



# Community Services Department Update

March 2026





# Community Navigator

## Background

Through Parkland County's annual FCSS contribution:

- A Community Navigator position has been established
- The position operates administratively through the City of Spruce Grove
- The Navigator will directly serve Parkland County residents
- This collaborative model supports rural accessibility, cost efficiency, and shared service delivery.



## Role of the Community Navigator

- Connect residents to appropriate services and supports
- Assist individuals navigating complex systems
- Identify service gaps across the County
- Strengthen partnerships with non-profits and community organizations
- Increase awareness of available resources

## Service Model

- 4 days per week in Parkland County
- East-to-West mobile coverage
- Initial focus: comprehensive needs analysis

# Senior Bus Re-Launch



## Operation Overview

The Senior Bus Project has been relaunched to support:

- Seniors
- Residents with disabilities

## Proposed Frequency

- 1-2 times per week

## Departure Locations

- Entwistle
- Wabamun

## Purpose & Destinations

The program supports:

- Access to recreational amenities
- Attendance at appointments
- Field trips and community outings
- Social connection and reduced isolation

Destinations include:

- Evansburg
- Drayton Valley
- Stony Plain
- Spruce Grove

Community Services is collaborating with municipal partners to support access to:

- Aquafit
- Senior walking groups
- Senior centres
- Organized outings





# After-School Programming

## **Grades 2-6: *Kids in Action***

Offered **twice per week** in  
**Wabamun**

Location: Jubilee Hall

Offered **once per week** in  
**Entwistle**

Location: Entwistle  
School Gym

## **Grades 7-12: *Youth in Action***

Offered **once per week**  
**(Wednesdays)**

Location:  
Jubilee Hall (Wabamun)  
Entwistle School Gym

*Kids in Action* focuses on:  
Fun, active, and skill-building  
experiences in a safe and  
supportive environment.

The *Youth in Action* focuses on:  
Positive engagement  
Leadership development  
Recreational and social activities  
Structured after-school support

Community Services has  
partnered with  
***Brightwood Ranch*** to  
deliver engaging and  
structured after-school  
programming for children  
and youth in Grades 2-12.

This partnership enhances  
local youth development  
opportunities and  
strengthens preventative  
programming in rural  
communities.



# Wabamun Community Hub & Library Project

## Background

Administration will be tendering for **concept designs** to support future development planning.

## Project Vision

The goal is to create a centralized community hub that:

- Expands programming space
- Provides multi-use community areas
- Accommodates administrative offices
- Increases service levels and access
- Enhances long-term sustainability of services



# MSW I & II/Gatehouse Attendants

01

## Seasonal Staff- Parks

Parks seasonal staff are responsible for the supervision, maintenance and upkeep of our parks, trails and county facilities.

# Junior & Senior Lifeguards

02

## Seasonal Staff- Aquatics

Aquatic seasonal staff are responsible for instructing, guarding, and program planning at Entwistle Community Recreation Centre.





# Community League Support

## Board Governance Support

- Reviewing bylaws or policies and guiding updates
- Helping boards navigate governance challenges
- Advising on AGM preparation or election processes
- Coaching presidents or executive teams on leadership practices

## Capacity Building

- Governance Workshops
- Orientation for New Directors
- Specialized Board Skills Training
- Tools, Templates, and Governance Resources

## Grant Support

- Curating available Grants
- Sharing Funding Calendars
- Grant Writing Support
  - Reviewing Applications
  - Templates
  - Mentorship
- Letters of Support
- Grant Administration & Reporting Support

Community Services supports leagues by acting as a connector facilitator, and operational partner in the day-to-day work of building vibrant neighbourhoods. The department provides leagues with guidance on facility operations, access to municipal resources, and help navigating regulatory processes such as permits, insurance, and safety requirements. The department also helps leagues collaborate, share information, and resolve issues.



# Recreation Cost Share & ICF Agreement

## Background

Parkland County (Community Services) is in the process of renewing their recreation cost share agreements with their municipal partners (Yellowhead County, Drayton Valley, Devon, Stony Plain and Spruce Grove).

In addition, the Intermunicipal Collaboration Framework (ICF) conversations have started, and department leads have connected with their municipal counterparts.

## Parkland County Update

Community Services has started scheduling facility tours with municipal partners to review operations and identify where services/amenities are beneficial to Parkland County residents.

Establish partnership guidelines to ensure efficient collaboration, accountability and transparency.