



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 16, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Kobasiuk called the meeting to order at 9:02 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Tracy Kibblewhite, General Manager, Corporate Services
Paul Hanlan, Manager, Planning & Development
Jody Hancock, Manager, Engineering Services (in-part)
Gabriel Clark, Environmental Management Coordinator, Development Services (in-part)
Jeff Dyck, Manager, Financial Services (in-part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager, Communications & Strategic Planning Services
Amy Mitchell, Administrative Assistant, Legislative & Administrative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the agenda be adopted with the addition to Scheduled Matters, item 4 Acheson Business Association. The motion carried unanimously.

ADOPTION OF MINUTES

[RFD 14-167](#)

Adoption of the June 17, 2014 regular Governance and Priorities Committee Meeting Minutes

Proposed Motion(s)

That the Governance and Priorities Committee meeting minutes of June

17, 2014 be adopted, as presented.

A motion was made by Council Member Darrell Hollands that Governance and Priorities Committee meeting minutes of June 17, 2014 be approved, as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-059](#)

Appointment - 9:05 a.m. (5 mins)
September 2014 Featured Business of the Month Presentation
Two Soldiers Mechanical Inc.

The Committee congratulated Allek Skoke, John Exnowski and Tracy Exnowski of Two Soldiers Mechanical Inc. on receipt of the September 2014 Business of the Month award.

[App 14-064](#)

Appointment - 9:10 a.m. (5 mins)
Staff Introduction
Jody Hancock- Manager, Engineering Services Department

Rob McGowan, General Manager, Infrastructure Services introduced Jody Hancock, the new Manager of Engineering Services and provided a brief background on Jody. Council welcomed Jody to his new position.

App 14-068

Acheson Business Association
(Natalie Bernie and Terry Jensen)

The Acheson Business Association came forward to present to the Governance and Priorities Committee asking that a committee under Parkland County's title including all stakeholders be formed in order to move forward with possible plans for the 80 acres of Municipal Reserve land in Acheson.

[App 14-065](#)

Public Input - 9:15 a.m. (10 mins.)

Chair Kobasiuk asked the gallery if there were any issues that they public wishes to bring to the attention of Parkland County. No one came forward.

OLD BUSINESS

There were no Old Business matters presented at this meeting.

NEW BUSINESS

Legislative Matters

[POL 14-021](#)

Municipally Managed Areas Naturalization Policy C-ES01

Proposed Motion(s)

That the Governance and Priorities Committee (GPC) direct administration to bring the draft Municipally Managed Areas Policy C-ES01 to the September

23, 2014 Council Meeting for approval.

A motion was made by Council Member AnnLisa Jensen that Administration amend the Municipally Managed Areas Policy C-ES01 as directed and that this policy be forwarded to the regular Council meeting on October 14, 2014 for approval. The motion carried unanimously.

[POL 14-022](#)

Private Lands Naturalization Policy C-ES02

Proposed Motion(s)

That the Governance and Priorities Committee (GPC) direct administration to bring the draft Private Lands Naturalization Policy to the September 23, 2014 Council meeting for approval.

A motion was made by Council Member John McNab that Administration amend the Private Lands Naturalization Policy C-ES02 as directed by the Committee and that this policy be referred to the regular Council meeting on October 14, 2014 for approval. The motion carried unanimously by the following vote:

For: 5 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk and Council Member Hollands

Against: 2 - Council Member McNab and Council Member Melnyk

Recess

Committee Chair Kobasiuk recessed the meeting at 10:22 a.m. and reconvened the meeting at 10:34 a.m.

Corporate Services Matters

[RFD 14-153](#)

August 31, 2014 Financial Statements

Proposed Motion

That the Governance and Priorities Committee receive the August 31, 2014 Financial Statements as information.

A motion was made by Council Member Jackie McCuaig that Financial Statements for August 31, 2014 be received for information, as presented. The motion carried unanimously.

RFD 14-170

Federal Gas Tax Fund and Municipal Sustainability Initiative Capital Grant

Proposed Motion(s)

That the Governance and Priorities Committee receive the Federal Gas Tax Fund and the Municipal Sustainability Initiative Capital grant stream summaries and information.

Jeff Dyck, Manager of Financial Services presented the Federal Gas Tax Fund and Municipal Sustainability Initiative Capital Grant in addition to the August 31, 2014 Financial Statements.

A motion was made by Mayor Rod Shaigec that Federal Gas Tax Fund and the Municipal Sustainability Initiative Capital Grant summaries be received for information, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services matters presented at this meeting.

Community Services Matters

There were no Community Services matters presented at this meeting.

Development Services Matters

There were no Development Services matters presented at this meeting.

COMMUNICATIONS

COM 14-060

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the September 4, 2014 AAMDC Newsletter be received for information, as presented. The motion carried unanimously.

COM 14-061

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the following Committee Reports be received for information, as presented:

1. Councillor Jensen attended the Environmental Advisory Committee meeting, Tri-Leisure Centre Committee meeting, and the Annual River Valley Alliance canoe trip.
2. Councillor McCuaig attended the River Valley Alliance meeting, and the Meridian Foundation.
3. Councillor Melnyk attended the Evergreen Foundation, Meridian Foundation, Parkland County Library Board meeting, Yellowhead Regional Library Board meeting, Economic Development and Tourism Advisory Committee (EDTAC) meeting, and the Fallis Community Hall pancake breakfast.
4. Councillor Hollands attended the Agriculture and Rural Life Advisory Committee meeting.
5. Councillor McNab attended the North Saskatchewan Watershed Headwater Committee meeting.
6. Mayor Shaigec attended the Capital Region Board meeting, and the West Inter Lake Water Commission.
7. Councillor Kobasiuk attended the Municipal Tri Leisure Centre Committee

meeting.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for Tuesday, October 7, 2014 at 9:00 a.m.

ADJOURNMENT

Committee Chair Kobasiuk adjourned the meeting at 11:26 a.m.

Committee Chair

Recording Secretary