



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, June 15, 2021

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chairperson Melnyk called the virtual meeting to order at 9:01 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Laura Swain, Interim Chief Administrative Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer
Lauren Aebig, Director, Strategic Services
Leo Girard, Director, Public Works
Marc Ficht, Director, Strategic Initiatives
Carolyn Zenko, Manager, Financial Reporting
Francine Pitcher, Manager, Finance - Operating
Robert Brassard, IT Project Manager
Avery Dawes, Municipal Projects Co-op Student
Barb Williams, Manager, Legislative Services
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member McNab that the June 15, 2021 Committee of the Whole meeting agenda be adopted, as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Committee Member Jensen that the Committee of the Whole consent to approve the following agenda items, without debate:

Item 4.1

Adoption of May 4, 2021 Committee of the Whole Meeting Minutes

That the May 4, 2021 Committee of the Whole Meeting Minutes, be adopted, as

presented.

Item 8.1

Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter, be received for information, as presented.

Item 8.2

Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Chief Administrative Officer

[RFD 21-115](#)

Project UNITE Update

Proposed Motion

That the Project UNITE update be received for information, as presented.

Administration provided the Project UNITE update presentation. Comment and discussion of the item was deferred to later in the meeting to allow for the scheduled 9:15 a.m. Public Input session.

DELEGATIONS

[App 21-029](#)

Public Input - 9:15 a.m. (10 mins.)

Committee Chairperson Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Ken Manning, resident of Fallis, came forward in the virtual meeting to express concerns related to drainage on his property.

NEW BUSINESS

Chief Administrative Officer

[RFD 21-115](#)

Project UNITE Update

Proposed Motion

That the Project UNITE update be received for information, as presented.

Administration concluded the Project UNITE Presentation. A motion was made by Committee Member Kobasiuk that the Project UNITE update be received for information, as presented. The motion carried unanimously.

[RFD 21-117](#)

Wabamun Policies Rescindment Presentation

Proposed Motion

That the Wabamun Policies Rescindment presentation be received for information, as presented.

A motion was made by Committee Member Hollands that the Wabamun Policies Rescindment presentation be received for information, as presented. The motion carried unanimously.

Chief Financial Officer[RFD 21-098](#)

Q1 2021 Financial Update

Proposed Motion

That the March 31, 2021 Financial Statements be received for information, as presented.

A motion was made by Mayor Shaigec that the March 31, 2021 Financial Statements be received for information, as presented. The motion carried unanimously.

DELEGATIONS[RFD 21-116](#)

10:00 a.m. Appointment - Parkland County Library Board
Kathy Gardiner, Manager
Cheryl Budzinski, Treasurer
Sarah Leteta, Board Chair

Proposed Motions

1. That the Parkland County Library Board presentation be received for information, as presented.
2. That the Committee of the Whole direct Administration to work with the Parkland County Library Board to submit a budget request for Council's consideration as part of the 2022 budget process.

Kathy Gardiner, Manager, Cheryl Budzinski, Treasurer, and Sarah Leteta, Board Chair provided the Parkland County Library Board presentation.

A motion was made by Committee Member McNab that the Parkland County Library Board presentation be received for information, as presented. The motion carried unanimously.

A motion was made by Committee Member Jensen that the Committee of the Whole direct Administration to work with the Parkland County Library Board to submit a budget request for Council's consideration as part of the 2022 budget process. The motion carried unanimously.

NEW BUSINESS**General Manager, Corporate & Shared Services**[RFD 21-046](#)

COVID-19 Update - 2021 Election

Proposed Motion

That the COVID-19 update be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the COVID-19 Election update be received for information, as presented. The motion carried unanimously.

NEXT MEETING

The next Committee of the Whole meeting is scheduled to take place via Zoom, July 6, 2021, at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Melnyk closed the meeting at 10:43 a.m.

Committee Chair

Recording Secretary