



# Parkland County

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Parkland County, Alberta  
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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Deputy Mayor Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, April 10, 2012

9:00 AM

Council Chambers

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### 1. CALL TO ORDER (Mayor)

Mayor Shaigec called the meeting to order at 9:04 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Deputy Mayor Denise Locher and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Sustainable Infrastructure Services  
Ken Van Buul, General Manager, Sustainable Community & Protective Services  
Al McCully, General Manager, Sustainable Development Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Sara Jensen, Municipal Intern  
Paul Hanlan, Manager, Planning and Development Services (in part)  
Janna Widdmer, Planning Officer (in part)  
Barb Williams, Legislative & Administrative Services Assistant (Recording Secretary)

### 2. OPENING PRAYER (Szady)

Councillor Member Jo Szady offered a short prayer.

### 3. ADOPTION OF AGENDA (Mayor)

A motion was made by Council Member Dianne Allen that the agenda be adopted, as presented. The motion carried unanimously.

### 4. ADOPTION OF MINUTES (Mayor)

- 4.1 [MIN 12-008](#) March 27, 2012 regular Council meeting minutes.

**Proposed Motion**

That Council adopt the March 27, 2012 regular Council meeting minutes, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the minutes of the March 27, 2012 regular Council meeting be adopted. The motion carried unanimously.**

**5. SCHEDULED MATTERS****5.1**     [App 12-031](#)**Staff Recognition**

Jason Baynes, A.M.A.A. - Accredited Municipal Assessor of Alberta

*Council recognized Jason Baynes, Assessor, on his achievement of his Accredited Municipal Assessor of Alberta designation.*

**5.2**     [App 12-033](#)**Award of Excellence: 100-Year Farm Family Award**

Presentation to Leslie & Marilyn Trautman & Family

*Council presented recognition to Leslie and Marilyn Trautman and family as Award of Excellence recipients for the 100-Year Farm Family Award.*

**5.3**     [App 12-030](#)**Public Input**

*Cheryl Harris, owner and operator of Pembina Tubing in Entwistle came forward in support of the matter regarding access to Crown land for river tubing near the Hamlet of Entwistle (SW 17-53-07-W5M), that is scheduled later in this meeting.*

**6. BUSINESS ARISING****6.1**     [App 12-011](#)

Options to provide Road Access to the South 1/2 21-50-05-W5M.

**Proposed Motion**

That Council further table this item to the April 24th, 2012 meeting to allow Engineering Services to work with the landowners to determine the best alternative to provide road access to this property.

**A motion was made by Deputy Mayor Denise Locher that the options to provide road access to the South of 1/2 21-50-05-W5M be tabled to the April 24, 2012 regular Council meeting, as presented. The motion carried unanimously.**

**6.2**     [BL 12-020](#)

Discharge of Firearms Bylaw No. 11-2011

**Proposed Motion**

That Bylaw No. 11-2011 receive third and final reading.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 11-2011 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**NEW BUSINESS**

**C. Sustainable Infrastructure Services Matters**

- C.1**     [RFD 12-079](#)     Access to Crown Land for River Tubing near the Hamlet of Entwistle (SW 17-53-7-W5M)

**Proposed Motion**

That Council authorize Administration to allocate up to a maximum of \$600,000 from the Restricted Surplus - Long Term Sustainability Fund for the construction of a 9.1 m wide gravel surfaced access road to the Crown land located in the SW 17-53-7-W5M; and that construction costs be recovered through benefiting landowners applying for future subdivision and/or development permits.

**A motion was made by Council Member Tracey Melnyk that Council support Option D Modified, as presented, and that administration be authorized to allocate up to a maximum of \$600,000 from Restricted Surplus - Long Term Sustainability Fund for the construction of 9.1 m wide gravel surfaced access road to the crown land located in the SW 17-53-07-W5M; and, that construction costs be recovered through benefitting landowners applying for future subdivision and/or development permits, as presented. The motion carried unanimously.**

**E. Sustainable Development Services Matters**

- E.1**     **BL 12-019**     Bylaw No. 07-2012 Proposed Amendment to Land Use Bylaw No. 20-2009

**Proposed Motions**

1) That Council give First Reading to Bylaw No. 07-2012 to redistrict approximately 16.19 hectares (40.0 acres) of the SE-31-54-6-W5M from AGR - Agricultural Restricted to AGG - Agricultural General

2) That Council schedule a Public Hearing for Tuesday May 8th 2012 at 9:30 am to hear public comment on proposed Bylaw No. 07-2012.

**A motion was made by Council Member Tracey Melnyk that Bylaw No. 07-2012 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that a public hearing be scheduled at Parkland County Centre, Council Chambers on May 8, 2012 at 9:30 a.m., to hear public comment regarding proposed Bylaw No. 07-2012. The motion carried unanimously.**

**8. COMMUNICATIONS**

- 8.1**     [COM 12-016](#)     AAMDC Newsletter

**Proposed Motion**

That the AAMDC Newsletter be received as information.

**A motion was made by Council Member Phyllis Kobasiuk that the AAMDC Newsletter be accepted as information. The motion carried unanimously.**

## RECESS

*Mayor Shaigec recessed the meeting at 9:57 a.m. and reconvened the meeting at 10:05 a.m.*

## SCHEDULED MATTERS

### 5.4 BL 12-008

#### **PUBLIC HEARING**

Bylaw 06-2012 Boundary Changes to portion of Environmental Reserve Parcel (36ER Block 1 Plan 8021782) in Douglas Meadows Subdivision.

#### **Proposed Motion**

1. That Council provide second reading to Bylaw 06-2012 with the condition that the landowner remove all other encroachments within Lot 36ER including the fencing, retaining walls, landscaping, skate shack, and return that portion of 36ER back to its original state to the satisfaction of Parkland County.

*Mayor Shaigec called the public hearing to order at 10:05 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw No. 06-2012, and explained the procedures of the public hearing.*

*Administration gave a summary of the Administrative Report, as presented.*

#### *Verbal Submissions*

*Ben Sawatzky, applicant, reviewed his application in support of Bylaw No. 06-2012. Mr. Sawatzky requested Council's consideration to remove the conditions to remove the constructed retaining walls for drainage purpose and the skate shack on the environment reserve land be removed from proposed Bylaw No. 06-2012 so that it does not disrupt the environmental aesthetics of the area and create the least impact to the environmental reserve land.*

*Ben Sawatzky summarized that he would consider entering into a lease agreement for the environmental reserve land.*

#### *Written Submissions*

*There were no written submissions.*

*Mayor Shaigec closed the public hearing at 10:51 a.m.*

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 06-2012 be amended by removing Section 2, "Pursuant to Section 676(2) of the Municipal Government Act, this Bylaw shall not be effective unless the applicant removes all encroachments within Lot 36ER, Block 1, Plan 8021782 including fencing, retaining walls, landscaping, skate shack, and return all that portion of Lot 36ER, Block 1, Plan 8021782 containing the encroachments back to its original state to the satisfaction of Parkland County.". The motion carried by the following vote:**

**For:** 4 - Council Member Szady, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 3 - Mayor Shaigec, Council Member Allen and Deputy Mayor Locher

**A motion was made by Council Member Kobasiuk that amended Bylaw No. 06-2012 receive second reading. The motion carried by the following vote:**

**For:** 4 - Council Member Szady, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 3 - Mayor Shaigec, Council Member Allen and Deputy Mayor Locher

**A motion was made by Council Member Kobasiuk that administration be directed to enter into an agreement with the applicant regarding the encroachment on environmental reserve land. The motion carried by the following vote:**

**For:** 5 - Council Member Szady, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 2 - Mayor Shaigec and Deputy Mayor Locher

## RECESS

*Mayor Shaigec recessed the meeting at 11:05 a.m. and reconvened the meeting at 11:11 a.m.*

## 7. NEW BUSINESS

### A. Legislative Matters

*There were no Legislative Matters presented.*

## COMMUNICATIONS

### 8.2 [COM 12-013](#) Committee Reports

#### **Proposed Motion**

That Council receive the Committee Reports as information.

*Councillor Melnyk reported on the Growing Rural Tourism Conference. Councillor Szady attended the TransAlta Open House regarding the Project Pioneer. Councillor Kobasiuk attended the TransAlta Open House regarding the Project Pioneer. Councillor Kobasiuk further advised that public members have benefited from attending public hearings, making an informed decision on matters before Council.*

**A motion was made by Deputy Mayor Denise Locher that the Committee Reports presented be accepted as information. The motion carried unanimously.**

### B. Corporate Services Matters

#### B.1 [RFD 12-078](#) 2012 Spring Budget Adjustments

#### **Proposed Motions**

That Council approve the 2012 Spring Budget Adjustments, as per the listing in Attachment 1, which has a zero net impact on the 2012 municipal tax levy as approved in the December 2011 budget meeting and;

That Council directs Administration to prepare a 2012 tax rate bylaw based on the new budget as changed by the spring budget adjustments for the April 24, 2012 Council meeting.

**A motion was made by Deputy Mayor Denise Locher that Council approve the 2012 Spring Budget Adjustments, as per the listing in Attachment 1, that has a zero net impact on the 2012 municipal tax levy as approved at the December 13, 2011 Council meeting. The motion carried unanimously.**

**A motion was made by Council Member Dianne Allen that administration be directed to prepare the 2012 Tax Rate Bylaw for the April 24, 2012 regular Council meeting based on the new budget as changed by the spring budget adjustments. The motion carried unanimously.**

**Mayor Shaigec moved that administration be directed to lobby the provincial and federal government to receive fees collected by the municipality when enforcing small vessel regulations; and, that a recommendation be presented at the Pembina Zone meeting in support to lobby to the provincial and federal government regarding this matter. The motion carried unanimously.**

**D. Sustainable Community and Protective Services Matters**

*There were no new Sustainable Community and Protective Services items presented.*

**9. IN-CAMERA SESSION**

*There were no In-Camera items presented.*

**10. BUSINESS ARISING FROM IN-CAMERA SESSION**

**11. ADJOURNMENT**

*Mayor Shaigec closed the meeting at 11:30 a.m.*

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**Mayor**

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**Manager, Legislative & Administrative Services**