



Parkland County

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Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Deputy Mayor Denise Locher
Council Member Tracey Melnyk

Tuesday, February 21, 2012

9:00 AM

Council Chambers

1. CALL TO ORDER (Darrell Hollands)

Councillor Hollands called the meeting to order at 9:07 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Darrell Hollands, Deputy Mayor Denise Locher, and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration

Randy Dubord, General Manager, Corporate Services (Acting Chief Administrative Officer)

Rob McGowan, General Manager, Sustainable Infrastructure Services

Al McCully, General Manager, Sustainable Development Services

Ken Van Buul, General Manager, Sustainable Community & Protective Services

Jennifer McAdam, Supervisor, Legislative & Administrative Services

Jackie Ostashek, Manager, Communications & Strategic Planning Services

Barb Williams, Legislative & Administrative Assistant

Lois Saumer, Secretary to the General Managers (recording secretary)

Diane Bozek, Secretary to the General Managers (recording secretary)

2. ADOPTION OF AGENDA (Darrell Hollands)

That the February 21, 2012 Governance & Priorities Committee meeting agenda be adopted as presented.

A motion was made by Council Member Tracey Melnyk that the agenda be adopted with the addition of item 7.1 Evansburg Traffic Report. The motion carried unanimously.

3. ADOPTION OF MINUTES (Darrell Hollands)

- 3.1 [MIN 12-001](#) January 17, 2012 Governance & Priorities Committee Meeting minutes

Recommendation

That the Governance & Priorities Committee adopt the January 17, 2012 committee meeting minutes as presented.

A motion was made by Council Member Denise Locher that the minutes be adopted as presented. The motion carried unanimously.

4.1 [App 12-015](#) Public Input

Committee Chair Hollands noted that there was no one in the gallery for this meeting.

5. **OLD BUSINESS**

There was no Old Business on the agenda.

6. **NEW BUSINESS**

A. **Legislative Matters**

There were no Legislative Matters on the agenda.

B. **Corporate Services Matters**

B.1 [RFD 12-002](#) Manufactured Homes Taxation

Recommendation

That the Governance & Priorities Committee accept the Manufactured Homes Taxation report as information.

A motion was made by Council Member Dianne Allen that this report be accepted for information. The motion carried unanimously.

B.2 [RFD 12-015](#) "Blue is the New Green" Recycling Initiative Final Report

Recommendation

That the Governance and Priorities Committee receive the "Blue is the New Green" Recycling Initiative final report as information..

Jackie Ostashek provided a status update on the "Blue is the New Green" recycling campaign to the Committee noting that the targeted recycling campaign was very successful in encouraging Parkland County residents to participate more actively in this recycling initiative.

A motion was made by Council Member Denise Locher that this report be accepted for information. The motion carried unanimously.

B.3 [RFD 12-019](#) Strategic Plan Progress Report Q4 2011

Recommendation

That the Governance and Priorities Committee receive the Strategic Plan Progress Report - Q4 2011 as information.

Jackie Ostashek provided a detailed progress report of the Strategic Plan.

A motion was made by Council Member Jo Szady that this report be accepted for information. The motion carried unanimously.

4. SCHEDULED MATTERS

- 4.2 [App 12-001](#) Integrated Community Sustainability Plan (ICSP) life cycle costing programs
Gabriel Clarke

Gabriel Clarke provided a detailed overview of the spreadsheets that he developed to assist County residents/consumers make "green" choices when purchasing household items like light bulbs, appliances, etc. The Committee suggested that an article be placed in the Parkland Communicator as well as links to these spreadsheets on the County website. The Committee thanked Mr. Clarke for his informative presentation.

A motion was made by Council Member Denise Locher that this presentation be accepted for information. The motion carried unanimously.

Recess

Committee Chairman Hollands recessed the meeting at 10:00 a.m. and reconvened it at 10:07 a.m.

- 4.3 [App 12-014](#) Heritage Agricultural Society Funding Request - Seed An Idea
Judy Underschultz & Kathy Rondeau

Ken Van Buul advised the Committee that Judy Underschultz, Executive Director of the Heritage Agricultural Society and Kathy Rondeau from Green Hectares are here to request financial support from Parkland County in the amount of \$75,000 to complete a Feasibility Study and Pilot Project for engaging high school aged youth in agricultural entrepreneurship. Following their presentation, the Committee requested that Administration review the request for fit with the County's Strategic Plan, provide further information on the external consultancy concept and produce a breakdown of costs.

A motion was made by Council Member Jo Szady that this presentation be referred to Executive Administration for further review. The motion carried unanimously.

- 4.4 [App 12-012](#) Alberta Capital Region Wastewater Commission presentation
Alderman Dominic Mishio, City of Leduc

Rob McGowan advised the Committee that Alderman Dominic Mishio is here on behalf of the Alberta Capital Region Wastewater Commission (ACRWC) to follow up on their motion from their January 20, 2012 meeting to ask its member municipalities to support their efforts to solicit grant funding from other levels of government. Commissioner Mishio (his title for the Commission) advised that they want to change their status to allow them to apply for wastewater infrastructure grants. The

Committee noted that this would put the ACRWC in direct competition for the same funds that municipalities are also asking for. Commissioner Mishio noted that intent of the ACRWC is not to pursue MSI funding, but rather "Green" funds available through the Federation of Canadian Municipalities and specific wastewater grants that pertain to wastewater infrastructure or improvements thereto. Rob McGowan noted that Parkland County's concern is that the ACRWC originally targeted AMIP, MSI and the Federal Gas Tax and that each municipality is allocated a certain amount of funds from these grants. Rob McGowan further noted that it may be helpful for the ACRWC to lobby the government to have a certain amount of grant funding set aside for Commissions. Rob asked them to consider being more specific when identifying their intent. Commissioner Mishio noted that after meeting with several member councils, it is becoming apparent that their motion will not be supported the way it is written now and he is asking Parkland County to defer it rather than defeat it. He further noted that he is asking for a list of comments/concerns in a letter from Parkland County back to the ACRWC subcommittee and that they will take into consideration all the comments they receive back and re-draft a motion that can be more favourably considered by all member municipalities.

A motion was made by Council Member Jo Szady that this presentation be accepted for information and that Administration be directed to send a letter to the Alberta Capital Region Wastewater Commission (ACRWC) outlining Parkland County's concerns with the Alberta Capital Region Wastewater Commission's original motion. The motion carried unanimously.

C. Sustainable Infrastructure Services Matters

C.1 RFD 12-011 Range Road 23 Gravel Pit Access Road

Recommendation

That the Governance & Priorities Committee direct Administration to abandon, reclaim and barricade the Range Road 23 Gravel Pit access road.

Rob McGowan reminded the Committee that at the January 17, 2012 Governance and Priorities Committee Meeting Range Road 23 local area residents requested Council support the abandonment and removal of the Range Road 23 Gravel Pit access road. Mr. McGowan provided a detailed overview of the history of the Range Road 23 gravel pit. Discussion followed on cost for reclamation which Administration confirmed would be completed in house. The Committee asked for clarification on process should the motion before them be defeated. Administration noted that the Recreation & Parks department would then complete the current public information survey and Day Use Plan options and bring recommendations back to Council prior to the end of May for further discussion.

A motion was made by Council Member Denise Locher that this recommendation be referred to Council. The motion failed by the following vote:

For: 2 - Mayor Shaigec and Council Member Allen

Against: 4 - Council Member Szady, Council Member Hollands, Deputy Mayor Locher and Council Member Melnyk

Recess

Committee Chairman Hollands recessed the meeting at 11:25 a.m. and reconvened it at 11:31 a.m. with Pete Morris (Supervisor, Enforcement Services), Randy Shermack (Supervisor, Bylaw Enforcement), Christina Kortmeyer (Planning Officer) and Janna Widmer (Planning Officer) in attendance.

C.2 [RFD 12-013](#)

Acheson and Big Lake Area Water and Sewer Servicing Study Updates.

Recommendation

That the Governance & Priorities Committee accepts as information the following two reports:

1. The Acheson and Big Lake Area Water Servicing Study 2011 - AECOM October 2011.
2. The Acheson and Big Lake Area Sewer Servicing Study 2011 - AECOM January 2012.

Rob McGowan provided an overview of the study noting that updating our studies is crucial so that Administration has accurate information when collecting offsite levies, when approving additions to the water and sanitary sewer systems in the Acheson and Big Lake Areas, and when reporting to the Water and Sewer Commissions. In response to a question from the Committee, Administration noted that Alberta Environment has approved this storm water management plan.

A motion was made by Council Member Dianne Allen that this recommendation be accepted for information. The motion carried unanimously.

C.3 [RFD 12-027](#)

5th Meridian Business Park Servicing Study.

Recommendation

That the Governance and Priorities Committee accept the 5th Meridian Business Park Servicing Study as information.

Rob McGowan advised the Committee that this study will provide accurate information so Parkland County can confidently report on future estimated water use and sewage generation that is submitted to the Capital Region Parkland Water Services Commission and the Alberta Capital Region Wastewater Commission.

A motion was made by Council Member Dianne Allen that this recommendation be accepted for information. The motion carried unanimously.

D. Sustainable Community and Protective Services Matters

D.1 [RFD 12-004](#)

Parkland County Enforcement Services Water Safety Initiative

Recommendation

That the Governance & Priorities Committee direct Administration to apply to Transport Canada for Parkland County Enforcement

Services, (PCES), for authority as Enforcement Officers, further direct PCES to conduct patrols on lakes in Parkland County.

Ken Van Buul advised the Committee that boating safety issues have been raised to Council in past years. He further noted that currently there is little or no enforcement on water bodies in Parkland County, and as a pilot project Parkland County Peace Officers would apply to Transport Canada for authority as Enforcement Officers pursuant to the Canada Shipping Act with patrols being conducted 2 weekends/month from May to September, 2012. Discussion followed on how allocating staff to these areas would impact enforcement in the County overall; high speed boat chases on the lake and how our Peace Officers would handle impaired boaters; and providing more information on the successes of Leduc County's project.

A motion was made by Council Member Denise Locher that this Request For Decision be referred to the Executive Administration. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member Szady, Council Member Allen, Council Member Hollands and Deputy Mayor Locher

Against: 1 - Council Member Melnyk

E. Sustainable Development Services Matters

BL 12-007

Entwistle Area Structure Plan Bylaw No. 23-2011.

Recommendation

That the Governance & Priorities Committee recommend to Council that they consider giving 1st Reading to the Entwistle Area Structure Plan Bylaw No. 23-2011.

Al McCully advised that at the September 20, 2011 Governance & Priorities Committee, direction was given to Administration to conduct additional community consultation on the draft Entwistle Area Structure Plan. He further noted that Planning Officers Christina Kortmeyer and Janna Widmer are here to provide an overview of this information and to answer any further comments/questions on this draft ASP. Councillor Melynk brought forward concerns from area residents that included potential increases to property taxes should land be re-zoned commercial from residential; width of setbacks between commercial and residential properties (an alley is not wide enough); and potential increase in traffic noise if highway access is moved closer to existing residential properties. Administration provided clarification on the differences between Area Structure Plans and Land Use Bylaws and the information/controls contained in each document.

A motion was made by Dianne Allen that Bylaw 23-2011 be tabled until the March 6, 2012 Governance & Priorities Committee meeting. The motion carried unanimously.

7. COMMUNICATIONS

Evansburg Traffic Report

A motion was made by Council Member Tracy Melnyk that Council provide a letter of support to RCMP Headquarters to return the Traffic Unit to the Evansburg/Entwistle

RCMP detachment. The motion carried unanimously.

8. NEXT MEETING

The next Governance & Priorities Committee meeting is scheduled for Tuesday, March 6, 2012 at 9:00 a.m.

9. IN-CAMERA SESSION

A motion was made by Council Member Denise Locher to meet in-camera at this time (12:45 p.m.) This motion carried unanimously.

9.1 [RFD 12-001](#) Hubbles Lake RV Park

Return to Open Session

A motion was made by Council Member Dianne Allen to revert to open session at this time (1:00 p.m.) The motion carried unanimously.

Business Arising from In-Camera Session

[RFD 12-001](#) Hubbles Lake RV Park

Recommendation

That the Governance & Priorities Committee allow Administration to negotiate a possible License of Occupation with campground ownership that secures reasonable public access through these Lands. If unsuccessful negotiating an acceptable License of Occupation to address these encroachments Administration would return for further direction from Council at a future Governance & Priorities Committee meeting.

A motion was made by Council Member Tracey Melnyk that the Recommendation be referred to the Planning & Development Services Department. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Allen, Council Member Hollands and Council Member Melnyk

Against: 2 - Council Member Szady and Deputy Mayor Locher

10. ADJOURNMENT

Committee Chair Hollands adjourned the meeting at 1:05 p.m.