



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Governance and Priorities Committee

Mayor Allan Gamble
Deputy Mayor Natalie Birnie
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, June 18, 2024

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Birnie called the meeting to order at 9:00 a.m.

On behalf of the Committee, Chairperson Birnie offered the following Treaty 6 lands acknowledgement:

We acknowledge the homeland of the many diverse First Nations and Metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 6.

Present: 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 1 - Council Member Allan Hoefsloot

Administration:

Jeff Dyck, Interim Chief Administrative Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Nancy Domijan, Interim General Manager, Development Services
Craig Froehlich, Interim General Manager Corporate & Shared Services
Brian Cornforth, Fire Chief, Fire Services (In-part)
Krista Quesnel, Director, Agricultural & Environment Services (In-part)
Rachel Coupal, Legislative Officer, Legislative & Legal Services
Odessa Bartel, Acting Manager, Legislative & Legal Services (Recording Secretary)

ADOPTION OF AGENDA

Councillor Kowalski requested to add the following:

- Item 6.1.A. - Notice of Motion

A motion was made by Committee Member Kobasiuk that the June 18, 2024 Governance and Priorities Committee meeting agenda be adopted, as

amended.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 24-021](#)

Adoption of June 4, 2024 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the June 4, 2024 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kucher-Johnson that the June 4, 2024 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 24-037](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Birnie asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County.

Glen Barrett, a resident of Parkland County, attended to provide comments regarding Council Code of Conduct complaints.

NEW BUSINESS

Mayor and Council Member Matters

NM 24-3

Notice of Motion - Review of Bylaws by Council

Take notice that at the June 25, 2024 Council Meeting, Council Member Kowalski will move that:

That Administration be directed to present the Meeting Procedures Bylaw 2015-06, Code of Conduct Bylaw 2018-05 and the bylaw development process for review and amendment to ensure transparency, accountability, and procedural fairness.

General Manager, Agriculture, Community and Protective Services

[POL 24-1](#)

Fire Response Billing Policy

Proposed Motion

That the Fire Response Billing Policy presentation be received for information,

as presented.

Brian Cornforth presented the Fire Response Billing Policy presentation.

A motion was made by Committee Member Wiedeman that the Fire Response Billing Policy presentation be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 24-040](#)

9:30 a.m. Appointment - Parkland County Library Board Annual Update
Kathy Gardiner, Board Director
Sarah Leteta, Board Chair
Cheryl Budzinski, Board Treasurer

Proposed Motion

That the Parkland County Library Board update be received for information, as presented.

Kathy Gardiner, Sarah Leteta, and Cheryl Budzinski presented the Parkland County Library Board Annual update.

A motion was made by Committee Member Kucher-Johnson that the Parkland County Library Board update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Birnie recessed the meeting at 10:02 a.m., and reconvened the meeting at 10:17 a.m.

DELEGATIONS

[App 24-039](#)

10:00am Appointment - Clifford E. Lee Nature Sanctuary - Boardwalk Presentation
Thorsten Hebben, Alberta Manager of Provincial Operations, Ducks Unlimited Canada

Proposed Motion(s)

1. That the Clifford E. Lee - Boardwalk Presentation be received for information, as presented.
2. That the Governance and Priorities Committee direct Administration to include a financial contribution in the proposed 2025 Parkland County Operating Budget for Councils consideration.

Thorsten Hebben presented the Clifford E. Lee Nature Sanctuary Boardwalk presentation.

A motion was made by Committee Member Kowalski that the Clifford E. Lee Boardwalk presentation be received for information, as presented.

The motion carried unanimously.

A motion was made by Committee Member Kucher-Johnson that the Governance and Priorities Committee direct Administration to include a financial contribution in the proposed 2025 Parkland County Operating Budget for Council's consideration.

The motion carried unanimously.

NEW BUSINESS

General Manager, Agriculture, Community and Protective Services

RFD 24-152

Proposed Climate Change Action

Proposed Motion

That the Committee direct administration to present the Climate Change Action proposal at the June 24, 2024 Council meeting for approval, as presented.

Krista Quesnel presented the Proposed Climate Change Action presentation.

A motion was made by Committee Member Mayor Gamble that the Committee direct Administration to present the Climate Change Action proposal at the June 25, 2024 Council meeting for approval, as presented.

The motion carried unanimously.

COMMUNICATIONS

COM 24-060

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

COM 24-061

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for July 2, 2024 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Birnie closed the meeting at 11:07 a.m.

Committee Chair

Recording Secretary