



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Sally Kucher-Johnson
Council Member Kristina Kowalski
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, September 10, 2024

9:00 AM

Council Chambers

VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.**

1. **CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (Mayor)**
 - . **CELEBRATING SUCCESSES**
 - . **INSPIRATIONAL REFLECTION (Wiedeman)**
2. **ADOPTION OF AGENDA (Mayor)**
3. **ADOPTION OF MINUTES (Mayor)**
 - 3.1 [MIN 24-027](#) Adoption of the July 10, 2024 Special Council Meeting Minutes

Proposed Motion
That the July 10, 2024 Special Council Meeting Minutes be adopted, as presented.
Sponsors: Gamble
Attachments: [1. July 10, 2024-Unadopted-Council Meeting Minutes](#)
 - 3.2 [MIN 24-029](#) Adoption of the August 27, 2024, 11:00 a.m. Special Council Meeting Minutes

Proposed Motion
That the August 27, 2024, 11:00 a.m. Special Council Meeting Minutes be adopted, as presented.
Sponsors: Gamble
Attachments: [1. August 27, 2024 11:00 a.m-Unadopted-Special Council Meeting Minutes](#)

- 3.3 [MIN 24-030](#) Adoption of the August 27, 2024, 1:00 p.m. Special Council Meeting Minutes

Proposed Motion

That the August 27, 2024, 1:00 p.m. Special Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. August 27, 2024 at 1:00 p.m.-Unadopted-Special Council Meeting Minutes](#)

4. DELEGATIONS

- 4.1 [App 24-051](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [App 24-047](#) 9:30 a.m. Appointment - Sturgeon River Watershed Alliance
Kelsie Norton, Watershed Planning Coordinator, North Saskatchewan
Watershed Alliance

Proposed Motion

That the Sturgeon River Watershed Alliance presentation be received for information, as presented.

Sponsors: Cross

Attachments: [1. SRWA Presentation](#)

5. BUSINESS ARISING

- 5.1 [RFD 24-253](#) Bylaw 2024-17 - Amending Bylaw 2020-08 Wastewater

Proposed Motion

That Bylaw 2024-17 receive third and final reading.

Attachments: [1. Bylaw 2024-17- Wastewater Amending Bylaw 2020-08](#)

[2. Redlined - Bylaw 2020-08 - Wastewater](#)

[3. Bylaw 2020-08 - Wastewater](#)

6. NEW BUSINESS

A. Mayor and Council Member Matters

B. Chief Administrative Officer

C. Legislative Matters

- 6.C.1 [POL 24-2](#) Request to Rescind Policy EN 015 - Purchase of Lands for Municipal and Public Use

Proposed Motion

That Council rescind Policy EN 015, Purchase of Lands for Municipal and Public Use.

Sponsors: McGowan

Attachments: [1. EN 015 - Purchase of Lands for Municipal and Public Use](#)
[2. A-LM01 Land Management Directive](#)

- 6.C.2 [POL 24-3](#) Fire Response Cost Recovery Policy FD08

Proposed Motion

That Fire Response Cost Recovery Policy FD08 be approved, as presented.

Sponsors: Cross

Attachments: [1. 2025 Proposed Fees and Charges - Fire Services Handout](#)
[2. Fire-Services Bylaw 2023-17](#)
[3. Fire Cost Recovery DRAFT - Track Changes](#)
[4. Fire Cost Recovery Presentation](#)

- 6.C.3 [RFD 24-255](#) Council Member Vacancy - Division 6, Parkland County

Proposed Motion

That Elected Official duties for Division 6 be delegated to the Mayor and members of Council for the term of August 11, 2024 to October 27, 2025 for the vacancy of Division 6 member of Council.

Sponsors: Dyck

D. Agriculture, Community and Protective Services Matters

- 6.D.1 [RFD 24-230](#) Alberta Partnership Grant Application on behalf of Sturgeon River Watershed Alliance.

Proposed Motions

1. That administration be directed to apply for the Alberta Community Partnership (ACP) Grant Application on behalf of the Sturgeon River Watershed Alliance (SRWA) to enable further implementation of the Sturgeon River Management Plan, as presented.

2. That administration be directed to provide SRWA a letter of support for the ACP grant application, as presented.

Sponsors: Cross

E. Chief Financial Officer

F. Corporate & Shared Services Matters**6.F.1** [RFD 24-244](#) 2024 Tax Recovery Public Auction Reserve Bids**Proposed Motion**

That Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 25th, 2023 at 3:00 p.m., as presented.

Sponsors: Dyck

Attachments: [1. RFD Attachment](#)

G. Operations Services Matters**6.G.1** [RFD 24-223](#) Funding Request - Bridge File 00110 (RR271, 900m South of Twp 534)**Proposed Motion**

That Council approve \$150,000 in Canada Community-Building Fund (CCBF) funding to complete design work for Bridge File 00110, as presented.

Attachments: [1. Summary Options and Costs](#)

[2. BF 00110 Aerial Image - Detours](#)

[3. BF 00110 Aerial Image - High Resolution](#)

6.G.2 [RFD 24-247](#) Funding Request for Preliminary and Detailed Design of 261 Street, South of 114 Avenue.**Proposed Motion**

That Council approve \$100,000 of Future Capital Restricted Surplus funding in 2024 for Preliminary and Detailed Design of 261 Street, south of 114 Avenue.

Attachments: [1. Aerial Image - Project Area](#)

[2. Aerial Image - Zoomed In](#)

6.G.3 [RFD 24-248](#) Funding Request for Preliminary and Detailed Design of Range Road 32, Between Highway 16 and Township 530.**Proposed Motions**

1. That Council approve \$115,000.00 for Preliminary and Detailed Design of Range Road 32, between Township Road 530 and Highway 16, and
2. That Council direct Administration to fund the first proposed motion from unspent funds within the 2024 Asphalt Surfacing Program.

Sponsors: McGowan

Attachments: [1. Range Road 32 Project Limits](#)

H. Development Services Matters**7. COMMUNICATIONS**

7.1 [COM 24-068](#) Proclamations - September 2024

Proposed Motion

That the following proclamations for September 2024 be received for information:

Muscular Dystrophy Awareness Month
Alberta Culture Days
Suicide Prevention Week
National Grandparents Day
Responsible Pet Ownership Day
Terry Fox Week
Rail Safety Week
International Right to Know Day

Sponsors: Dyck

Attachments: [1. Proclamations - September 2024](#)

7.2 [COM 24-075](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.3 [COM 24-076](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.4 [COM 24-073](#) Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.5 [COM 24-074](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. **CLOSED SESSION**

8.1 [RFD 24-251](#) Closed Session**Proposed Motion**

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 23 and 24 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

8.2 [PRE 24-082](#) 11:00 a.m. Appointment - Land Matter
FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

Sponsors: Domijan

8.3 [PRE 24-073](#) 1:00 p.m. Appointment - MDP Project
FOIP Section 23 - Local Public Body Confidences
FOIP Section 24 - Advice from officials

Sponsors: Domijan

8.4 [RFD 24-252](#) Regular Session**Proposed Motion**

That Council revert to regular meeting session.

Sponsors: Gamble

9. BUSINESS ARISING FROM CLOSED SESSION**10. CLOSE OF MEETING**