



Parkland County

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Parkland County, Alberta
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Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Rob Wiedeman
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Kristina Kowalski

Tuesday, April 22, 2025

9:00 AM

Council Chambers

VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.**

1. CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (MAYOR)

. CELEBRATING SUCCESSES

. INSPIRATIONAL REFLECTION (Wiedeman)

2. ADOPTION OF AGENDA (MAYOR)

3. ADOPTION OF MINUTES (MAYOR)

3.1 [MIN 25-017](#) Adoption of the April 8, 2025 Council Meeting Minutes

Proposed Motion

That the April 8, 2025 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. April 8, 2025-Unadopted-Council Meeting Minutes](#)

4. DELEGATIONS

4.1 [App 25-031](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [App 25-033](#) 10:00 a.m. Appointment - Natural Asset Inventory and Valuation

Proposed Motions

1. That Council accept the Natural Asset Inventory and Valuation report for information, as presented.
2. That Council direct administration to include natural asset implementation items in the 2026 department business plan and budget, as presented.

Sponsors: McGowan

- Attachments:** [1. Administrative Report](#)
[2. Natural Asset Inventory Report](#)
[3. Natural Asset Management Presentation](#)

- 4.3 [BL 25-020](#) 5:00 p.m. Public Hearing - Bylaw 2025-12 - Parkland County Land Use Bylaw

Proposed Motions

1. That Bylaw 2025-12 be amended as provided in Attachment 2: Bylaw 2025-12 Amending Motions.
2. That Bylaw 2025-12 receive second reading, as amended.
3. That Bylaw 2025-12 be scheduled for third and final reading on May 27, 2025.

Sponsors: Cornforth

- Attachments:** [1. Bylaw 2025-12-Land Use Bylaw Second Reading](#)
[2. Administrative Report](#)
[3. Second Reading Presentation](#)
[4. Summary of Key Changes](#)
[5. Attachment 2 Bylaw 2025-12 Amending Motions](#)
[6. Attachment 3 Bylaw 2025-12 Redline](#)
[7. List of Written Submissions - Bylaw 2025-12](#)
[8. List of Registered Speakers - Bylaw 2025-12](#)
[9. Chair's Notes - Bylaw 2025-12](#)

5. **BUSINESS ARISING**

6. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Legislative Matters**

6.B.1 [RFD 25-067](#) Public Member Appointments to Boards and Committees**Proposed Motion**

That the following Public Member Appointments to Boards and Committees be approved effective April 26, 2025:

Alternate Land Use Services (ALUS) Partnership Advisory Committee (PAC)
Laura Phalen - 4 year term

Agricultural Services Board
Susan Schafers - 2 year term *
Ben Jespersen - 2 year term *
Trevor Weiss - 2 year term *

Economic Diversification Committee
Kate Polkovsky - 1 year term *
Mitch Fix - 1 year term *
Shelley Spangler - 1 year term *
Kristine Olsen - 1 year term *

* incumbent

Sponsors: Dyck

Attachments: [1. Policy C-AD26 Public Committee Members](#)
[2. ALUS PAC Terms of Reference](#)
[3. Agricultural Services Board - Terms of Reference](#)
[4. Economic Diversification Terms of Reference](#)

6.B.2 [BL 25-021](#) Acheson Water Special Tax Bylaw 2025-15**Proposed Motions**

1. That Bylaw 2025-15 receive first reading.
2. That Bylaw 2025-15 receive second reading.
3. That Bylaw 2025-15 be presented at this meeting for third reading.
4. That Bylaw 2025-15 receive third and final reading.

Sponsors: Dyck

Attachments: [1. Bylaw 2025-15 - Acheson Water Special Tax First Reading](#)

6.B.3 [BL 25-022](#) Tax Rate Bylaw 2025-14**Proposed Motions**

1. That Bylaw 2025-14 receive first reading.
2. That Bylaw 2025-14 receive second reading.
3. That Bylaw 2025-14 be presented at this meeting for third reading.
4. That Bylaw 2025-14 receive third and final reading.

Sponsors: Dyck

Attachments: [1. Bylaw 2025-14-Tax Rate First Reading](#)
[2. 2024 to 2025 Tax Comparison for Tax Rate Bylaw](#)

6.B.4 [RFD 25-079](#) Municipal 2025 Tax Cancellation on Leased Land Minimum Taxes**Proposed Motions**

1. That Council cancel the 2025 minimum taxes on the lands leased from the Crown to the landowners on Roll Numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$160.56.
2. That Council cancel the 2025 minimum taxes on Roll Number 275001 in the amount of \$33.23.

Sponsors: Dyck

Attachments: [1. 2025 Cancel Leased Land Minimum Taxes-Attachment 1](#)
[2. 2025 Cancel Leased Land Minimum Taxes Roll# 275001-Attachment 2](#)

C. Chief Administrative Officer**D. Chief Operating Officer****6.D.1** [RFD 25-098](#) 2024 Audited Financial Statements
Noel Chin, Audit Partner, Metrix Group LLP
Richard Zhao, Senior Manager, Metrix Group LLP**Proposed Motions**

1. That the 2024 Audited Consolidated Financial Statements presented by Metrix Group LLP be received for information, as presented.
2. That the 2024 Audited Consolidated Financial Statements be approved, as presented.

Sponsors: Dyck

Attachments: [1. Parkland County Consolidated Financial Statements 2024 Final DRAFT](#)
[2. Parkland County Audit Findings Letter 2024](#)

E. Operation Services**F. Community & Development Services****7. COMMUNICATIONS**

7.1 [COM 25-030](#) Proclamations - May 2025**Proposed Motion**

That the following proclamations for May 2025 be received for information:

National Day of Awareness for Missing and Murdered Indigenous People (MMIP)
Emergency Preparedness Week
National Hospice Palliative Care Week
Goodwill Week
National Nursing Week
National Public Works Week
World Bee Day
Paramedic Services Week

Sponsors: Gamble

Attachments: [1. May Proclamations](#)

7.2 [COM 25-043](#) Rural Municipalities of Alberta Newsletter Update**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.3 [COM 25-044](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.4 [COM 25-045](#) Mayor's Report**Proposed Motion**

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.5 [COM 25-046](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. CLOSED SESSION

8.1 [RFD 25-064](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

8.2 [PRE 25-030](#) 10:30 a.m. Appointment - 2024 Audited Financial Statements
Noel Chin, Audit Partner, Metrix Group LLP
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials

Sponsors: Gamble

8.3 [RFD 25-065](#) Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

Sponsors: Gamble

9. BUSINESS ARISING FROM CLOSED SESSION**10. CLOSED SESSION****10.1** [RFD 25-081](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

10.2 [PRE 25-031](#) 11:30 a.m. Appointment - Nature Policy Framework
Guy Greenaway, Executive Director, Corvus Centre
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal privilege

Sponsors: Gamble

10.3 [RFD 25-082](#) Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

Sponsors: Gamble

11. BUSINESS ARISING FROM CLOSED SESSION

12. CLOSED SESSION**12.1** [RFD 25-095](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

12.2 [PRE 25-036](#) Wabamun Projects Update
FOIP Section 24 - Advice from officials

Sponsors: Gamble

12.3 [RFD 25-096](#) Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

Sponsors: Gamble

13. BUSINESS ARISING FROM CLOSED SESSION**14. CLOSED SESSION****14.1** [RFD 25-083](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

14.2 [PRE 25-032](#) Council Code of Conduct Matter
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

14.3 [RFD 25-084](#) Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

Sponsors: Gamble

15. BUSINESS ARISING FROM CLOSED SESSION

16. CLOSED SESSION**16.1** [RFD 25-085](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

16.2 [PRE 25-033](#) Council Code of Conduct Matter
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

16.3 [RFD 25-086](#) Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

Sponsors: Gamble

17. BUSINESS ARISING FROM CLOSED SESSION**18. CLOSED SESSION****18.1** [RFD 25-087](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

18.2 [PRE 25-034](#) Council Code of Conduct Matter
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal Privilege

Sponsors: Gamble

18.3 [RFD 25-088](#) Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

Sponsors: Gamble

19. BUSINESS ARISING FROM CLOSED SESSION

20. CLOSE OF MEETING