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Parkland County

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, December 18, 2012 **9:00 AM** **Council Chambers**

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 5 - Mayor Rod Shaigec, Deputy Mayor Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

Absent: 2 - Council Member Jo Szady and Council Member Dianne Allen

Administration
Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, Acting General Manager, Community & Protective Services
Al McCully, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Daryl Phillips, Manager, Public Works (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Barb Williams, Legislative & Administrative Services Assistant (Recording Secretary)

OPENING PRAYER

Council Member Darrell Hollands offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the December 18, 2012 agenda be adopted with the following addition:

Item 8.3 - Communications - Shell Canada FuellingChange News Release.

The motion carried unanimously.

ADOPTION OF MINUTES

MIN 12-037 Adoption of the December 4, 2012 regular Council meeting minutes.

Proposed Motion
That the December 4, 2012 regular Council meeting minutes be adopted, as presented.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the December 4, 2012 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS

Legislative Matters

AG 12-008 Collective Agreement between Parkland County and the International Union of Operating Engineers Local Union No. 955

Proposed Motion(s)
That Council ratify the Collective Agreement between Parkland County and The International Union of Operating Engineers Local Union No. 955, Period: January 1, 2013 to December 31, 2015.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the Collective Agreement between Parkland County and the International Union of Operating Engineers Local Union 955 be ratified for the period of January 1, 2013 to December 31, 2015, as presented. The motion carried unanimously.

SCHEDULED MATTERS

App 12-122 **Public Input**

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Legislative Matters

AG 12-007 Memorandum of Understanding Between Parkland County and Green Hectares

Proposed Motion(s)
That Council approve the Memorandum of Understanding to establish a

partnership between Parkland County and Green Hectares

A motion was made by Council Member Denise Locher that administration be directed to enter into a Memorandum of Understanding with Green Hectares to establish a partnership with Green Hectares, as presented. The motion carried unanimously.

BL 12-055 Proposed Amendment to Land Use Bylaw 20-2009 to include Composting Facility definition and regulations (Bylaw No. 35-2012)

Proposed Motion(s)
That Bylaw No. 35-2012 receive first reading.
That Council schedule a Public Hearing for Bylaw 35-2012 on February 12, 2013 at 9:30 a.m.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 35-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that a public hearing be scheduled on February 12, 2012 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw No. 35-2012. The motion carried unanimously.

POL 12-020 Farewell Gifts for Council Members Policy C-AD50

Proposed Motion(s)
That Council approve revised Farewell Gifts for Council Members Policy C-AD50 (previously referred to as Policy AD-050), as presented.

A motion was made by Council Member Denise Locher that revised Farewell Gifts for Council Members Policy C-AD50 (previously referred to as Policy AD-050) be approved, as presented. The motion carried unanimously.

POL 12-022 Council Expenses Policy C-AD24

Proposed Motion(s)
That Council approve revised Council Expenses Policy C-AD24, as presented.

A motion was made by Deputy Mayor Phyllis Kobasiuk that revised Council Expense Policy C-AD24 be approved, as presented. The motion carried unanimously.

POL 12-021 Insurance Policy C-AD36

Proposed Motion
That Council approve revised Insurance Policy C-AD36 (previously referred to as Policy AD-036), as presented.

A motion was made by Deputy Mayor Phyllis Kobasiuk that revised Insurance Policy C-AD36 (previously referred to as Policy AD-036) be approved, as presented. The motion carried unanimously.

RFD 12-273 Participation in the Capital Region Board Intermunicipal Transit Governance Study

Proposed Motion

That Parkland County participate in the Capital Region Board Intermunicipal Transit Governance Study, that Council Member Dianne Allen and Council Member Darrell Hollands (alternate) be authorized to attend these meetings as a voting member, and that $2,550 be paid to the Capital Region Board as Parkland County's share of the cost of this project.

A motion was made by Council Member Darrell Hollands that Parkland County participate in the Capital Region Board Intermunicipal Transit Governance Study; that Council Member Dianne Allen and Council Member Darrell Hollands (alternate) be authorized to attend these meetings as a voting member; and, that $2,550.00 from general municipal operating budget be paid to the Capital Region Board as Parkland County's share of costs of this project. The motion carried unanimously.

RFD 12-288 Economic Development and Tourism Advisory Committee (Acheson representative)

Recommendation

That Council approve Board Member, Ed Toupin, of the Acheson Business Association, to finish Natalie Birnie's term on the Economic Development and Tourism Advisory Committee (EDTAC), which expires on December 31, 2013.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Board Member Ed Toupin, of the Acheson Business Association be appointed to finish Natalie Birnie's term on the Econmic Development and Tourism Advisory Committee, which expires on December 31, 2013, as presented; and, that a letter from the Mayor be sent to Natalie Birnie expressing gratitude for her commitment with Parkland County. The motion carried unanimously.

RFD 12-289 Public Committee Member Appointments

Proposed Motion

That Council appoint the following public committee members, for terms effective January 1, 2013:

Economic Development and Tourism Advisory Committee

Tom Schafers*, Agricultural Industry Representative - Three-year Term
Ruby Swanson, Tourism Representative - Three-year Term

Subdivision and Development Appeal Board

Sue Allen, Three-year Term

**= Incumbent*

A motion was made by Council Member Denise Locher that the appointment of public committee members be approved for the terms effective January 1, 2013, as presented. The motion carried unanimously.

Corporate Services Matters

There were no Corporate Services items presented at this meeting.

Infrastructure Services Matters

RFD 12-279 Parkland County Water and Wastewater Utility Rates - 2013

Proposed Motion
That Council approve the 2013 Water and Wastewater utility rates, as presented.

A motion was made by Council Member Hollands that the Parkland County Water and Wastewater Utility Rates - 2013 be approved, effective January 1, 2013, as follows:

Rates and charges for wastewater services discharging into the Hamlet of Entwistle wastewater system, pursuant to the provisions of Bylaw No. 1-2003;

Rates and charges for wastewater services discharging into the Parkland regional trunk sewer line, pursuant to Bylaw No. 1-2003;

Rates and charges for wastewater services discharging into the Hamlet of Duffield wastewater system, pursuant to Bylaw No. 1-2003;

Water tariff rates and charges for water purchased from Parkland County water works system, pursuant to Bylaw No. 19-98.

A motion was made by Mayor Shaigec that the Acheson/Parkland Industrial Estates fixed water service charge be amended to be reduced from $25.00/month to $20.00/month. The motion failed by the following vote:

For: 1 - Mayor Shaigec

Against: 4 - Deputy Mayor Kobasiuk, Council Member Hollands, Council Member Locher and Council Member Melnyk

Mayor Shaigec called on the original motion. The motion carried by the following vote:

For: 4 - Deputy Mayor Kobasiuk, Council Member Hollands, Council Member Locher and Council Member Melnyk

Against: 1 - Mayor Shaigec

RFD 12-284 Hamlet of Duffield Lagoon - Emergency Wastewater Haul

Proposed Motion(s)
That Council approve the expenditure of $135,000 from the Disaster Restricted Surplus and $169,000 from the Contingencies Restricted Surplus to cover the cost of emergency wastewater hauling from the Duffield Wastewater Lagoon and any funds received back from the province under the Disaster Recovery funding be deposited back into the respective

Restricted Surplus accounts.

A motion was made by Council Member Denise Locher that the expenditure of $135,000 from the Disaster Restricted Surplus and $169,000 from the Contingencies Restricted Surplus to cover the cost of emergency wastewater hauling from the Duffield Wastewater Lagoon and any funds received back from the province under the Disaster Recovery funding be deposited back into the respective Restricted Surplus accounts. The motion carried unanimously.

Community Services Matters

RFD 12-285 TransAlta Tri-Leisure Centre (TLC) Budget Amendment

Proposed Motion(s)

1) That Council amend the 2013 Operating budget to reflect the following changes

a) the TransAlta Tri-Leisure Centre operating contribution to the TransAlta Tri-Leisure Centre in the amount of $330,939

b) the TransAlta Tri-Leisure Centre capital contribution to the TransAlta Tri-Leisure Centre in the amount of $88,741

2) That Council increase the 2013 TransAlta Tri-Leisure Centre requisition to $992,400 to include the Parkland County's portion of the air handling unit.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the 2013 Operating budget be amended to reflect the following changes:
a) the TransAlta Tri-Leisure Centre operating contribution to the TransAlta Tri-Leisure Centre be in the amount of $330,939; and,
b) the TransAlta Tri-Leisure Centre capital contribution to the TransAlta Tri-Leisure Centre be in the amount of $88,741.
The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the increased 2013 TransAlta Tri-Leisure Centre requisition to $992,400 to include the Parkland County's portion of the estimated cost of the air handling unit be approved, as presented. The motion carried unanimously.

RFD 12-275 River Valley Alliance - Revised Terms of Reference

Proposed Motion(s)

1. That Council approve the River Valley Alliance (RVA) Terms of Reference as presented.
2. That Council approve remuneration for Parkland County resident Arlaine Monaghan, RVA Director at Large, at the same rates afforded our Public Member appointees under Council Policy C-AD26.

A motion was made by Council Member Tracey Melnyk that the revised River Valley Alliance Terms of Reference be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Denise Locher that remuneration for Parkland County resident, Arlaine Monaghan, River Valley Alliance Director at Large, be approved at the same rates afforded to Parkland County public member appointees under Council Policy C-AD26, as presented. The motion

carried unanimously.

RFD 12-286 Acheson Fire Station Construction Update

Proposed Motion
That Council receive the Acheson Fire Station construction update report for information.

A motion was made by Council Member Darrell Hollands that the Acheson Fire Station construction update report be received for information. The motion carried unanimously.

Development Services Matters

RFD 12-283 Regional Collaboration Grant Program Resolution

Proposed Motion(s)
That Council approve the attached resolution and direct Administration to forward it to Alberta Municipal Affairs

A motion was made by Council Member Tracey Melnyk that administration be directed to forward the Regional Collaboration Grant resolution to Alberta Municipal Affairs as follows:

Regional Collaboration Grant (Province of Alberta)

1) Be it resolved that we authorize Parkland County to participate in an application for the Tri-Region Organics Processing Facility Feasibility Study – Phase 1 project, submitted by Parkland County under the Regional Collaboration component of the Regional Collaboration Program, further:

2a) That Parkland County, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

The motion carried unanimously.

RFD 12-292 Donation of the SW13-53-6-W5 for conservation purposes

Proposed Motion(s)
1) That the SW13-53-6-W5 be donated to Alberta Fish & Game Association (AFGA) and Alberta Conservation Association (ACA) for conservation purposes
2) Adminstration be directed to enter into an agreement for the transfer of the title of SW13-53-6-W5 to AFGA and ACA

Mayor Shaigec left the meeting at 10:47 a.m. and returned to the meeting at 10:48 a.m.

Mr. Greany came forward to thank Council for their time and consideration regarding the donation of land located at SW 13-53-06-W5M to protect environmentally *sensitve property in Parkland County.*

A motion was made by Council Member Tracey Melnyk that land described as SW 13-53-06-W5M owned by Parkland County, be donated to Alberta Fish & Game Association (AFGA) and Alberta Conservation Association (ACA) for conservation purposes, as presented. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that administration be directed to enter into an agreement for the transfer of the title of SW 13-53-06-W5M to Alberta Fish & Game Association and Alberta Conservation Association. The motion carried unanimously.

COMMUNICATIONS

COM 12-076 AAMDC Newsletter

Proposed Motion
That the AAMDC Newsletter be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the AAMDC Newsletter be received for information. The motion carried unanimously.

COM 12-075 Committee Reports

Proposed Motion
That Council receive the Committee Reports for information, as presented.

A motion was made by Council Member Denise Locher that the following Committee Reports be received for information:

Council Member Tracey Melnyk reported on her attendance at Ken Lemke's Open House event, Evergreens Foundation, and the Municipal Library Board. Council Member Phyllis Kobasiuk reported on her attendance at the Remmington Christmas Social event, the Peer Mentor Workshop and a retirement event for Mr. Bill Diepeveen.

The motion carried unanimously.

COM 12-077 Shell Canada's FuellingChange Program News Release

A motion was made by Council Member Denise Locher that the news release information regarding Parkland County's receipt of $10,000 grant funding from Shell Canada's FuellingChange program be received for information. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:07 a.m.

Mayor

Manager, Legislative & Administrative Services