



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Governance and Priorities Committee

*Mayor Allan Gamble*  
*Deputy Mayor Sally Kucher-Johnson*  
*Council Member Rob Wiedeman*  
*Council Member Natalie Birnie*  
*Council Member Phyllis Kobasiuk*  
*Council Member Kristina Kowalski*

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Tuesday, September 2, 2025

9:00 AM

Council Chambers

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#### CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Birnie called the meeting to order at 9:00 a.m.

On behalf of the Committee, Chairperson Birnie offered the following Treaty 6 lands acknowledgement:

We acknowledge the homeland of the many diverse First Nations and Metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 6.

**Present:** 5 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

**Virtual:** 1 - Council Member Sally Kucher-Johnson

#### Administration:

Laura Swain, Chief Administrative Officer

Jeff Dyck, Chief Operating Officer

Rob McGowan, General Manager, Operations Services

Katelyn Palmer, Acting Manager Financial Reporting & Operations (In-part)

Ric Gibbons, Chief Information Officer (In-part)

Bruce Thiessen, Manager, Technology, Operations & Cybersecurity (In-part)

Laura Godin, Senior Advisor, Strategy & Engagement, Growth & Strategy (In-part)

Lois Tyerman, Acting Manager, Strategy & Engagement, Growth & Strategy (In-part)

Krista Quenell, Director, Agriculture & Environmental Services, Agriculture & Environment Services (In-part)

Brett Hamm, Supervisor, Communications, Communications & Customer Service (In-part)

Clarence Wong, Director, Growth & Strategy (In-part)

Justin Young, Director, Planning & Development Services Department (In-part)

Odessa Bartel, Manager, Legislative & Legal Services

Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

## CELEBRATING SUCCESS

Councilor Kowalski congratulated Chief Administrative Officer, Laura Swain, for her appointment as President for the Alberta Rural Municipal Administrators' Association ("ARMAA").

Councilor Birnie celebrated the new Employee Handbook.

## ADOPTION OF AGENDA

A motion was made by Committee Member Kowalski that the September 2, 2025 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

## ADOPTION OF MINUTES

### MIN 25-027

Adoption of June 17, 2025 Governance and Priorities Committee Meeting Minutes

#### **Proposed Motion**

That the June 17, 2025 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Mayor Gamble that the June 17, 2025 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

## Chief Operating Officer

### RFD 25-164

2025 Q2 Financial Update

#### **Proposed Motion**

That the 2025 Q2 Financial Update be received for information, as presented.

Katelyn Palmer presented the 2025 Q2 Financial Update.

A motion was made by Committee Member Wiedeman that the 2025 Q2 Financial Update presentation be received for information, as presented.

The motion carried unanimously.

### RFD 25-178

County Broadband Update

#### **Proposed Motion**

That the County Broadband update be received for information, as presented.

Ric Gibbons and Bruce Thiessen presented the County Broadband Update.

A motion was made by Committee Member Kobasiuk that the County Broadband Update presentation be received for information, as presented.

The motion carried unanimously.

## RECESS

Chairperson Birnie recessed the meeting at 9:56 a.m., and reconvened the meeting at 10:09 a.m.

## DELEGATIONS

### App 25-051

9:30 a.m. Appointment - Performance & Project Update Report - September 2025

#### **Proposed Motion**

That the Performance & Project Update Report - September 2025 be received for information, as presented.

Laura Godin, Krista Quesnel, Brett Hamm, Rob McGown, Clarence Wong, Justin Young, Ric Gibbons, and Lois Tyerman presented the Performance & Project Update Report.

Mayor Gamble left the meeting at 10:30 a.m. and returned to the meeting at 10:33 a.m.

Administration continued the presentation.

Mayor Gamble left the meeting at 11:03 a.m. and returned to the meeting at 11:06 a.m.

A motion was made by Committee Member Kowalski that the Performance & Project Update Report - September 2025 be received for information, as presented.

The motion carried unanimously.

## COMMUNICATIONS

### COM 25-074

Rural Municipalities of Alberta Contact Newsletter

#### **Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Mayor Gamble that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.



COM 25-075

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Wiedeman that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

**NEXT MEETING**

The next Governance and Priorities Committee meeting is scheduled for September 16, 2025 at 9:00 a.m.

**CLOSE OF MEETING**

Committee Chairperson Birnie closed the meeting at 11:07 a.m.

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Committee Chair

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Recording Secretary