



Meeting Minutes

Governance and Priorities Committee

Mayor Allan Gamble
Deputy Mayor Allan Hoefsloot
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, June 20, 2023

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Wiedeman called the meeting to order at 9:02 a.m.

On behalf of the Committee, Chairperson Wiedeman offered the following Treaty 6 lands acknowledgement:

We acknowledge that we are on Treaty 6 lands today, we also acknowledge the efforts of our previous ancestors and farmers that farm the land before us and made Parkland County the success that it is.

Present: 7 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Administration:

Laura Swain, Chief Administrative Officer
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, General Manager, Corporate & Shared Services and Chief Financial Officer
Simon Yackulic, Manager, Communications (In-part)
Keith Bobey, Manager, Engineering Projects, Engineering Services (In-part)
Melanie Markiwsky, Project Engineer, Engineering Services (In-part)
Krista Quesnel, Director, Agricultural Services (In-part)
Jody Hancock, Director, Engineering Services (In-part)
Matthew Good, Manager, Land Development Engineering, Engineering Services (In-part)
Nancy Domijan, Director, Planning & Development Services (In-part)
Michelle Kirchmayer, Director, Assessment, Tax & Financial Systems, Chief Financial Office (In-part)
Abe Van Dorp, Interim Chief Information Officer, Information Services (In-part)
Lois Tyerman, Corporate Planning and Intergovernmental Advisor, Strategic Services
Odessa Bartel, Acting Manager, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

Administration added item - Celebrating Successes-Recognizing Parkland County Staff in Response to Local Emergencies.

A motion was made by Committee Member Kowalski that the June 20, 2023 Governance and Priorities Committee meeting agenda be adopted, as amended.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 23-024](#)

Adoption of June 6, 2023 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the June 6, 2023 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kucher-Johnson that the June 6, 2023 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

CELEBRATING SUCESS

Laura Swain, Chief Administrative Officer, recognized and highlighted ways in which Parkland County staff have significantly contributed to the response of the wildland fires within Parkland County and, more recently, the assistance provided to Edson who is responding to flooding in some areas. Administration expressed their recognition and gratitude to Trent Tompkins and Glen Dawes who went above and beyond to assist Edson.

DELEGATIONS

[App 23-055](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Wiedeman asked the gallery if there were any issues that the public wished to bring to the attention of Parkland County. No one came forward.

General Manager, Agriculture, Community and Protective Services

[RFD 23-194](#)

Communications Update

Proposed Motion

That the Communications Update be received for information, as presented.

Simon Yackulic presented the Communications Update..

A motion was made by Committee Member Kobasiuk that the Communications update be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 23-056](#)

9:30 a.m. Appointment - Storm Water Master Plan Final Draft

Proposed Motion

That the Storm Water Master Plan Final Draft update be accepted for information, as presented.

Keith Bobey, Melanie Markiwsky, Barry Raynard and Constance Gourley presented the Storm Water Master Plan Final Draft presentation.

A motion was made by Committee Member Birnie that the Storm Water Master Plan Final Draft update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Wiedeman recessed the meeting at 9:57 a.m., and reconvened the meeting at 10:13 a.m.

NEW BUSINESS

General Manager, Operations Services

[RFD 23-191](#)

Proposed Surface Drainage and Lot Grading Bylaw (Bylaw 2023-02) and Lot Grading Policy (Policy C-PD17).

Proposed Motion

That the proposed Surface Drainage and Lot Grading Bylaw and Lot Grading Policy update be received for information, as presented.

Jody Hancock and Matthew Good presented the Proposed Surface Drainage and Lot Grading Bylaw (Bylaw 2023-02) and Lot Grading Policy (Policy C-PD17) presentation.

A motion was made by Committee Member Kowalski that the Proposed Surface Drainage and Lot Grading Bylaw (Bylaw 2023-02) and Lot Grading Policy (Policy C-PD17) presentation be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

General Manager, Agriculture, Community and Protective Services

[RFD 23-196](#)

Sustainability Initiatives Update

Proposed Motion

That the Governance and Priorities Committee receive the Sustainability Initiatives Update for information, as presented.

Krista Quesnel presented the Sustainability Initiatives Update.

A motion was made by Committee Member Kobasiuk that the Governance and Priorities Committee receive the Sustainability Initiatives update for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 23-072](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

[COM 23-073](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Kobaisuk that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 23-187](#)

Closed Session

Proposed Motion

That the Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, 21, 23 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Hoefsloot that the Committee convene in closed session at 11:03 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 17, 21, 23 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[App 23-057](#)

11:30 a.m. - Appointment - Municipal Affairs Taxation
FOIP Section 17 - Harmful to personal privacy
FOIP Section 21 - Harmful to intergovernmental relations

[PRE 23-045](#)

Planning and Development Update
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

[PRE 23-048](#)

Information Services - IT Optimization Play-book Update
FOIP Section 16 - Harmful to business interest of third party
FOIP Section 23 - Local public body confidences
FOIP Section 24 - Advice from officials

[RFD 23-188](#)

Regular Session

Proposed Motion

That the Committee revert to regular meeting session.

A motion was made by Committee Member Kowalski that the Committee revert to regular meeting session at 12:46 p.m.

The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 23-048](#)

Information Services - IT Optimization Play-book Update
FOIP Section 16 - Harmful to business interest of third party
FOIP Section 23 - Local public body confidences
FOIP Section 24 - Advice from officials

That the Governance and Priorities Committee receive the IT Optimization Playbook Implementation Plan update, which includes the addition of 4 FTE with no impact to the existing budget, for information, as presented.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for July 4, 2023 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Wiedeman closed the meeting at 12:47 p.m.

Committee Chair

Recording Secretary