



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, June 11, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Al McCully, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Tracy McKay, Senior Development Officer (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Amy Mitchell, Legislative & Administrative Services Administrative Assistant
(Recording Secretary)

OPENING PRAYER

Council Member Jo Szady offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Denise Locher that the agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 13-022](#)

Adoption of the May 28, 2013 regular Council meeting minutes.

Proposed Motion

That the May 28, 2013 regular Council meeting minutes be adopted, as

presented.

A motion was made by Council Member Tracey Melnyk that the May 28, 2013 Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS

Legislative Matters

[BL 13-033](#)

Bylaw No. 2013-12 Local Improvement Levy for surfacing in Neutral Valley Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2013-12 receive first reading
2. That Bylaw No. 2013-12 receive second reading
3. That Bylaw No. 2013-12 be presented at this meeting for third reading
4. That Bylaw No. 2013-12 receive third and final reading.

A motion was made by Council Member Denise Locher that Bylaw No. 2013-12 receive first reading, as presented. The motion carried unanimously.

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-12 receive second reading, as presented. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 2013-12 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-12 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 13-034](#)

Bylaw No. 2013-13 Local Improvement Levy for surfacing in Weekend Estates Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2013-13 receive first reading
2. That Bylaw No. 2013-13 receive second reading
3. That Bylaw No. 2013-13 be presented at this meeting for third reading
4. That Bylaw No. 2013-13 receive third and final reading.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-13 receive first reading, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2013-13 receive second reading, as presented. The motion carried unanimously.

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-13 be

presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-13 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 13-035](#)

Bylaw No. 2013-14 Local Improvement Levy for surfacing in Westbrook Crescent (portion of) Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2013-14 receive first reading
2. That Bylaw No. 2013-14 receive second reading
3. That Bylaw No. 2013-14 be presented at this meeting for third reading
4. That Bylaw No. 2013-14 receive third and final reading.

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-14 receive first reading, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2013-14 receive second reading, as presented. The motion carried unanimously.

A motion was made by Council Member Denise Locher that Bylaw No. 2013-14 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-14 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 13-036](#)

Bylaw No. 2013-15 Local Improvement Levy for surfacing in Woodridge Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2013-15 receive first reading
2. That Bylaw No. 2013-15 receive second reading
3. That Bylaw No. 2013-15 be presented at this meeting for third reading
4. That Bylaw No. 2013-15 receive third and final reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-15 receive first reading, as presented. The motion carried unanimously.

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-15 receive second reading, as presented. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 2013-15 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-15 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

SCHEDULED MATTERS

[App 13-052](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

Corporate Services Matters

RFD 13-012

Tax Sale Surplus Funds

Proposed Motion(s)

That Council approve the transfer of \$50,984.28 from the tax sale surplus account into general revenue and in turn the revenue be transferred to Restricted Surplus-Contingencies.

A motion was made by Council Member Darrell Hollands that the transfer of \$50,984.28 from the tax sale surplus account to Restricted Surplus-Contingencies account be approved, as presented. The motion carried unanimously.

RFD 13-084

Changes to Restricted Surplus

Proposed Motion

That Council approve the changes to the Restricted Surplus funds as presented.

A motion was made by Deputy Mayor Dianne Allen that Council approve the changes to the Restricted Surplus funds, as presented. The motion carried unanimously.

RFD 13-087

2014 to 2017 Operating and Capital Budget Philosophy and Budget Calendar

Proposed Motion

That Council approve the 2014 to 2017 Operating and Capital Budget Philosophy and Budget Calendar as presented and;

that Administration prepare the 2014 Budget on the basis of a 2.0% tax rate increase.

A motion was made by Council Member Phyllis Kobasiuk that Council approve in principle the 2014 to 2017 Operating and Capital Budget Calendar. The motion carried unanimously.

RFD 13-088

Occupational Health and Safety External COR Audit Results

Proposed Motion

That the 2013 Parkland County Occupational Health and Safety External COR Audit Results be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the 2013 Parkland County Occupational Health and Safety External COR Audit results be received for information, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters

There were no Community Services items presented at this meeting.

Development Services Matters**[RFD 13-089](#)**

1260582 Alberta Ltd. has applied to undertake site grading and locate a modular home on the property described as Plan 852 0616, Block 1, Lot 1, Eden Lake.

Proposed Motion

That Council conditionally approve Development Permit 12-D-368, as presented.

A motion was made by Council Member Phyllis Kobasiuk that Development Permit 12-D-368 be conditionally approved, as follows:

- 1. Prior to any activity on site or issuance of a building permit, the site shall be cleared of all industrial storage of equipment and/or materials, to be confirmed by a site inspection of the Development Officer.**
- 2. Silt and erosion control measures shall be implemented to the satisfaction of Parkland County Engineering Services and conform to the approved grading plans and Erosion & Sedimentation Control Plan.**
- 3. The applicant shall ensure any and all provincial permits and/or licenses are obtained, which shall include but not be limited to Alberta Environment and if required approval under the Water Act and Alberta Transportation.**
- 4. The exterior of the single detached dwelling shall be finished in the manner shown on the submitted drawings.**
- 5. The proposed development shall be sited, oriented and conform to all building setbacks as shown on the submitted site plan and shall not be moved or enlarged except where authorized or directed through this permit approval.**
- 6. Prior to construction or commencement of any development, the applicant is responsible to obtain building, electric, plumbing and gas permits required. Permits must be obtained from Parkland County.**
- 7. All development shall be graded and landscaped in a manner to prevent any surface run-off onto adjacent properties, as shown on the submitted documentation.**
- 8. The applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.**

9. Any changes or additions to this permit shall require a new development permit application.

10. Failure to comply with the conditions of this permit may result in the permit being cancelled, suspended or modified.

The motion carried unanimously.

COMMUNICATIONS

[COM 13-045](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information.

A motion was made by Council Member Tracey Melnyk that the May 29, 2013 AAMDC Contact Newsletter be received for information. The motion carried unanimously.

[COM 13-046](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jo Szady that the following Committee Reports be received for information:

Council Member Jo Szady attended the Heritage, Agriculture and Multicultural Centre celebration.

Council Member Tracey Melnyk attended the FCM Conference, Gravel Committee meeting, Legion Cadets Ceremony, and YRL Board meeting.

Council Member Dianne Allen reconnected with colleges, Beltrade, Chamber of Commerce, and League Consultants from Economic Development project from January.

Council Member Phyllis Kobasiuk attended the FCM Conference, Seniors Strawberry Tea, and Multicultural Centre 40th Anniversary.

Council Member Denise Locher attended the FCM Conference.

Council Member Darrell Hollands attended the ALUS PAC meeting and Farmers Days.

Mayor Rod Shaigec attended the Intelligent Community Forum.

The motion carried unanimously.

[COM 13-049](#)

Meridian Foundation Minutes

Proposed Motion

That the Meridian Foundation minutes be received for information, as presented.

A motion was made by Council Member Jo Szady that the Meridian Foundation Minutes be received for information. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 10:40 a.m.

Mayor

Manager, Legislative & Administrative Services