



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, September 25, 2012

9:00 AM

Council Chambers

CALL TO ORDER

Deputy Mayor Melnyk called the meeting to order at 9:00 a.m.

Present: 6 - Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Absent: 1 - Mayor Rod Shaigec

Administration

Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, Acting General Manager, Community & Protective Services
Al McCully, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Dave Cross, Acting Manager, Community and Protective Services (in part)
Brad Backstrom, Community Peace Officer (in part)
Barb Williams, Legislative & Administrative Services Assistant (Recording Secretary)

OPENING PRAYER

Council Member Phyllis Kobasiuk offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Denise Locher that the agenda be adopted with the following additions:

- 1) C.2 - Infrastructure Services - Transfer Station.
- 2) 8.3 - Communications - Resident Road Maintenance and Winter Snow Maintenance Presentation at a Governance and Priorities Committee Meeting.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 12-025](#) Adoption of September 11, 2012 regular Council meeting minutes.

Proposed Motion

That the September 11, 2012 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jo Szady that the minutes of the September 11, 2012 regular Council meeting be amended so that Item COM 12-050, "The motion carried by an unanimous vote." be replaced with "The motion carried unanimously." The motion carried unanimously.

BUSINESS ARISING

[BL 12-048](#) Debenture Borrowing Bylaw No. 25-2012

Proposed Motions

That Debenture Borrowing Bylaw No. 25-2012 receive second reading.
That Debenture Borrowing Bylaw No. 25-2012 receive third and final reading.

A motion was made by Council Member Darrell Hollands that Bylaw No. 25-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 25-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

SCHEDULED MATTERS

[App 12-030](#) **PUBLIC INPUT - 9:15 a.m. (10 mins.)**

Deputy Mayor Tracey Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

John Matwychuk came forward with concerns of his suspension to attend the Transfer Station and outlined the events that lead to a disagreement at the Transfer Station with attending staff. Deputy Mayor Tracey Melnyk advised Mr. Matwychuk that this matter was added to this meeting agenda for further decision by Council and welcomed Mr. Matwychuk's attendance to be advised of Council's decision.

Darryl Wilkie and Allen Wilkie came forward as complainants regarding the conditions of Range Road 51 and the operations of T & T Sand & Gravel, bringing to Council's attention that a stop sign had been relocated at an intersection that allows traffic to maintain or increase speed on the road, dust control, poor conditions of the road, and safety issues.

Legislative Matters

[POL 12-011](#) Request to rescind Policy PD 029 - Residential Sprinkler Standard.

Proposed Motion

That Residential Sprinkler Standard Policy PD 029 be rescinded.

A motion was made by Council Member Dianne Allen that Residential Sprinkler Standard Policy PD 029 be rescinded. The motion carried unanimously.

[POL 12-012](#)

Revised Media Response Policy C-AD08

Proposed Motion

That Council approve the revised Media Response Policy C-AD08.

A motion was made by Council Member Jo Szady that revised Media Response Policy C-AD08 be approved. The motion carried unanimously.

[POL 12-013](#)

Public Consultation Policy C-AD17

Proposed Motion(s)

1. That Council approve the proposed Public Consultation Policy C-AD17
2. That Council rescind the Public Consultation Requirements for Planning and Development Processes Policy PD-011.

A motion was made by Council Member Denise Locher that Public Consultation Policy C-AD17 be approved. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the Public Consultation Requirements for Planning and Development Processes Policy PD-011 be rescinded. The motion carried unanimously.

[BL 12-046](#)**PUBLIC HEARING - 9:30 a.m. (30 mins.)**

Proposed Land Use Bylaw amendment No. 31-2012 to rezone the West 1/2 NE 10-53-26-W4M in Zone 2 Acheson from Business Industrial to Medium Industrial

Proposed Motions

- 1) That Bylaw No. 31-2012 receive second reading.
- 2) That Bylaw No. 31-2012 receive third and final reading.

Deputy Mayor Tracey Melnyk called the Public Hearing to order at 9:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 31-2012, and explained the procedures of the hearing.

Administration presented Bylaw No. 31-2012.

Verbal Submissions

Bob Horton, applicant from TransAmerica presented support of Bylaw No. 31-2012.

Written Submissions

There were no written submissions.

Deputy Mayor Tracey Melnyk closed the public hearing at 9:47 a.m.

A motion was made by Council Member Dianne Allen that Bylaw No. 31-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 31-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Corporate Services Matters

[RFD 12-198](#) Appointment of External Auditors.

Proposed Motion

That Council approves the appointment of KPMG as auditors for Parkland County for the years ending December 31, 2012, 2013, 2014 at a fee of \$32,690, \$36,315 and \$34,470 respectively, with an option of a further 2 years.

A motion was made by Council Member Denise Locher that the appointment of KPMG as auditors for Parkland County for the years ending December 31, 2012, 2013, and 2014 at a fee of \$32,690, \$36,315, and \$34,470 respectively, with an option of a further two (2) years be approved, as presented. The motion carried unanimously.

Infrastructure Services Matters

[RFD 12-172](#) Request to cancel tender 12-06 for the Upgrade of Parkland Drive from West of Highway 770 to East of Range Road 21(S).

Proposed Motion(s)

That Council approve the cancellation of Tender No. 12-06, Parkland Drive, Highway 770 to Range Road 21(S), Grading Granular Base Course, Asphalt Concrete Pavement and Other Work due to 2012 budget limitations and to re-tender the project in 2014.

A motion was made by Council Member Denise Locher that Tender Number 12-06, Parkland Drive, Highway 770 to Range Road 21 South, grading granular base course, asphalt concrete pavement, and other work be cancelled due to 2012 budget limitations, and to re-tender the project in 2014, be approved as presented. The motion carried unanimously.

[RFD 12-204](#) Transfer Station

Proposed Motion

That John Matwychuk be permitted to access garbage disposal at the Transfer Site, and that the suspension be upheld being that John Matwychuk shall not have access to other activities at the Transfer Station.

Council Member Darrell Hollands moved that the matter regarding the Transfer Station be tabled to the October 9, 2012 regular Council meeting. The motion carried by the following vote:

For: 5 - Council Member Szady, Council Member Allen, Council Member Hollands, Council Member Locher and Deputy Mayor Melnyk

Against: 1 - Council Member Kobasiuk

SCHEDULED MATTERS

[AH 12-002](#)

APPEAL HEARING - 10:00 a.m. (30 mins)

T & T Sand & Gravel/214231 Enterprises Ltd. is Appealing the Suspension of their Haul Agreement 2011-H-30.

Proposed Motions

That Council uphold the suspensions issued under the authority of Parkland County Haul Agreement 2011-H-30, as follows:

- (1) August 28, 2012 - Failure to maintain roadways - 1 day suspension
- (2) August 28, 2012 - Failure to maintain adequate dust control - 1 day suspension (concurrent)

Deputy Mayor Tracey Melnyk called the appeal hearing to order at 10:01 a.m. regarding T & T Sand & Gravel /214231 Enterprises Ltd., and reviewed the procedures of the appeal hearing.

Administration summarized information of the appeal hearing.

Verbal Submission

John Thomas, owner of T & T Sand & Gravel /214231 Enterprises Ltd. presented clarification of conditions that resulted in the suspensions, and advised that there is an additional Haul Agreement on Range Road 51. Mr. Thomas stated concern that both Haul Agreement holders are responsible to maintain Range Road 51 respectively and asked for consideration. Mr. Thomas stated that Range Road 51 had not been dust controlled sufficiently due to water truck problems the date of the infraction. Mr. Thomas urged administration and Council to consider upgrading Range Road 51, as he was advised at the time of obtaining Haul Agreement 2011-H-30 that Range Road 51 upgrade would have been completed by this date.

Deputy Mayor Tracey Melnyk closed the appeal hearing at 10:18 a.m.

A motion was made by Council Member Jo Szady that the suspension issued under the authority of Parkland County Haul Agreement 2011-H-30 be upheld, as follows:

August 28, 2012 - Failure to Maintain Roadways - 1 Day Suspension.

The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the suspension issued under the authority of Parkland County Haul Agreement 2011-H-30 be

upheld, as follows:

August 28, 2012 - Failure to Maintain Adequate Dust Control - 1 Day Suspension (concurrent).

The motion carried unanimously.

NEW BUSINESS

Community Services Matters

[RFD 12-189](#)

Stonewood Terrace Homeowner's Association request to upgrade Municipal Reserve.

Proposed Motions:

That Council approve the Stonewood Terrace Homeowner's Association request to upgrade Municipal Reserve located at 53424 RR 274, NE-29-53-27-4 (103MR/3/0723124), and direct Administration to update the Letter of Understanding outlining the following conditions:

- 1) Approval is granted for the addition of a snow bank rink, approximately 80'x40' in size.
- 2) Approval is granted for the addition of an enclosed fire pit with built in metal fire screen, approximately 30-36" in diameter.
- 3) Approval is granted for the addition of 2 picnic tables to the area, located 20' from the snowbank rink.
- 4) Should the Association fail or cease to maintain the area, the County will not assume responsibility for it and will allow the area to return to its natural state.
- 5) That the Association indemnify and hold harmless Parkland County from any and all loss, liability, claims and expense arising of their use of this municipal reserve.
- 6) No other improvements may be made without County approval.

A motion was made by Council Member Phyllis Kobasiuk that the Stonewood Terrace Homeowner's Association request to upgrade Municipal Reserve located at 53424 RR 274, NE-29-53-27-4 (103MR/3/0723124) be approved, and that administration be directed to update the Letter of Understanding outlining the following conditions:

- 1) Approval is granted for the addition of a snow bank rink, approximately 80'x40' in size.
- 2) Approval is granted for the addition of an enclosed fire pit with built in metal fire screen, approximately 30-36" in diameter.
- 3) Approval is granted for the addition of 2 picnic tables to the area, located 20' from the snowbank rink.
- 4) Should the Association fail or cease to maintain the area, the County will not assume responsibility for it and will allow the area to return to its natural state.
- 5) That the Association indemnify and hold harmless Parkland County from any and all loss, liability, claims and expense arising of their use of this municipal reserve.

6) No other improvements may be made without County approval.

The motion carried unanimously.

[RFD 12-201](#)

AAMD&C Resolution

Proposed Motion

That Council forward the attached resolution to the October 15, 2012 Pembina Zone meeting of the AAMD&C.

A motion was made by Council Member Darrell Hollands that the Alberta Rat Control Program resolution be amended by adding "... that AAMDC urge the Province of Alberta ..." to Therefore Be It Resolved, and that the resolution be presented at the October 15, 2012 Pembina Zone meeting of the AAMDC.

The motion carried unanimously.

Development Services Matters

There were no Development Services Matters presented.

COMMUNICATIONS

[COM 12-053](#)

AAMDC Newsletter

Proposed Motion

That the AAMDC Newsletter be received for information.

A motion was made by Council Member Dianne Allen that the September 19, 2012 AAMDC Newsletter be received for information. The motion carried unanimously.

[COM 12-054](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Council Member Phyllis Kobasiuk reported on the Laurel Awards, Chamber of Commerce luncheon event, Tri Region Prayer Breakfast, and the City Slickers event. Council Member Darrell Hollands reported on Alberta Capital Region Wastewater Commission.

Council Member Denise Locher reported on Stony Plain & District Crime Prevention Association and the Horizon Stage Theatre Advisory Board.

Council Member Dianne Allen reported on the Environmental Advisory Committee and attendance at the Elected Officials Program Course regarding Affordable Housing.

Council Member Jo Szady reported on the Grey Matters 2012 Creating Age Friendly Communities Conference regarding aging and amenities, the Laurel Awards, and the Environmental Advisory Committee.

Deputy Mayor Tracey Melnyk reported on the Library Board and The Evergreens Foundation Retreat.

A motion was made by Council Member Denise Locher that the Committee

Reports be received for information, as presented. The motion carried unanimously.

[RFD 12-206](#)

Road Maintenance and Snow Removal Presentation

Proposed Motion(s)

The Committee accept the Road Maintenance and Snow Removal presentation as information.

This Request For Decision was referred to the Governance and Priorities Committee due back on 10/16/2012

IN-CAMERA SESSION

There were no In-Camera items presented.

BUSINESS ARISING FROM IN-CAMERA SESSION

ADJOURNMENT

Deputy Mayor Tracey Melnyk closed the meeting at 11:04 a.m.

Mayor

Manager, Legislative & Administrative Services