



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 29, 2013

9:00 AM

Council Chambers

- Organizational Meeting -

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Tracey Melnyk, Council Member AnnLisa Jensen, Council Member John McNab and Council Member Jackie McCuaig

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

PRAYER

Mayor Shaigec offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the October 29, 2013 Organizational meeting agenda be adopted, as presented. The motion carried unanimously.

COUNCIL CONDUCT**RFD 13-132 NORMS AND VALUES FOR MEMBERS OF COUNCIL****Proposed Motion**

That Council adopt the Norms and Values for Members of Council, as presented, to guide Council members during their upcoming term of office.

A motion was made by Council Member Darrell Hollands that the Norms and Values for Members of Council be adopted, as presented to guide Council members during their upcoming term of office. The motion carried unanimously.

RFD 13-133 COUNCIL CODE OF CONDUCT**Proposed Motion**

That Council adopt the Council Code of Conduct for Members of Council, as presented, to govern the conduct of Council members during their upcoming term of office.

A motion was made by Council Member Jackie McCuaig that Council adopt the Council Code of Conduct for Members of Council, as presented to govern the conduct of Council members during their upcoming terms of office. The motion carried unanimously.

OATH OF OFFICE - DEPUTY MAYOR**RFD 13-135 OATH OF OFFICE - DEPUTY MAYOR**

Appointment of Deputy Mayor

Proposed Motion

That the appointment of Deputy Mayor be approved as follows:

Council Member Darrell Hollands - October 29, 2013 to February 28, 2014

Council Member Phyllis Kobasiuk - March 1, 2014 to June 30, 2014

Council Member Tracey Melnyk - July 1, 2014 to Organizational Meeting 2014

Council Member Jackie McCuaig - Organizational Meeting 2014 to February 28, 2015

Council Member AnnLisa Jensen - March 1, 2015 to June 30, 2015

Council Member John McNab - July 1, 2015 to Organizational Meeting 2015

Council Member Jackie McCuaig - Organizational Meeting 2015 to February 29, 2016

Council Member AnnLisa Jensen - March 1, 2016 to June 30, 2016

Council Member John McNab - July 1, 2016 to Organizational Meeting 2016

Council Member Tracey Melnyk - Organizational Meeting 2016 to February 28, 2017

Council Member Phyllis Kobasiuk - March 1, 2017 to June 30, 2017

Council Member Darrell Hollands - July 1, 2017 to Organizational Meeting 2017

A motion was made by Council Member Tracey Melnyk that the appointment of Deputy Mayor be approved, as presented:

Council Member Darrell Hollands - October 29, 2013 to February 28, 2014
Council Member Phyllis Kobasiuk - March 1, 2014 to June 30, 2014
Council Member Tracey Melnyk - July 1, 2014 to Organizational Meeting 2014
Council Member Jackie McCuaig - Organizational Meeting 2014 to February 28, 2015
Council Member AnnLisa Jensen - March 1, 2015 to June 30, 2015
Council Member John McNab - July 1, 2015 to Organizational Meeting 2015
Council Member Jackie McCuaig - Organizational Meeting 2015 to February 29, 2016
Council Member AnnLisa Jensen - March 1, 2016 to June 30, 2016
Council Member John McNab - July 1, 2016 to Organizational Meeting 2016
Council Member Tracey Melnyk - Organizational Meeting 2016 to February 28, 2017
Council Member Phyllis Kobasiuk - March 1, 2017 to June 30, 2017
Council Member Darrell Hollands - July 1, 2017 to Organizational Meeting 2017

The motion carried unanimously.

At this time, Manager of Legislative and Administrative Services, Doug Tymchyshyn administered Oaths of Office to the three Councillors who will serve as Deputy Mayor for the ensuing year.

TO ESTABLISH DATES FOR REGULAR MEETINGS OF COUNCIL

RFD 13-136

COUNCIL

In 2012-13, Council meetings were held on the second and fourth Tuesday of each month in Council Chambers commencing at 9:00 a.m., with no meetings scheduled for July 23, August 13, and October 22, 2013.

Proposed Motion

That regular meetings of Council be held the second and fourth Tuesday of each month, commencing at 9:00 a.m., with no meetings scheduled for:

- November 12, 2013 (AAMDC Fall Convention);
and rescheduled for November 5, 2013.
- November 26, 2013 (Budget Review).
- December 24, 2013 (Christmas Eve).
- January 28, 2014 (Provincial ASB Conference).
- July 22 and August 12, 2014 (Summer Break).

A motion was made by Council Member John McNab that regular meetings of Council be held the second and fourth Tuesday of each month, commencing at 9:00 a.m., with no meetings scheduled for:

November 12, 2013 (AAMDC Fall Convention);
and rescheduled for November 5, 2013.
November 26, 2013 (Budget Review).
December 24, 2013 (Christmas Eve).
January 28, 2014 (Provincial ASB Conference).
July 22 and August 12, 2014 (Summer Break).

The motion carried unanimously.

RFD 13-187

Establish 2014 Council Organizational Meeting

Proposed Motion

That the 2014 Organizational Meeting be scheduled for Tuesday, October 28, 2014, in Council Chambers, commencing at 9:00 a.m.

A motion was made by Council Member AnnLisa Jensen that the 2014 Organizational Meeting be scheduled for Tuesday, October 28, 2014, in Council Chambers, commencing at 9:00 a.m. The motion carried unanimously.

RFD 13-137**GOVERNANCE AND PRIORITIES COMMITTEE**

In 2012-2013, the Governance and Priorities Committee meetings were held on the first and third Tuesday of each month in Council Chambers commencing at 9:00 a.m., with no meetings scheduled for January 1, March 19, April 16, June 4, July 16, August 6, August 20, and October 15, 2013.

Proposed Motion

That regular meetings of the Governance and Priorities Committee be held the first and third Tuesday of every month in Council Chambers, commencing at 9:00 a.m., with no meetings scheduled for:

- November 5, 2013 (Council Meeting)
- January 7, 2014 (Seasonal Break)
- March 18, 2014 (AAMDC Spring Convention)
- April 15, 2014 (CPAA Conference)
- June 3, 2014 (FCM Conference)
- July 15, August 5, and August 19, 2014 (Summer Break)

A motion was made by Council Member Phyllis Kobasiuk that regular meetings of the Governance and Priorities Committee be held the first and third Tuesday of every month in Council Chambers, commencing at 9:00 a.m., be approved, with no meetings scheduled for:

November 5, 2013 (Council Meeting)
January 7, 2014 (Seasonal Break)
March 18, 2014 (AAMDC Spring Convention)
April 15, 2014 (CPAA Conference)
June 3, 2014 (FCM Conference)
July 15, August 5, and August 19, 2014 (Summer Break)

The motion carried unanimously.

RFD 13-138**AGRICULTURAL SERVICE BOARD**

In 2012-2013, meetings were scheduled on the first Tuesday of November, February, September, and the third Tuesday of May, following the Governance and Priorities Committee meetings.

Proposed Motion

That regular Agricultural Service Board (ASB) meetings be held following Governance and Priorities Committee meetings on December 3, 2013, February 4, May 20, and September 16, 2014.

A motion was made by Council Member Darrell Hollands that regular Agricultural Service Board (ASB) meetings be held following Governance and Priorities Committee meetings on December 3, 2013, February 4, May 20, and September 16, 2014 be approved, as presented. The motion carried unanimously.

COMMITTEE APPOINTMENTS**RFD 13-139****COMMITTEE APPOINTMENTS****Proposed Motion**

That Council approve appointments to committees and boards, effective October 29, 2013 to the Organizational Meeting 2014, as presented in Attachment 1.

A motion was made by Council Member Phyllis Kobasiuk that Council appointments to committees and boards for 2013-2014 be approved, as presented commencing October 29, 2013 to the Organizational Meeting 2014, as follows:

Art Advisory Committee

1 Council member for 2013-14: Kobasiuk

1 Council member (Alternate) for 2013-14: Jensen

Composite Assessment Review Board

In 2014 – 2 Council members to be appointed

(January 1 – December 31, 2014): Hollands, Kobasiuk

1 Council member as alternate for 2014

(January 1 – December 31, 2014): McCuaig

Economic Development and Tourism Advisory Committee

2 Council members for 2013-14: McCuaig, Melnyk

Mayor Shaigec as ex-officio

Environmental Advisory Committee

1 Council member appointed for 2013-14: Jensen

1 Council member (Alternate) for 2013-14: McNab

Governance and Priorities Committee

That all council members be appointed to the Governance and Priorities Committee for the ensuing one-year period.

Gravel Advisory Committee

1 Council member appointed for 2013-14: Melnyk

1 Council member (Alternate) for 2013-14: Hollands

Local Assessment Review Board

3 Council members for 2014

(January 1 – December 31, 2014): Jensen, McNab, Melnyk

1 Council member as alternate for 2014

(January 1 – December 31, 2014): McCuaig

Municipal Planning Commission

3 Council members appointed for 2013-14: Jensen, Kobasiuk, McNab

Subdivision and Development Appeal Board

3 Council members appointed for 2013-14: Hollands, McCuaig, Melnyk

Mayor Shaigec as ex-officio

Waste Management Implementation Committee

That all Council members be appointed as members of the Waste Management Implementation Committee for the ensuing one-year period.

Acheson Industrial Park Transit Implementation Committee (Ad Hoc)

1 Council member appointed for 2013-14: McCuaig

Agricultural Service Board (ASB)

That pursuant to the Agricultural Service Board Act, all council members be appointed to the Agricultural Service Board (ASB) for the ensuing one-year period.

Agricultural and Rural Life Advisory Committee

That the Chair and Vice Chair of the Agricultural Service Board be appointed to the Agricultural and Rural Life Advisory Committee.

Appeal Committee, Agricultural Pests Act

That pursuant to the Agricultural Pests Act, all public members on the Agricultural and Rural Life Advisory Committee be appointed to the Agricultural Pests Act Appeal Committee for the period January 1, 2014 to December 31, 2014.

Appeal Committee, Soil Conservation Act

That pursuant to the Soil Conservation Act, all members of the Agricultural Service Board be appointed to the Soil Conservation Act Appeal Committee for the ensuing one-year period.

Appeal Committee, Weed Control Act

That pursuant to the Weed Control Act, all public members on the Agricultural and Rural Life Advisory Committee be appointed to the Weed Control Act Appeal Committee for the ensuing one-year period.

Municipal Library Board

2 Council members appointed for 2013-14: Kobasiuk, Melnyk

Yellowhead Regional Library Board

1 Council member appointed for 2013-14: Melnyk
1 Council member (Alternate) for 2013-14: Kobasiuk

Alberta Capital Region Wastewater Commission
1 Council member for 2013-14: Hollands
1 Council member (Alternate) for 2013-14: Jensen

Alternate Land Use Services (ALUS)
1 Council member for 2013-14: McNab
1 Council member (Alternate) for 2013-14: Hollands

Capital Region Board
That Mayor Shaigec be appointed to the Capital Region Board for the ensuing one-year period.
That Deputy Mayor Darrell Hollands be appointed as alternate member to the Capital Region Board October 29, 2013 to February 28, 2014, that Council Member Phyllis Kobasiuk be appointed as alternate member to the Capital Region Board March 1, 2014 to June 30, 2014, and that Council Member Tracey Melnyk be appointed as alternate member to the Capital Region Board from July 1, 2014 to the Organizational Meeting of 2014.

Capital Region Parkland Water Services Commission
2 Council members for 2013-14: Hollands, Kobasiuk
1 Council member (Alternate) for 2013-14: McCuaig

Capital Region Waste Minimization Advisory Committee
1 Council member for 2013-14: McNab
1 Council member (Alternate) for 2013-14: McCuaig

East Parkland Liaison Committee
1 Council member for 2013-14: Jensen
1 Council member (Alternate) for 2013-14: McCuaig

Edmonton Regional Airport Appointers Committee
That Mayor Shaigec and CAO Pat Vincent be appointed to the Edmonton Regional Airport Appointers Committee for the ensuing one-year period.

Entwistle ACE Committee
1 Council member for 2013-14: Melnyk

The Evergreens Foundation
1 Council member for 2013-14: Melnyk
1 Council member (Alternate) for 2013-14: McNab

Heritage Agricultural Society (HAS) Board of Directors
1 Council member for 2013-14: Jensen
1 Council member (Alternate) for 2013-14: McNab

Horizon Stage Theatre Advisory Board
1 Council member for 2013-14: McCuaig
1 Council member (Alternate) for 2013-14: Kobasiuk

Keephills Power Project Steering Committee
1 Council member for 2013-14: Melnyk

1 Council member (Alternate) for 2013-14: Kobasiuk

Meridian Foundation

1 Council member for 2013-14: McCuaig

1 Council member (Alternate) for 2013-14: Hollands

North Saskatchewan Watershed Alliance (NSWA)

1 Council member for 2013-14: Kobasiuk

1 Council member (Alternate) for 2013-14: McCuaig

Parkland/Stony Plain Regional Waste Authority

2 Council members for 2013-14: Kobasiuk, McNab

Pembina Agricultural and Recreational Society

1 Council member (non-voting) for 2013-14: Melnyk

River Valley Alliance

1 Council member for 2013-14: Jensen

1 Council member (Alternate) for 2013-14: McCuaig

Spruce Grove/Stony Plain Community Policing Advisory Committee

1 Council member for 2013-14: McCuaig

1 Council member (Alternate) for 2013-14: Hollands

Stony Plain and District Crime Prevention Association

1 Council member for 2013-14: McNab

1 Council member (Alternate) for 2013-14: Hollands

Stony Plain Seed Cleaning Association

1 Council member for 2013-14: Hollands

1 Council member (Alternate) for 2013-14: McNab

Tri-Municipal Leisure Facility Board

2 Council members for 2013-14: Kobasiuk (Parkland County to serve as Chair), and Jensen

1 Council member (Alternate) for 2013-14: Hollands

Wabamun Watershed Management Council

1 Council member for 2013-14: McNab

1 Council member (Alternate) for 2013-14: Melnyk

West Inter Lake District (WILD) Regional Water Services Commission

1 Council member for 2013-14: Shaigec

1 Council member (Alternate) for 2013-14: Melnyk

Appointment of Weed Inspectors

That the Agricultural Services Manager, Agricultural Agronomics Supervisor, Agricultural Operations Supervisor, and Forage and Crop Production Technician be appointed as Weed Inspectors for the ensuing year.

Appointment of Pest Control Officers

That the Agricultural Services Manager, Agricultural Agronomics Supervisor, Agricultural Operations Supervisor, and Forage and Crop Production Technician, be appointed as Pest Control Officers for the ensuing year.

Appointment of Soil Conservation Officers

That the Agricultural Services Manager, Agricultural Agronomics Supervisor, and Agricultural Operations Supervisor, be appointed as Soil Conservation Officers for the ensuing year.

The motion carried unanimously.

OTHER BUSINESS

There were no Other Business items presented at the Organizational Meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 9:33 a.m.

Mayor

Manager, Legislative & Administrative Services