



Parkland County

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Parkland County, Alberta
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Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, February 12, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 5 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Deputy Mayor Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 2 - Council Member Darrell Hollands and Council Member Denise Locher

Administration

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Infrastructure Services (in part)

Ken Van Buul, General Manager, Community Services (in part)

Tracy Kibblewhite, General Manager, Corporate Services (in part)

Paul Hanlan, Manager, Planning and Development Services (in part)

Karen Kormos, Development Officer, Planning and Development Services (in part)

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager Communications & Strategic Planning

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Councillor Member Tracey Melnyk offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Jo Szady that the February 12, 2013 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 13-005](#) Minutes of the January 8, 2013 regular Council meeting

Proposed Motion

That the regular Council meeting minutes of January 8, 2013 be adopted, as presented.

A motion was made by Council Member Dianne Allen that the January 8, 2013 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

[MIN 13-006](#) Minutes of the January 15, 2013 Special Council meeting minutes.

Proposed Motion

That the January 15, 2013 Special Council meeting minutes be adopted, as presented.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the January 15, 2013 Special Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS**Legislative Matters**

[BL 12-054](#) Proposed Bylaw No. 34-2012 to amend Land Use Bylaw No. 20-2009 to allow a site specific use at NE 33-52-26-W4M (Glowing Embers).

Proposed Motions

1. That Bylaw No. 34-2012 receive first reading.
2. That a public hearing be scheduled on March 12, 2013 at 9:30 a.m. at Parkland County Centre to hear public comment on Bylaw No.34-2012.

A motion was made by Council Member Dianne Allen that Bylaw No. 34-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that a public hearing be scheduled on March 12, 2013 at 9:30 a.m. at Parkland County Centre to hear public comment on Bylaw No. 34-2012. The motion carried unanimously.

BL 13-009 Proposed Amendment to the Woodbend-Graminia Area Structure Plan (Bylaw No. 36-2012)

Proposed Motions

1. That Bylaw No. 36-2012 receive first reading.

2. That a public hearing be scheduled on March 12, 2013 at 10:00 a.m. to hear public comment on Bylaw No. 36-2012.

A motion was made by Council Member Jo Szady that Bylaw No. 36-2012 receive first reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Allen, Deputy Mayor Kobasiuk and Council Member Melnyk

Against: 1 - Council Member Szady

A motion was made by Council Member Jo Szady that a public hearing be scheduled on March 12, 2012 at 10:00 a.m. to hear public comment on Bylaw No. 36-2012. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Allen, Deputy Mayor Kobasiuk and Council Member Melnyk

Against: 1 - Council Member Szady

SCHEDULED MATTERS

[App 13-007](#)

Public Input

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Legislative Matters

[AG 13-001](#)

Recreational Land Lease Agreements

Proposed Motion

That Council approve the renewal of recreational land leases for a term of twenty-five years effective January 1, 2013 through December 31, 2037 for the following community associations:

Amnity Bayshore Betterment Society
Blueberry Community League
Clymont Community League
Entwistle Community League
Graminia Community League and Social Society
Hycrest Place Community Association
Magnolia Community Club (1978) Inc
Sandhills Community League
Smithfield Community Hall Society
Tomahawk and District Sports Agra Society
Westland Park Community League
Woodbend Community Association

A motion was made by Deputy Mayor Phyllis Kobasiuk that the renewal of recreational land leases for a term of twenty-five years effective January 1, 2013 through December 31, 2037 be approved, as presented. The motion carried unanimously.

Corporate Services Matters

RFD 13-018

Offer to Purchase Tax Recovery Property

Proposed Motion

That Council authorize administration to accept the offer to purchase for tax recovery property described as Lot 16, Block 5, Plan 6543X (Roll 4270095) in the amount of \$17,525.00.

A motion was made by Council Member Tracey Melnyk that administration be authorized to accept the offer to purchase for tax recovery property described as Lot 16, Block 5, Plan 6543X (Roll Number 4270095) in the amount of \$17,525.00, as presented. The motion carried unanimously.

SCHEDULED MATTERS

BL 13-006

PUBLIC HEARING

Proposed Amendment to Land Use Bylaw 20-2009 to include a Composting Facility definition, and regulations (Bylaw No. 35-2012)

Proposed Motions

1. That Bylaw No. 35-2012 receive second reading.
2. That Bylaw No. 35-2012 receive third and final reading.

Mayor Shaigec called the public hearing to order at 9:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw 35-2012, and explained the procedure of the hearing.

Administration presented Bylaw No. 35-2012.

Verbal Submissions

1. *Sandy Clark, original complainant of proposed Bylaw No. 35-2012, referred to her written submission opposing of Bylaw No. 35-2012 and outlined concern of the current site conditions with non-composting bags disposed of at site, regulating composting materials, and contamination from composting site into Lake Wabamun.*
2. *Sandy Clark read an e-mail on behalf of Jack and Sue Burges, area residents who were not available to attend the public hearing, opposed to Bylaw No. 35-2012.*
3. *Susan Penstone, area resident, concerned with processing of compost at the subject site.*

Written Submission

1. *Sandy Clark, opposed to Bylaw No. 35-2012.*

Mayor Shaigec recessed the meeting at 10:26 a.m. and reconvened the meeting at 10:33 a.m.

Mayor Shaigec closed the public hearing at 10:41 a.m.

A motion was made by Deputy Mayor Kobasiuk that Bylaw No. 35-2012 receive second reading. The motion failed by the following vote:

Against: 5 - Mayor Shaigec, Council Member Szady, Council Member Allen, Deputy Mayor Kobasiuk and Council Member Melnyk

NEW BUSINESS

Corporate Services Matters

RFD 13-019

Appointment of Returning Officer and Approval of Advance Vote for 2013 Election

Proposed Motion(s)

1. That Doug Tymchyshyn, Manager of Legislative and Administrative Services, be appointed as Returning Officer for 2013 Election.
2. That Parkland County hold an advance vote(s) in the 2013 Election.

A motion was made by Council Member Dianne Allen that Doug Tymchyshyn, Manager of Legislative and Administrative Services, be appointed as Returning Officer for 2013 Election, as presented. The motion carried unanimously.

A motion was made by Deputy Mayor Phyllis Kobasiuk that Parkland County hold an advance vote(s) in the 2013 Election, as presented. The motion carried unanimously.

Infrastructure Services Matters

RFD 13-020

Energy Saving Building Equipment Retrofits

Proposed Motion(s)

- 1) That Parkland County enter into a grant agreement through the Municipal Climate Change Action Centre (MCCAC) for the provision of funding for energy saving building equipment retrofits.
- 2) That Council approve funding in the amount of \$265,000.00 from the Facilities Maintenance Restricted Surplus to retrofit the County Services Building, the County Centre and the Tomahawk Service Centre with the equipment identified under the Atco Energy Audit and as referenced in the Retrofit Business Case Analyses provided by the Municipal Climate Change Action Centre.
- 3) That any grant funding received for the retrofits be placed back into the Facilities Maintenance Restricted Surplus.

A motion was made by Council Member Tracey Melnyk that Parkland County enter into a grant agreement through the Municipal Climate Change Action Centre (MCCAC) for the provision of funding for energy saving building equipment retrofits be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that funding in the amount of \$265,000.00 from the Facilities Maintenance Restricted Surplus to retrofit the County Services Building, the Parkland County Centre, and the Tomahawk Service Centre with the equipment identified under the ATCO Energy Audit and, as referenced in the Retrofit Business Case Analyzes provided by the Municipal Climate Change Action Centre be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Jo Szady that grant funding received for the Energy Savings Equipment Retrofits be placed back into the Facilities Maintenance Restricted Surplus be approved, as presented. The motion carried unanimously.

Community Services Matters

[RFD 13-021](#) 2012 Alberta Winter Games Surplus and Legacy Recommendation

Proposed Motions

1. That the Tri-Region 2012 Alberta Winter Games Society audited Financial Statements be received for information;
2. That the full amount of the surplus be contributed to the Tri-Municipal Leisure Centre Corporation for capital improvements to the TransAlta Tri Leisure Centre; and,
3. That the allocation of the \$50,000 Legacy Grant provided by the Alberta Sport Recreation Parks and Wildlife Foundation be approved, as presented in the report.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the Tri-Region 2012 Alberta Winter Games Society audited Financial Statements be received for information. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that the full amount of surplus, \$101,069.95 be contributed to the Tri-Municipal Leisure Centre Corporation for capital improvements to the TransAlta Tri-Leisure Centre be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that the allocation of \$50,000.00 Legacy Grant funding provided by the Alberta Sport Recreation Parks and Wildlife Foundation be approved, as presented. The motion carried unanimously.

Development Services Matters

There were no Development Services items presented at this meeting.

COMMUNICATIONS

[COM 13-008](#) AAMDC Newsletter

Proposed Motion

That the AAMDC Newsletter be received for information, as presented.

A motion was made by Council Member Jo Szady that the February 7, 2013

AAMDC Newsletter be received for information, as presented. The motion carried unanimously.

[COM 13-009](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Deputy Mayor Phyllis Kobasiuk reported on the Pioneer Valentine's Tea event.
2. Council Member Tracey Melnyk reported on the Tomahawk Community Meeting and the Tri-Leisure Board Retreat.
3. Council Member Jo Szady reported on the Rural Women's Conference.

The motion carried unanimously.

IN-CAMERA SESSION

A motion was made by Council Member Tracey Melnyk that Council go into In-Camera Session at 11:10 a.m. The motion carried unanimously.

AG 13-002

Land Lease Agreement with Alberta Infrastructure Services

AG 13-004

Offer to Sublease and Sublease Agreement with Alberta Health Services

BUSINESS ARISING FROM IN-CAMERA SESSION

A motion was made by Council Member Dianne Allen that Council go into regular meeting at 11:46 a.m. The motion carried unanimously.

[AG 13-005](#)

Land Lease Agreement with Alberta Infrastructure Services

Proposed Motion

That the Land Lease Agreement with Alberta Infrastructure be approved, as presented.

A motion was made by Deputy Mayor Phyllis Kobasiuk that the Land Lease Agreement with Alberta Infrastructure be approved, as presented. The motion carried unanimously.

[AG 13-006](#)

Offer to Sublease and Sublease Agreement with Alberta Health Services

Proposed Motion

That the Offer to Sublease and Sublease Agreement with Alberta Health Services be approved, as presented.

A motion was made by Council Member Tracey Melnyk that the Offer to Sublease and Sublease Agreement with Alberta Health Services be approved, as presented. The motion carried unanimously.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:49 a.m.

Mayor

Manager, Legislative & Administrative Services