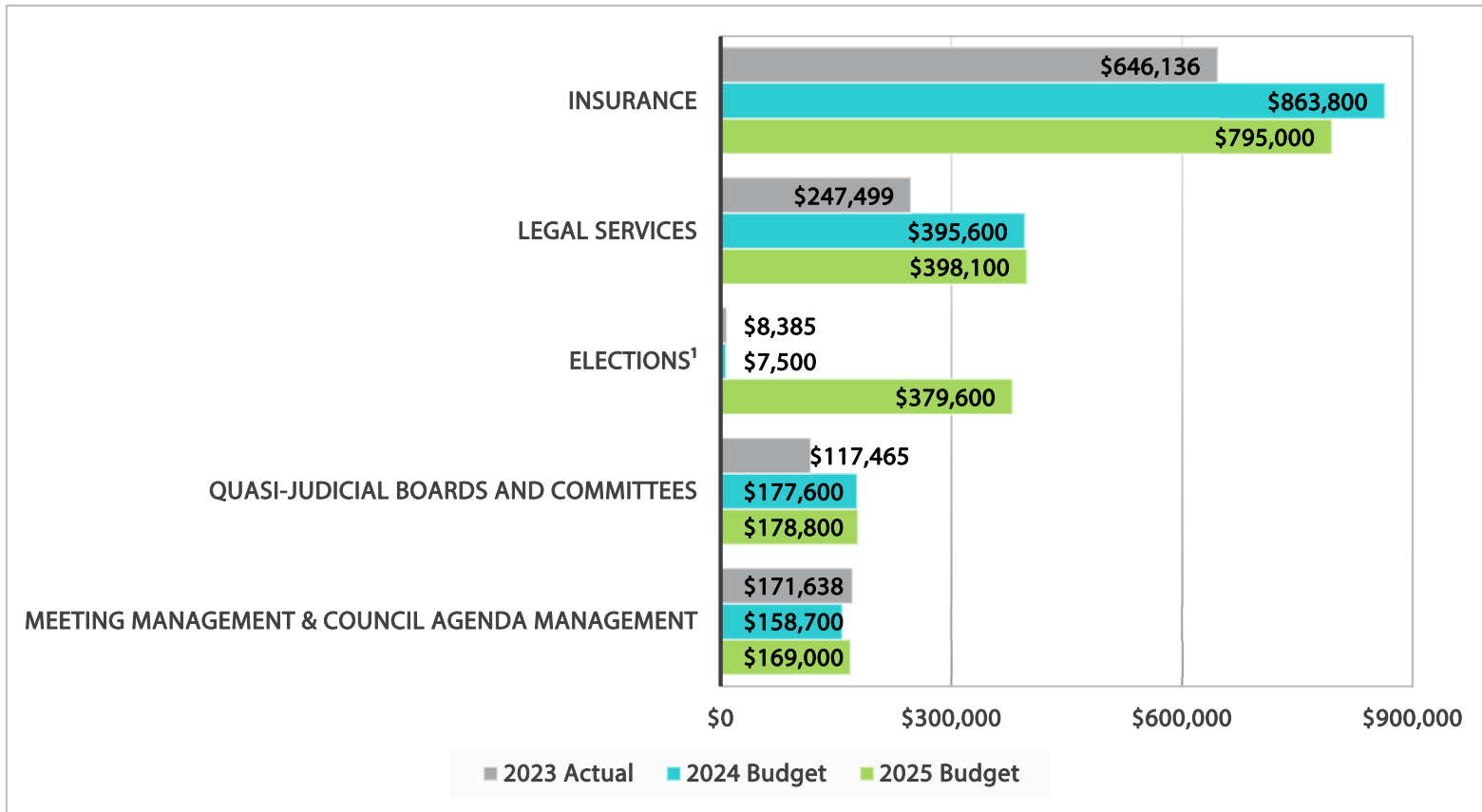
SUMMARY OF 2024/2025 BUDGETED PROGRAM EXPENDITURES



*Inclusive of the following programs: Administration, Access & Privacy, Records Management, Bylaw and Policy Development, Boards and Committee, Meeting Management & Council Agenda Management



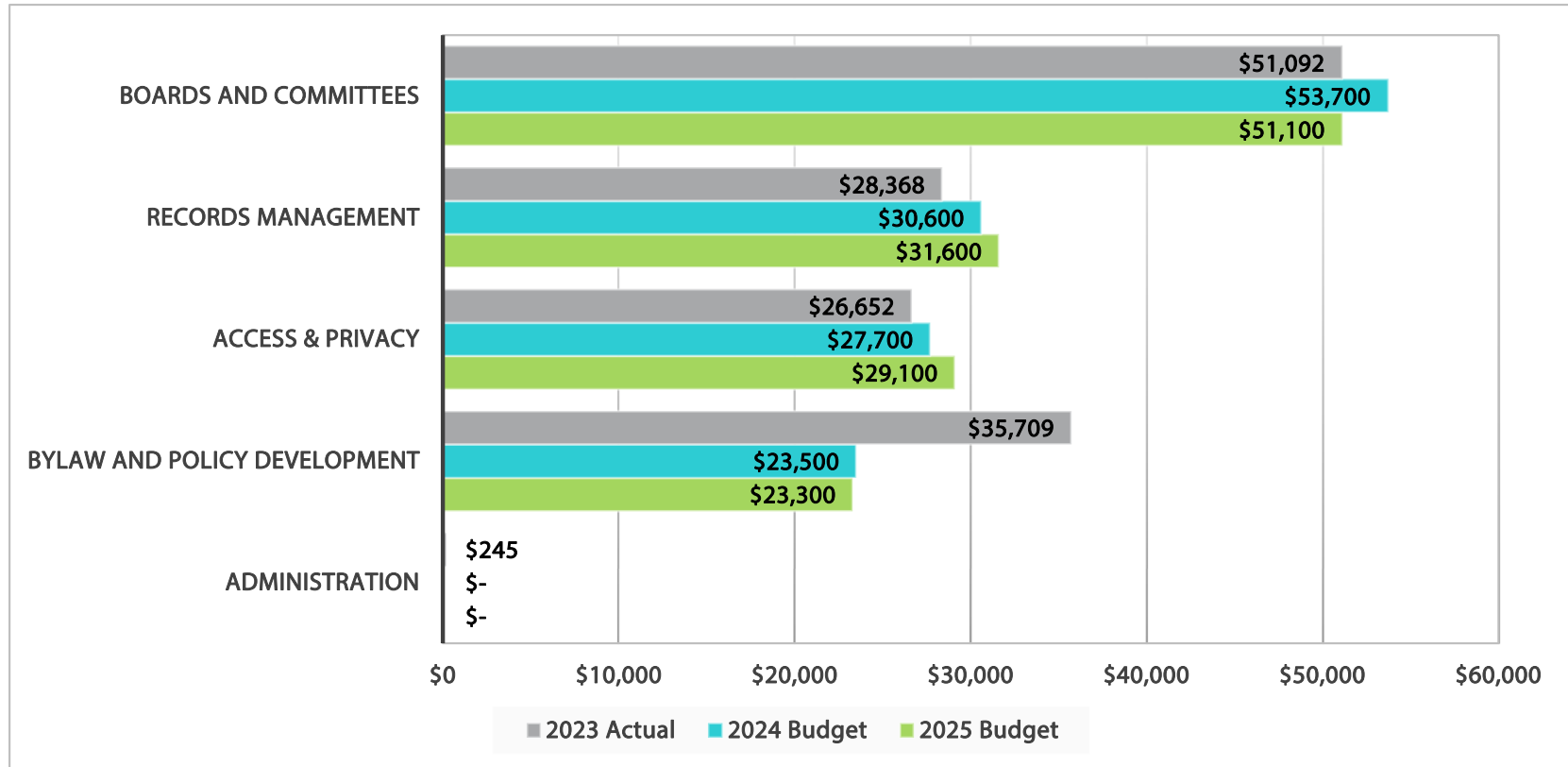
2025 PROGRAM BUDGET EXPENDITURE



OVERALL COMMENTS

1. Increase due to planned election in 2025

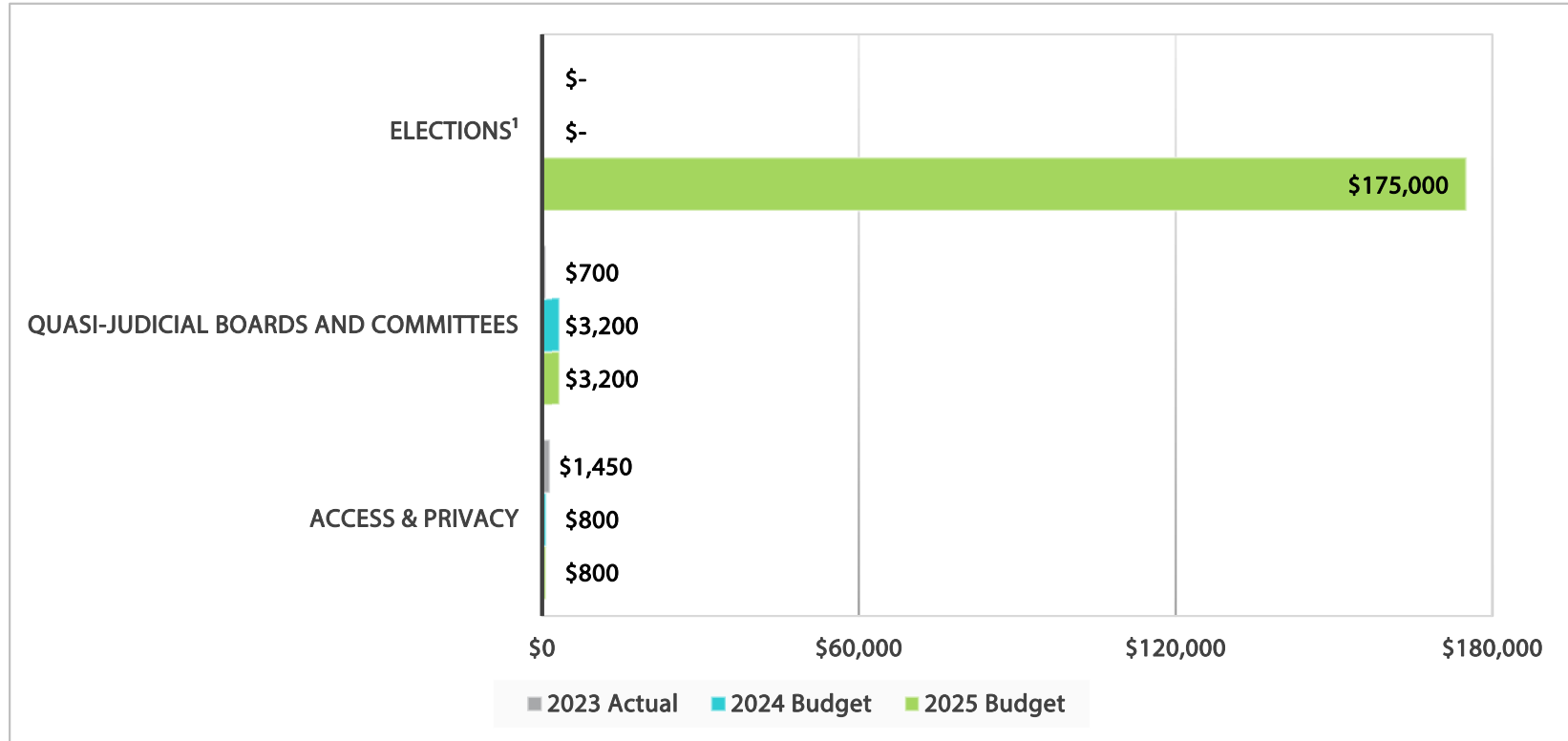
2025 PROGRAM BUDGET EXPENDITURE (CONT'D)



OVERALL COMMENTS

- No significant variances

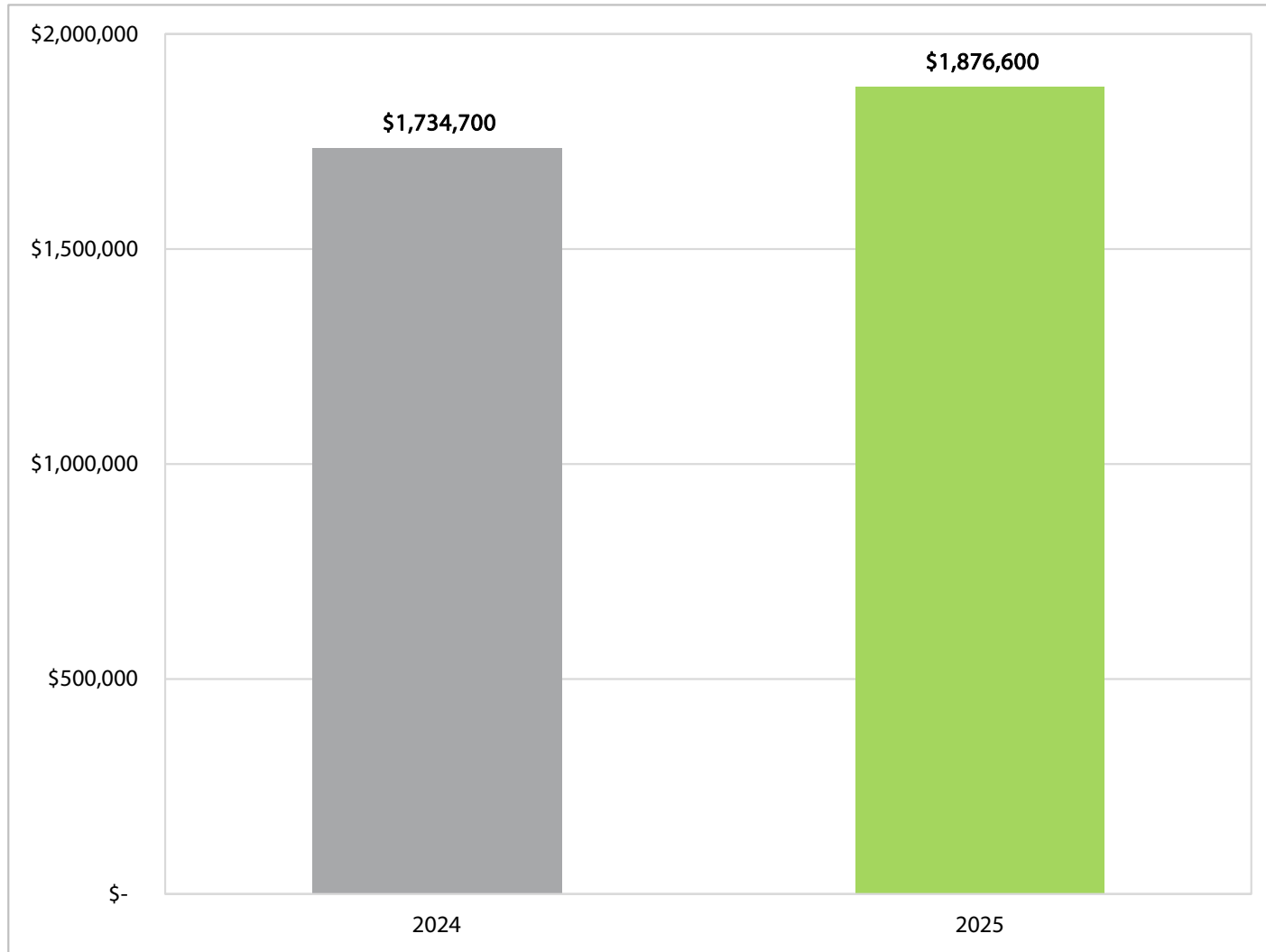
2025 PROGRAM BUDGET REVENUE



OVERALL COMMENTS

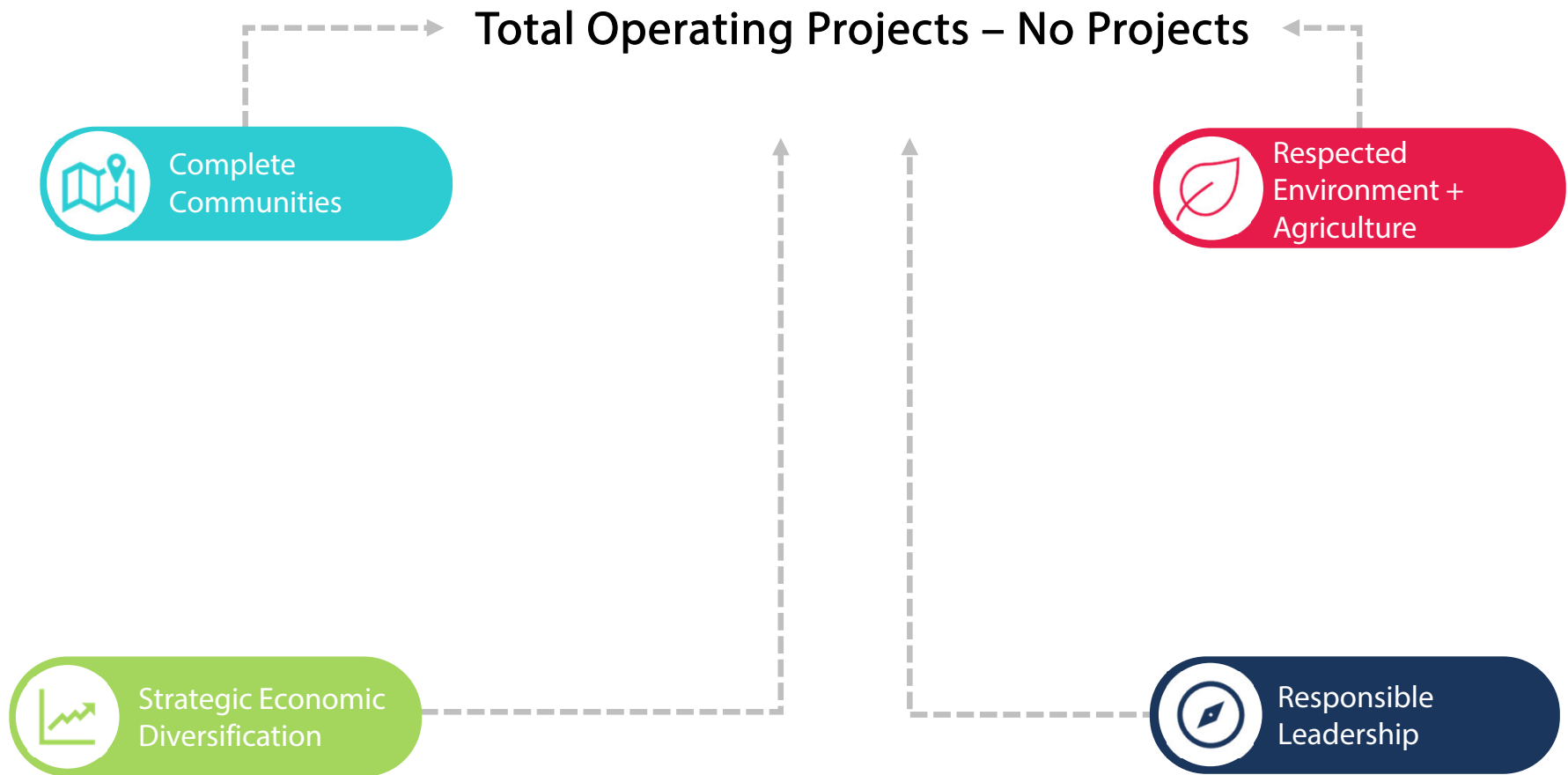
1. Increase due to conducting school board trustee elections

OPERATING PROGRAM CHANGE

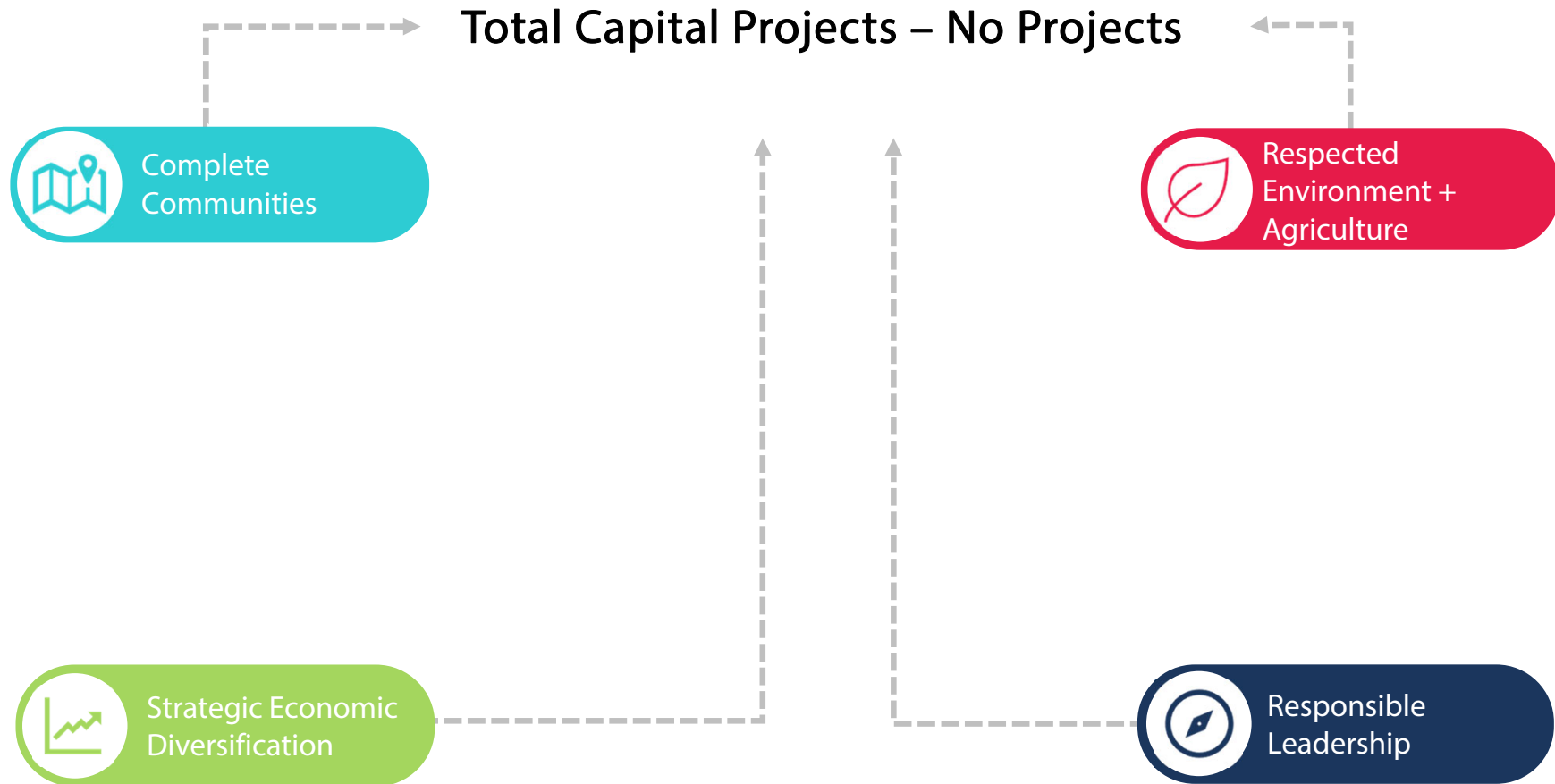


Net Base Change = \$141,900

OPERATING PROJECTS - 2025



CAPITAL PROJECTS - 2025



Questions?

