



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, February 19, 2013

9:00 AM

Council Chambers

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### CALL TO ORDER (Tracey Melnyk)

Committee Chair Melnyk called the meeting to order at 9:00 a.m.

**Present:** 5 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Denise Locher and Council Member Tracey Melnyk  
**Absent:** 2 - Council Member Phyllis Kobasiuk and Council Member Darrell Hollands

#### Administration

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services  
Ken Van Buul, General Manager, Community Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Dave Cross, Manager, Community & Protective Services  
Jennifer McAdam, Supervisor, Legislative & Administrative Services (Acting Manager)  
Jackie Ostashek, Manager, Communications & Strategic Planning Services  
Diane Bozek, Administrative Assistant to the General Managers (Recording Secretary)

### ADOPTION OF AGENDA (Tracey Melnyk)

A motion was made by Council Member Dianne Allen that the agenda be adopted as presented. The motion carried unanimously.

### ADOPTION OF MINUTES (Tracey Melnyk)

**MIN 13-007** Adoption of the February 5, 2013 Governance & Priorities Committee meeting minutes

#### Proposed Motion(s)

That the Committee adopt the minutes of February 5th, 2013 Governance & Priorities Committee meeting.

A motion was made by Council Member Jo Szady that these minutes be adopted as presented. The motion carried unanimously.

## SCHEDULED MATTERS

- App 13-016**      Staff Introductions - (9:05 a.m. - 5 mins)  
Terry Sargent - Heavy Duty Mechanic, Public Works (George Vanberg)  
Don Erechuk - Utility Operator, Public Works (Kevin Bryant)  
Carol Nault - Transfer Station Attendant (Jason Doucette)  
  
*The Committee welcomed new employees Terry Sargent, Don Erechuk and Carol Nault to Parkland County.*
- App 13-018**      Staff Recognition - (9:10 a.m. - 5 mins)  
Andrew Stevens - Certification as a DARE Officer  
Community Peace Officer 2, Community & Protective Services (Randy Shermack)  
  
*The Committee congratulated Community Peace Officer Andrew Stevens on receiving his DARE officer training certificate.*
- App 12-023**      Public Input - 9:15 a.m. (10 mins)  
  
*Committee Chair Melnyk invited anyone who wished to speak on any issues other than the OHV Staging Area Proposal agenda item to come forward at this time. No one came forward.*

## Community Services Matters

- RFD 13-023**      Overlander's ATV Society - OHV Staging Area Proposal

### **Proposed Motion(s)**

1. That the Governance and Priorities Committee direct Administration to work with the Overlander's ATV Society to identify a different more suitable site for OHV focused development.
2. That the Governance and Priorities Committee direct Administration work with residents in addressing the ongoing OHV issues in the area located east of Canterbury Estates.

*Following a presentation by Administration, Committee Chair Melnyk invited any public members from the gallery to come forward to make comments. Mr. John Wolmas (area resident); Mr. Robert Kohn (Councillor - Lac Ste. Anne County); Mr. Kevin Spencer (area resident); Ms. Bonnie Fennell (area resident); and Mr. Myles Stewart (Yellowhead Overlander's OHV Society) came forward to speak to this issue.*

**A motion was made by Mayor Rod Shaigec that the Committee direct Administration to work with the Overlander's ATV Society, and other societies, to identify a different more suitable site for OHV focused development. The motion carried unanimously.**

**A motion was made by Council Member Denise Locher that the Committee direct Administration to work with residents in addressing the ongoing OHV issues in the area located east of Canterbury Estates. The motion carried unanimously.**

A motion was made by Mayor Rod Shaigec that the Committee direct Administration to draft a resolution for the next AAMDC zone meeting lobbying the provincial government to implement levies on either registration of off highway vehicles or at point-of-sale and those funds to be used to establish designated Off Highway Vehicles areas. The motion carried unanimously.

## RECESS

Committee Chair Melnyk recessed the meeting at 10:15 a.m. and reconvened the meeting at 10:21 a.m.

## SCHEDULED MATTERS

**App 13-019** 2012 Council Remuneration Committee Compensation Report (9:30 a.m. - 30 mins)

### **Proposed Motion(s)**

That the Governance and Priorities Committee accept the Council Remuneration Committee Compensation Report as information.

*Council Remuneration Committee Chair Debra King presented their report to the Governance & Priorities Committee.*

**A motion was made by Council Member Locher that the Council Remuneration Committee Report be accepted for information. The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Council Member Allen, Council Member Locher and Council Member Melnyk

**Against:** 1 - Council Member Szady

## OLD BUSINESS

There were no Old Business items presented at this meeting.

## NEW BUSINESS

### Legislative Matters

There were no Legislative Matters items presented at this meeting.

### Corporate Services Matters

There were no Corporate Services items presented at this meeting.

### Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

### **Community Services Matters**

**RFD 13-024**      Gravel Advisory Committee Terms of Reference

**Proposed Motion(s)**

Governance & Priorities Committee recommends to Council that the Terms of Reference for the Gravel Advisory Committee be adopted as presented.

*Ken Van Buul reviewed the proposed terms of reference for the Gravel Advisory Committee. Discussion followed on the membership of this committee.*

**A motion was made by Council Member Dianne Allen that the Committee recommend to Council that they adopt the Gravel Committee Terms of Reference as presented. The motion carried unanimously.**

### **Development Services Matters**

There were no Development Services items presented at this meeting.

## **COMMUNICATIONS**

**COM 13-013**      AAMDC Newsletter

**Proposed Motion(s)**

That the Governance & Priorities Committee accept the AAMDC newsletter as information.

*Pat Vincent advised the Committee that the deadline for Long Service Awards submissions has been extended to Friday, February 22nd if anyone would like to nominate a deserving recipient.*

**A motion was made by Council Member Jo Szady that the February 13, 2013 Contact newsletter be accepted for information. The motion carried unanimously.**

**COM 13-014**      **Committee Reports**

**Proposed Motion**

That the Committee Reports be received for information.

*Councillor Allen - reported on the debriefing with the Federation of Canadian Municipalities regarding the Carribean Local Economic Development (CARILED) Program.*

*Councillor Locher - reported on the recent Federation Canadian Municipalities Sustainability Conference in Windsor.*

*Mayor Shaigec - reported on last week's Capital Region Board meeting where Parkland County's revised Acheson Area Structure Plan was defeated.*

*Councillor Melnyk - reported on the Parkland Municipal Library Board meeting; and yesterday's Family Day activities.*

**A motion was made by Council Member Denise Locher that these committee**

reports be accepted for information. The motion carried unanimously.

### **IN-CAMERA SESSION**

There were no In-Camera items presented at this meeting.

### **BUSINESS ARISING FROM IN-CAMERA SESSION**

### **NEXT MEETING**

The next meeting is scheduled for Tuesday, March 5, 2012 at 9:00 a.m.

### **ADJOURNMENT**

Committee Chair Melnyk adjourned the meeting at 11:34 a.m.

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Committee Chair

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Recording Secretary