



Parkland County

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Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, November 6, 2012

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Phyllis Kobasiuk called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

Absent: 1 - Council Member Jo Szady

Administration

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Infrastructure Services

Al McCully, General Manager, Development Services

Ken Van Buul, Acting General Manager, Community & Protective Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager, Communications & Strategic Planning Services

Bruno St-Amand, Manager, Engineering Services (in part)

Paul Hanlan, Manager, Development Services (in part)

Daryl Phillips, Manager, Public Works (in part)

Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Dianne Allen that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 12-031](#)

Adoption of the October 16, 2012 Governance & Priorities Committee meeting minutes

Proposed Motion(s)

That the Committee adopt the minutes of the October 16, 2012 Governance & Priorities Committee meeting as presented.

A motion was made by Council Member Dianne Allen that the minutes of October 16, 2012 be approved as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 12-081](#)

Staff Introduction - 9:05 a.m.

Bryce Easingwood - Community Peace Officer Level 2, Community & Protective Services (Randy Shermack)

Diane McGowan - Safety Codes/Development Clerk, Planning Services (Paul Hanlan)

The Committee welcomed staff members Bryce Easingwood and Diane McGowan to Parkland County.

NEW BUSINESS

Corporate Services Matters

[RFD 12-242](#)

Strategic Plan Quarterly Progress Report Q3 2012

Proposed Motion(s)

That Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q3 as information.

Communications & Strategic Planning Manager Jackie Ostashek reviewed Action Items from the Strategic Plan Report Q3.

A motion was made by Council Member Denise Locher that the Strategic Plan Report Q3 be accepted for information. The motion carried unanimously.

SCHEDULED MATTERS continued

[App 12-023](#)

Public Input - **10:15 a.m. (10 mins)**

Committee Chair Kobasiuk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

[RFD 12-238](#)

(Appointment: 9:30 a.m.) Update to extend Range Road 54 to provide physical access to S1/2 of 21-50-5 W5M.

Proposed Motion(s)

That Council accept the information as presented and direct Administration to pursue Option C.

A motion was made by Council Member Tracey Melnyk that the request to extend Range Road 54 to provide physical access be tabled to the November 20, 2012 Governance & Priorities Committee. The motion carried unanimously.

NEW BUSINESS continued

Development Services Matters

[RFD 12-244](#) Integrated Community Sustainability Plan (ICSP) Q3 Report 2012

Proposed Motion(s)

That GPC accept this submission as information

Sustainability Services Coordinator Gabriel Clarke reviewed Action Items from the Integrated Community Sustainability Plain Report Q3.

A motion was made by Mayor Rod Shaigec that the Integrated Community Sustainability Plan Q 3 2012 Report be accepted for information. The motion carried unanimously.

RECESS

Committee Chair Kobasiuk recessed the meeting at 9:56 a.m. and reconvened the meeting at 10:07 a.m.

SCHEDULED MATTERS continued

[App 12-080](#) Early Child Development (ECD) Mapping Initiative presentation - 10:00 a.m.
Anita McIntyre - First Five...Forever Coalition Coordinator
Randee Rurka - Alberta Parenting for the Future - First Five...Forever Coalition Member

Proposed Motion(s)

That the Governance & Priorities Committee accept the Early Child Development (ECD) Mapping Initiative presentation for information

The Committee thanked Anita McIntyre - First Five...Forever Coalition Coordinator, and Randee Rurka - Alberta Parenting for the Future - First Five...Forever Coalition Member for their attendance and presentation.

A motion was made by Council Member Denise Locher that the presentation on Early Child Development (ECD) Mapping be accepted for information. The motion carried unanimously.

OLD BUSINESS

There were no Old Business items presented at this meeting.

NEW BUSINESS continued

Legislative Matters

There were no Legislative items presented at this meeting.

Infrastructure Services Matters

RFD 12-245

Gravel pit development permit and operation issues

Proposed Motion(s)

1. Haul Agreements/dust control

That the Committee direct Administration to revise Gravel Haul agreements to require utilization of calcium chloride as dust control product in ongoing gravel haul projects.

2. Appeal fee

That the Committee direct Administration to prepare and present to the Committee a proposal to revise the Traffic Bylaw to make some infractions non-appealable and to increase gravel infraction appeal fees.

3. Gravel Committee

That the Committee direct Administration to develop terms of reference for a standing committee to address issues regarding gravel pit development and operations.

A motion was made by Council Member Dianne Allen that the Committee direct Administration to develop terms of reference for a standing committee to address issues regarding gravel pit development and operations. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that the Committee direct Administration to revise Gravel Haul agreements to require utilization of calcium chloride as dust control product in ongoing gravel haul projects as a minimum standard. The motion carried unanimously.

A motion was made by Council Member Denise Locher that the Committee direct Administration to prepare and present to the Committee a proposal to revise the Traffic Bylaw to make some infractions non-appealable and to increase gravel infraction appeal fees. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that the Committee direct Administration to review the entire Traffic Bylaw. The motion carried unanimously.

RECESS

Committee Chair Kobasiuk recessed the meeting at 11:32 a.m. and reconvened the meeting at 11:40 a.m.

Community Services Matters

There were no Community Services items presented at this meeting.

Development Services Matters continued

RFD 12-246

New Provincial Regulations for subdivision and development permit approvals near abandoned wells.

Proposed Motion(s)

a) That Council receive this Request for Decision and attachments as information.

A motion was made by Council Member Dianne Allen that the Report on New Provincial Regulations for subdivision and development permit approvals near abandoned wells be accepted for information. The motion carried unanimously.

COMMUNICATIONS

COM 12-065

Committee Reports

Proposed Motion

That the Committee Reports be received for information.

Committee reports were made as follows:

Councillor Hollands - North West Regional meeting of the Agriculture Service Board.

Councillor Allen - Subdivision Development Appeal Board and Economic Development and Tourism Advisory Committee.

Councillor Melnyk - Tri-Leisure Board presentation. and MLA George VanderBurg's Annual General Meeting

Councillor Kobasiuk: Tri-Leisure Board meeting, Economic Development and Tourism Advisory Committee, recommendation that a letter be sent under Mayor's signature congratulating Lawry Seligman on receipt of the Rhoda Taylor Award.

A motion was made by Council Member Darrell Hollands that the Committee Reports be accepted for information and that a letter of congratulations under the Mayor's signature be sent to Lawrie Seligman, Director of Cultural Services, City of Spruce Grove on receiving the Arts Touring Alliance's Rhoda Taylor Award. The motion carried unanimously.

COM 12-066

AAMDC Newsletter

Proposed Motion

That the AAMDC Newsletter be received for information.

A motion was made by Council Member Denise Locher that the November 1, 2012 AAMDC Newsletter be accepted for information. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

BUSINESS ARISING FROM IN-CAMERA SESSION

NEXT MEETING

The next Governance & Priorities Committee meeting is scheduled for Tuesday, November 20th, 2012 at 9:00 a.m.

ADJOURNMENT

Committee Chair Kobasiuk adjourned the meeting at 12 noon.

Committee Chair

Recording Secretary