



Meeting Minutes

Governance and Priorities Committee

Mayor Allan Gamble
Deputy Mayor Allan Hoefsloot
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, September 5, 2023

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Hoefsloot called the meeting to order at 9:00 a.m.

On behalf of the Committee, Chairperson Hoefsloot offered the following Treaty 6 lands acknowledgement:

We acknowledge the homeland of the many diverse first nations and metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on traditional territory of Treaty 6.

Committee Member Wiedeman attended the meeting virtually conference.

Present: 7 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Administration:

Jeff Dyck, Acting Chief Administrative Officer, Chief Financial Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services

Rob McGowan, General Manager, Operations Services

Jody Hancock, Director, Engineering Services (In-part)

Neil Jamieson, Director, Public Works (In-part)

Trent Tompkins, Director, Road Maintenance & Drainage (In-part)

Nancy Domijan, Director, Planning & Development Services (In-part)

Joshua Culling, Director, Growth & Strategy (In-part)

Disha Joshi, Manager, Financial Reporting & Operations (In-part)

Robynn Holstein, Manager, Economic Diversification, Growth & Strategy (In-part)

Natasha De Sandi, Senior Planner, Long Range Planning, Planning & Development Services (In-part)

Derek Macdonald, Long Range Planner, Planning & Development Services (In-part)

Lois Tyerman, Corporate Planning & Intergovernmental Advisor (In-part)

Barb Williams, Manager, Legislative Services

Rachel Coupal, Legislative Officer, Legislative Services
Odessa Bartel, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member Kucher-Johnson that the September 5, 2023 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 23-028](#)

Adoption of July 4, 2023 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the July 4, 2023 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kobasiuk that the July 4, 2023 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 23-063](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Hoefsloot asked the gallery if there were any issues that the public wished to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

General Manager, Operations Services

[RFD 23-246](#)

Road Maintenance and Drainage Update

Proposed Motion

That the Road Maintenance and Drainage update be received for information, as presented.

Trent Tompkins presented the Road Maintenance and Drainage update.

A motion was made by Committee Member Mayor Gamble that the Road Maintenance and Drainage update be received for information, as presented.

The motion carried unanimously.

Chief Financial Officer

[RFD 23-242](#)

2023 Q2 Corporate and Financial Update

Proposed Motion

That the Corporate and Financial update be received for information, as presented.

Disha Joshi and Lois Tyerman presented the 2023 Q2 Corporate and Financial update.

Committee Member Birnie left the meeting at 9:43 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Natalie Birnie

A motion was made by Committee Member Kowalski that the Corporate and Financial update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Hoefsloot recessed the meeting at 9:44 a.m. and reconvened the meeting at 9:56 a.m., with all member of the Committee present.

Present: 7 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

DELEGATIONS

[App 23-062](#)

9:30 a.m. Appointment - Dillon Consulting Limited
Aamer Shakoor, Project Administrator (TEC)
Saeed Ahmad, Project Manager, Dillon Consulting Limited
Brandy MacInnis, Engagement Lead, Dillon Consulting Limited
Heidi Vanheule, Dillon Consulting Limited

Proposed Motion

That the Junction of Highway 16A and Range Road 20 intersection improvements project update be received for information, as presented.

Aamer Shakoor, Saeed Ahmad, Brandy MacInnis, and Heidi Vanheule presented the Junction of Highway 16A and Range Road 20 intersection

improvements project update.

A motion was made by Committee Member Birnie that the Junction of Highway 16A and Range Road 20 intersection improvements project update be received for information, as presented.

The motion carried unanimously.

[RFD 23-244](#)

10:00 a.m. Appointment - Big Lake Residential Solid Waste Collection /Recycling and Disposal
John Richardson, CEO, Ethelo
Dan Hathway, Professional Services, Ethelo

Proposed Motion

1. That the Committee receive the Big Lake Waste Collection Consultation Report for information, as presented.
2. That administration be directed to present to Council a bylaw for weekly curbside waste collection in addition to bi-weekly blue bag recycling service in the Big Lake residential area.
3. That administration be directed to include the new service in the 2024 budget, as presented.

John Richardson and Dan Hathway presented the Big Lake Residential Solid Waste Collection/Recycling and Disposal presentation.

Committee Member Mayor Gamble left the meeting at 10:29 a.m. and returned to the meeting at 10:32 a.m.

Committee Member Kobasiuk left the meeting at 10:38 a.m. and returned to the meeting at 10:40 a.m.

A motion was made by Committee Member Kowalski that the Committee receive the Big Lake Waste Collection Consultation Report for information, as presented.

The motion carried unanimously.

A motion was made by Committee Member Kobasiuk that administration be directed to present to Council a bylaw for weekly curbside waste collection in addition to bi-weekly blue bag recycling service in the Big Lake residential area.

The motion carried unanimously.

RECESS

Chairperson Hoefsloot recessed the meeting at 11:12 a.m. and reconvened the meeting at 11:21 a.m., with all member of the Committee present.

DELEGATIONS

[RFD 23-244](#)

10:00 a.m. Appointment - Big Lake Residential Solid Waste Collection /Recycling and Disposal
John Richardson, CEO, Ethelo
Dan Hathway, Professional Services, Ethelo

Proposed Motion

1. That the Committee receive the Big Lake Waste Collection Consultation Report for information, as presented.
2. That administration be directed to present to Council a bylaw for weekly curbside waste collection in addition to bi-weekly blue bag recycling service in the Big Lake residential area.
3. That administration be directed to include the new service in the 2024 budget, as presented.

A motion was made by Committee Member Kucher-Johnson to table motion #3 - that administration be directed to include the new service in the 2024 budget, as presented until Council gives final reading of the bylaw.

The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 23-172](#)

Parkland Community Policing Advisory Committee (CPAC)

Proposed Motion

That the Parkland Community Policing Advisory Committee Terms of Reference be received for information, as presented.

Councillor Wiedeman presented the Parkland Community Policing Advisory Committee (CPAC) Terms of Reference.

A motion was made by Committee Member Kowalski that the Parkland Community Policing Advisory Committee Terms of Reference be received for information, as presented.

A motion to amend the motion was made by Committee Member Kowalski to remove the words "information, as presented" and replace with "review".

An amending motion was made by Committee Member Kowalski that the Parkland Community Policing Advisory Committee Terms of Reference be received for review.

The motion carried unanimously.

General Manager, Agriculture, Community and Protective Services

[RFD 23-221](#) Proposed Nutrient Loading Bylaw

Proposed Motion

That Administration be directed to present a Nutrient Loading Bylaw for Council's consideration.

Dave Cross presented the Proposed Nutrient Loading Bylaw presentation.

A motion was made by Committee Member Birnie that Administration be directed to present a Nutrient Loading Bylaw for Council's consideration.

The motion carried unanimously.

COMMUNICATIONS

[COM 23-081](#) Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

[COM 23-082](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Mayor Gamble that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Hoefsloot recessed the meeting at 11:51 a.m. and reconvened the meeting at 1:51 p.m., with all member of the Committee present.

CLOSED SESSION

[RFD 23-240](#) Closed Session

Proposed Motion

That the Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, 23 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Kobasiuk that the Committee convene in closed session at 1:51 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, 23 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 23-056](#)

Planning and Development Update
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

Committee Member Mayor Gamble left the meeting at 1:57 p.m. and returned to the meeting at 2:08 p.m.

[PRE 23-057](#)

Economic Diversification Update
FOIP Section 16 - Harmful to business interest of third party
FOIP Section 24 - Advice from officials

Committee Member Kowalski left the meeting at 2:30 p.m.

Present: 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Kristina Kowalski

[PRE 23-058](#)

Proposed Wabamun Hamlet Area Redevelopment Plan
FOIP Section 23
FOIP Section 24

[RFD 23-241](#)

Regular Session

Proposed Motion

That the Committee revert to regular meeting session.

A motion was made by Committee Member Birnie that the Committee revert to regular meeting session at 3:01 p.m.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for September 19, 2023 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Hoefsloot closed the meeting at 3:02 p.m.

Committee Chair

Recording Secretary