



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda Council

*Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk*

Tuesday, June 25, 2013

9:00 AM

Council Chambers

VISION & MISSION:

Our VISION:

The land is the tie that binds us. As innovative and responsible land stewards, we are progressive enablers of economic prosperity. We respect the distinctiveness of rural and rural populations. We are, at our core, a reflection of strong rural values.

And our MISSION:

Parkland County will be the rural community of choice for its progressive and strategic governance efforts to create one of the most competitive business environments in Alberta, and enhance the lives of our residents in pursuit of quality of life.

1. **CALL TO ORDER (Mayor)**
2. **OPENING PRAYER (Allen)**
3. **ADOPTION OF AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**
- 4.1 [MIN 13-023](#) Adoption of the June 11, 2013 regular Council meeting minutes

Proposed Motion

That the June 11, 2013 regular Council meeting minutes be adopted, as presented.

Attachments: [Minutes - Unadopted June 11, 2013 Council Meeting Minutes](#)

5. **SCHEDULED MATTERS**
- 5.1 [App 13-053](#) Public Input - 9:15 a.m. (10 mins.)

- 5.2** [BL 13-037](#) **PUBLIC HEARING - 9:30 a.m. (30 mins.)**
Security for Relocated Buildings and Structures

Proposed Motion(s)

1. That Council give second reading to Bylaw 2013-17 to amend the Land Use Bylaw 20-2009 respecting relocated buildings;
2. That Council give third and final reading to Bylaw 2013-17 to amend the Land Use Bylaw 20-2009 respecting relocated buildings;
3. That Council amend Fees & Charges Schedule E.5

Sponsors: McCully

Attachments: [Chair's Notes](#)

[Administrative Report - June 25](#)

[Bylaw 2013-17 amend security for relocated bldgs](#)

[FEES AND CHARGES 2013 - Updated for RFD13-080](#)

- 5.3** [App 13-064](#) **Appointment - 11:30 a.m. (30 mins.)**
AAMDC Member Visit
(Bob Barss, President; Gerald Rhodes, Executive Director; John Whaley, District 3 Director)

Proposed Motion

That the AAMDC member presentation be received for information, as presented.

Sponsors: Vincent

6. BUSINESS ARISING

- A.1** [RFD 13-103](#) Proposed amendments to Land Use Bylaw 20-2009 (Bylaw No. 2013-07)

Proposed Motion(s)

That Bylaw No.2013-07 receive Second Reading.
That Bylaw No.2013-07 receive Third Reading.

Sponsors: McCully

Attachments: [Bylaw 2013-07 LUB amendments June 18](#)

[Council Administrative Report June 25](#)

7. NEW BUSINESS

A. Legislative Matters

6.1 [RFD 13-093](#) Sustainability Awards Program Policy C-AD11**Proposed Motion(s)**

That Council approve Parkland County's Sustainability Awards Program Policy C-AD11.

Sponsors: McCully

Attachments: [Sustainability Awards Policy draft](#)

B. Corporate Services Matters**B.1** [RFD 13-095](#) Refund of 2013 Taxes Due to Burn Down (Roll 3389004)**Proposed Motion(s)**

That Council refund a portion of 2013 taxes on Roll No. 3389004 in the amount of \$446.82, due to the burn down of house on Lot 3, Plan 832 1822.

Sponsors: Kibblewhite

Attachments: [Tax Cancellation/Refund Analysis \(Roll 3389004\)](#)
 [Burn Downs Policy C-AD61](#)

B.2 [RFD 13-096](#) Refund of 2012 Taxes Due to Burn Down (Roll 445016)**Proposed Motion(s)**

That Council refund a portion of 2012 taxes on Roll No. 445016 in the amount of \$285.83, due to the burn down of house on Lot 7, Block 3, Plan 7720136.

Sponsors: Kibblewhite

Attachments: [Tax Cancellation/Refund Analysis \(Rolle 445016\)](#)
 [Burn Downs Policy C-AD61](#)

C. Infrastructure Services Matters**C.1** [RFD 13-091](#) Entwistle - Infrastructure's Condition Review Study.**Proposed Motion(s)**

Council approve an additional \$45,000 in Alberta Municipal Infrastructure Program (AMIP) funding for the Entwistle Infrastructure Condition Review Study.

Sponsors: McGowan

- C.2** [RFD 13-105](#) Proposed Resolution to close Road Plan 461NY within NW13-53-4-W5 for the purpose of selling.

Proposed Motion(s)

That Council approve the closure of Road Plan 461NY within the NW13-53-4-W5 for the purpose of selling.

Sponsors: McGowan

Attachments: [Resolution](#)
 [Road Plan 461NY](#)

- C.3** [RFD 13-106](#) Proposed Resolution to close a portion of Road Plan 902 2923 within SE6-54-6-W5 for the purpose of consolidation.

Proposed Motion(s)

For Council to pass a Resolution for the closure of Road Plan 461 NY within the NW13-53-4-W5 .

Sponsors: McGowan

Attachments: [Plan 902 2923](#)
 [Resolution](#)

D. Community Services Matters

- D.1** [RFD 13-100](#) Prospectors Point - Devonian Gardens Trail Link - Concept Plan

Proposed Motion(s)

That Council approve up to \$50,000 from Restricted Surplus - Municipal Park to carry out a Prospectors Point - Devonian Gardens Trail Link Concept Plan.

Sponsors: Cross

- D.2** [RFD 13-101](#) Gravel Industry Focused Enforcement - Enhancing the Gravel Point Officer Position

Proposed Motion(s)

1. Council approve the temporary secondment of the two Municipal Enforcement Officers to the Gravel Point Officer Position,
2. Council approve the hiring of two (2) temporary Municipal Enforcement positions for a 1 year term at a cost of \$56,020, with funding to come from the Restricted Surplus- Municipal Operations.
3. Council approve the County entering into an Enhanced Policing Agreement with the RCMP Spruce Grove/Stony Plain Detachment to provide additional gravel truck enforcement at a cost of \$10,000 with funding to come from the Restricted Surplus - Municipal Operations.

Sponsors: Cross

Attachments: [Enhanced Gravel Point Officer Administrative Report 2013 06 18.docx pwm.doc](#)
[BUSINESS CASE cover page. Gravel Truck Enforcement Op Plan SE docx.doc](#)
[GRAVEL TRUCK PATROL OFFENSIVE SUMMER 2013 RCMP SE.docx](#)

E. Development Services Matters

- E.1** [RFD 13-07](#) Consideration of a License of Occupation for Hubbles Lake Resort & RV Park

Proposed Motion(s)

That Parkland County Administration be instructed to prepare a License of Occupation (with costs of \$5,000 per year and for an initial period of 3 years) that allows retention of the RV placements without the extension of public access (trails) through the Hubbles Lake Resort and RV Park.

Sponsors: McCully

Attachments: [Campground Map \(showing RV encroachments\).pdf](#)
[Parkland County GIS mapping showing the Campground and "R" Parcel.pdf](#)
[Photo - Typical RV placements.pdf](#)
[Photo - Typical example of County owned "R" Parcel.pdf](#)

- E.2** [RFD 13-097](#) Tranquil Waters Developer Proposal for Off-Site Road (Range Road 24) Costs Required under Conditional Subdivision Approval (File No. 2011-S-017), S.W. 21-52-2-W5M

Proposed Motion(s)

That Council direct Administration to impose through the Development Agreement under Subdivision File 2011-S-017, the requirement for the Developer to provide a financial contribution for the future upgrade of Range Road 24 to an 8.0 metre wide asphalt surface standard from Township Road 524 to the south approach limit with proposed Lot 1 in S.W. 21-52-2-W5M. The required payment being one third (1/3) the total cost to upgrade Range Road 24 to an 8.0 metre asphalt standard shall be determined upon completion and submission of a detailed cost estimate and preliminary design prepared by the Developer's Consulting Engineer to the satisfaction of the Manager of the County's Engineering Services. The detailed cost estimate shall include a two percent (2%) per year inflation factor for a ten (10) year period.

Sponsors: McCully

Attachments: [Staff Report for Tranquil Waters - June 25 - Revised](#)
[Key Plan](#)
[Municipal Gov't Board Decision File 2011-S-017](#)
[Range Road 24 Roadway Assessment June28-12](#)

8. COMMUNICATIONS

- 8.1** [COM 13-048](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Vincent

- 8.2** [COM 13-047](#) AAMDC Contact Newsletter

Proposed Motion

That the June 20, 2013 AAMDC Contact Newsletter be received for information.

Sponsors: Vincent

Attachments: [AAMDC Contact Newsletter - Weblink](#)

9. IN-CAMERA SESSION

10. BUSINESS ARISING FROM IN-CAMERA SESSION

11. ADJOURNMENT