



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, August 26, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Ken Van Buul, Acting Chief Administrative Officer
Peter Vana, General Manager, Development Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek- Sargent, Manager Communications & Strategic Planning
Darlene Bezeau, Municipal Intern
Lenny Richer, Acting Manager, Community and Protective Services (in part)
Gabriel Clarke, Environmental Management & Community Sustainability Coordinator (in part)
Krista Quesnel, Sustainability Summer Student (in part)
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member McCuaig offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the August 26, 2014 regular Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 14-019](#)

Adoption of the July 8, 2014 regular Council meeting minutes

Proposed Motion

That the regular Council meeting minutes of July 8, 2014 be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the regular Council meeting minutes of July 8, 2014 be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS**Legislative Matters****BL 14-031**

Bylaw 2014-27

Proposed amendment to Land Use Bylaw No. 20-2009 to redistrict the 'Beach Corner Businesses' from the CR - Country Residential District to the LC - Local Commercial District in Land Use District Map 7.

Proposed Motion(s)

1. That Bylaw No. 2014-27 receive first reading; and
2. That a Public Hearing be scheduled for September 23, 2014 at 10:00 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2014-27.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2014-27 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled on September 23, 2014 at 10:00 a.m. at Parkland County Centre, Council Chambers to hear public comment regarding proposed Bylaw No. 2014-27. The motion carried unanimously.

BL 14-036

Bylaw 2014-24

Proposed amendment to Map 2 of Municipal Development Plan Bylaw No. 37-2007 to redesignate approximately 120 ha (297 ac) of land within W5-04-52-10-NW & SW from Agriculture to Industrial/Commercial

Proposed Motion(s)

1. That Bylaw No. 2014-24 receives first reading; and
2. That a Public Hearing be scheduled for September 23, 2014 at 10:30 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2014-24 and 2014-25.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2014-24 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be

scheduled on September 23, 2014 at 10:30 a.m. at Parkland County Centre, Council Chambers to hear public comment regarding proposed Bylaw No. 2014-24. The motion carried unanimously.

[BL 14-037](#)

Bylaw 2014-25

An amendment to Figure 1, of the Highvale End Land Use Plan Bylaw No. 28-97 to redesignate approximately 120 ha (297 ac) of land within W5-04-52-10-NW & SW from Agriculture/Nature Conservation District to Direct Control District

Proposed Motion(s)

1. That Bylaw No. 2014-25 receives first reading; and
2. That a Public Hearing be scheduled for September 23, 2014 at 10:30 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2014-24 and 2014-25.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-25 receive first reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that a public hearing be scheduled on September 23, 2014 at 10:30 a.m. at Parkland County Centre, Council Chambers to hear public comment regarding proposed Bylaw No. 2014-25. The motion carried unanimously.

[RFD 14-145](#)

Approval of Sturgeon Watershed Alliance Terms of References

Proposed Motions:

- a) That Council approve the Sturgeon River Watershed Alliance Steering Committee Terms of Reference as presented.
- b) That Council approve the Sturgeon River Watershed Alliance Technical Advisory Committee (TAC) Terms of Reference as presented.

A motion was made by Council Member AnnLisa Jensen that the Sturgeon River Watershed Alliance Steering Committee Terms of Reference be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the Sturgeon River Watershed Alliance Technical Advisory Committee (TAC) Terms of Reference be approved, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 9:12 a.m. and reconvened the meeting at 9:13 a.m.

Scheduled Matters

[App 14-058](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Corporate Services Matters

[RFD 14-148](#)

Strategic Plan 2014-2018

Proposed Motion(s)

That Council adopt the Parkland County Strategic Plan 2014-2018

A motion was made by Council Member John McNab that the Parkland County Strategic Plan 2014-2018 be adopted, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters

[AG 14-003](#)

Parkland Big Lake Area Community Association - Request for Recreational Land Lease of Lot 211MR, Lakeshore Estates, SE 23-53-26-W4M

Proposed Motion(s)

That Council approve Parkland Big Lake Area Community Association's recreational land lease request of Lot 211MR, Lakeshore Estates, SE 23-53-26-W4M, as presented.

A motion was made by Council Member Jackie McCuaig that the Parkland Big Lake Area Community Association's recreational land lease request of Lot 211MR, Lakeshore Estates, SE 23-53-26-W4M be approved, as presented. The motion carried unanimously.

[RFD 14-140](#)

Tomahawk & District Sports & Agra Society Sustainability Grant - Major Capital

Proposed Motion(s)

That the Tomahawk & District Sports & Agra Society's Sustainability Grant - Major Capital grant application be approved, as presented.

A motion was made by Council Member Tracey Melnyk that the Tomahawk and District Sports & Agra Society's Sustainability Grant - Major be approved in the amount of up to \$30,175.00 from Recreation Facilities Restricted Surplus. The motion carried unanimously.

[RFD 14-200](#)

Specialized Transportation Grants for Seniors and Disabled Persons

Proposed Motion

That the 2014 Specialized Transportation Grant allocations be approved as

presented.

A motion was made by Council Member Darrell Hollands that the Specialized Transportation Grants for Seniors and Disabled Persons be approved from Parkland County's 2014 Operating Budget as follows:

Beehive Support Services - \$3,000.00
Tomahawk & District Silver Tops Senior Citizens Society - \$4,500.00
Royal Canadian Legion - Wildwood Branch #149 - \$9,000.00
Spruce Grove Specialized Transit Service - \$12,000.00

The motion carried unanimously.

Scheduled Matters

[App 14-060](#)

PRESENTATION - 9:30 a.m. (15 mins.)

Lakeside Curling Club
(Bernie Poulin, President)

Proposed Motion

That the Lakeside Curling Club presentation be received for information, as presented.

Bernie Poulin, President, Lakeside Curling Club, presented a request for funding from Parkland County to assist with insurance liability and fire expenses the same as supported by Parkland County to the community associations in Parkland County. Mr. Poulin highlighted that the Lakeside Curling Club membership is approximately 90 percent of Parkland County residents.

A motion was made by Council Member Tracey Melnyk that the Lakeside Curling Club presentation be received for information, and that administration include operational funding assistance to Lakeside Curling Club in the 2015 Budget for Council consideration; and, that administration determine if insurance coverage and assistance is available to the Lakeside Curling Club. The motion carried unanimously.

NEW BUSINESS

Development Services Matters

[RFD 14-139](#)

Extension of Endorsement Period for Subdivision Application File No. 2008-S-066 (Proposed: multi-parcel residential subdivision), Pt. S.W. 19-53-26-W4M (Linc No. 23472707)

Proposed Motion(s)

That Council approve an extension of the endorsement period regarding Subdivision File No. 2008-S-066 to December 31, 2015 in accordance with Section 657(6) of the Municipal Government Act and Council Policy No. PD-021. The extension is subject to the landowner entering into a Development Agreement with Parkland County to construct the subdivision no later than May 4, 2015. A further extension to Subdivision File No. 2008-S-066 shall not be approved by Council unless the Development

Agreement for the project is entered into by May 4, 2015.

Arnie Pahl, resident, presented support for the extension of endorsement period for Subdivision Application File No. 2008-S-066.

A motion was made by Council Member Darrell Hollands that an extension of the endorsement period regarding Subdivision File No. 2008-S-066 to December 31, 2015 in accordance with Section 657(6) of the Municipal Government Act and Council Policy No. PD-021 be approved. The extension is subject to the landowner entering into a Development Agreement with Parkland County to construct the subdivision no later than December 31, 2015. A further extension to Subdivision File No. 2008-S-066 shall not be approved by Council, unless the Development Agreement for the project is entered into by May 4, 2015. The motion carried unanimously.

[RFD 14-144](#)

Development Permit #14-D-396 to construct a residential addition located at Plan 9022292, Lot 1, NW 16-53-5-W5.

Proposed Motion(s)

That Development Permit #14-D-396 be approved as submitted.

A motion was made by Council Member John McNab that Development Permit Number 14-D-396 be approved to construct a residential addition located at Plan 9022292, Lot 1, NW 16-53-05-W5M, as presented. The motion carried unanimously.

Scheduled Matters

[App 14-061](#)

PRESENTATION - 9:45 a.m. (15 mins)

Partners for Climate Protection Program - Milestone 2 Completed

Proposed Motion(s)

That Council accepts this presentation as information.

Gabriel Clarke, Environmental Management and Community Sustainability Coordinator and Krista Quesnel, Sustainability Summer Student were present to receive recognition by Council of the Milestone 2 completion for the Partners for Climate Protection Program.

A motion was made by Council Member AnnLisa Jensen that the Partners for Climate Protection Program Milestone 2 Completion be received for information, as presented. The motion carried unanimously.

NEW BUSINESS

Development Services Matters

[RFD 14-146](#)

Submission of Parkland County letter to the Capital Region Board regarding proposed amendments to the City of Spruce Grove's Shiloh Area Structure Plan

Proposed Motions:

a) That Administration submit a letter to the Capital Region Board outlining

the County's support of the proposed amendments to the City of Spruce Grove Shiloh Area Structure Plan, and supporting MDP amendments. And, further that this support be contingent upon future consultation by the City of Spruce Grove with Parkland County, and that a Memorandum of Understanding be entered into by Parkland County, the Town of Stony Plain, and the City of Spruce Grove.

A motion was made by Council Member McCuaig that administration submit a letter to the Capital Region Board outlining the County's conditional support of the proposed amendments to the City of Spruce Grove Shiloh Area Structure Plan, and supporting MDP amendments; and, further that this support be contingent upon future consultation by the City of Spruce Grove with Parkland County; and that a Memorandum of Understanding be entered into with Parkland County, the Town of Stony Plain, and the City of Spruce Grove prior to the County's full support the presented Area Structure Plan. The motion carried by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Mayor Shaigec and Council Member Hollands

Against: 2 - Council Member Jensen and Council Member Melnyk

[RFD 14-137](#)

Alberta Community Partnership (Regional Collaboration) Grant - Rural Communications Network

Proposed Motion(s)

1. That Parkland County participate and submit an Alberta Community Partnership (Regional Collaboration) Grant application to establish a Rural Communications Network.
2. That Parkland County partner with the Brazeau County, Lac Ste. Anne County, Saddle Hills County, Woodlands County and Yellowhead County in the Rural Communications Network in those areas that benefit the Parkland Intelligent Communities network.
3. That Parkland County be designated as the Project Lead and Sponsor for the Alberta Community Partnership Conditional Grant Agreement.

A motion was made by Council Member AnnLisa Jensen that:

1. Parkland County participate and submit an Alberta Community Partnership (Regional Collaboration) Grant application to establish a Rural Communications Network.
 2. Parkland County partner with the Brazeau County, Lac Ste. Anne County, Saddle Hills County, Woodlands County and Yellowhead County in the Rural Communications Network in those areas that benefit the Parkland Intelligent Communities network.
 3. Parkland County be designated as the Project Lead and Sponsor for the Alberta Community Partnership Conditional Grant Agreement.
- The motion carried unanimously.

COMMUNICATIONS

[COM 14-057](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletters be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the July 9, July 16, July 31, August 7, and August 13, 2014 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

COM 14-056

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the following Committee Reports be received for information as follows:

1. Council Member AnnLisa Jensen reported on the River Valley Alliance and the Art Advisory Committee.
2. Council Member Jackie McCuaig reported on the Acheson Industrial Park Transit Implementation Committee and the Meridian Foundation meeting.
3. Council Member Tracey Melnyk reported on the Evergreens Foundation meeting.
4. Council Member John McNab reported on the North Saskatchewan River Watershed, Stony Plain and Parkland Pioneer Museum Society Board of Directors meeting, Wabamun Watershed Management Council meeting, and the Rural Agriculture Tour.
5. Council Member Darrell Hollands reported on the Capital Region Parkland Water Commission emergency meeting, and the Subdivision and Development Board meetings.
6. Mayor Shaigec reported on the West Inter Lake District (WILD) Regional Water Services Commission, and Capital Region Board.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 10:19 a.m.

Mayor

Manager, Legislative & Administrative Services