



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

---

Tuesday, June 25, 2013

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

**Present:** 6 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Denise Locher

**Absent:** 1 - Council Member Tracey Melnyk

#### Administration:

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Infrastructure Services (in part)

Dave Cross, Acting General Manager, Community Services (in part)

Al McCully, General Manager, Development Services

Tracy Kibblewhite, General Manager, Corporate Services (in part)

Paul Hanlan, Manager, Planning and Development Services (in part)

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Carson Mills, Acting Manager, Communications & Strategic Planning

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### OPENING PRAYER

Council Member Dianne Allen offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the June 25, 2013 Council agenda be adopted, as presented with the following amendments:

Item C.2 - RFD 13-105 - Attachment - Resolution - amended and circulated,

Item C.3 - RFD 13-106 - Attachment - Resolution - amended and circulated.

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 13-023](#)

Adoption of the June 11, 2013 regular Council meeting minutes

**Proposed Motion**

That the June 11, 2013 regular Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Jo Szady that the minutes of the June 11, 2013 regular Council meeting be adopted, as presented. The motion carried unanimously.**

## BUSINESS ARISING

### [RFD 13-103](#)

Proposed amendments to Land Use Bylaw 20-2009 (Bylaw No. 2013-07)

**Proposed Motion(s)**

That Bylaw No.2013-07 receive Second Reading.

That Bylaw No.2013-07 receive Third Reading.

**A motion was made by Council Member Denise Locher that Bylaw No. 2013-07 receive second reading. The motion carried unanimously.**

**A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-07 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## NEW BUSINESS

### Legislative Matters

### [RFD 13-093](#)

Sustainability Awards Program Policy C-AD11

**Proposed Motion(s)**

That Council approve Parkland County's Sustainability Awards Program Policy C-AD11.

**A motion was made by Deputy Mayor Dianne Allen that the Sustainability Awards Program Policy C-AD11 be approved, as presented. The motion carried unanimously.**

### Corporate Services Matters

### [RFD 13-095](#)

Refund of 2013 Taxes Due to Burn Down (Roll 3389004)

**Proposed Motion(s)**

That Council refund a portion of 2013 taxes on Roll No. 3389004 in the amount of \$446.82, due to the burn down of house on Lot 3, Plan 832 1822.

A motion was made by Council Member Darrell Hollands that a refund of a portion of 2013 taxes on Roll Number 3389004 in the amount of \$446.82 be approved, due to burn down of house on Lot 3, Plan 832 1822. The motion carried unanimously.

## **SCHEDULED MATTERS**

### [App 13-053](#)

**Public Input - 9:15 a.m. (10 mins.)**

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

## **Corporate Services Matters**

### [RFD 13-096](#)

Refund of 2012 Taxes Due to Burn Down (Roll 445016)

#### **Proposed Motion(s)**

That Council refund a portion of 2012 taxes on Roll No. 445016 in the amount of \$285.83, due to the burn down of house on Lot 7, Block 3, Plan 7720136.

A motion was made by Council Member Jo Szady that a refund of a portion of 2012 taxes on Roll Number 4450016 in the amount of \$285.83 be approved, due to burn down of house on Lot 7, Block 3, Plan 7720136. The motion carried unanimously.

## **Infrastructure Services Matters**

### [RFD 13-091](#)

Entwistle - Infrastructure's Condition Review Study.

#### **Proposed Motion(s)**

Council approve an additional \$45,000 in Alberta Municipal Infrastructure Program (AMIP) funding for the Entwistle Infrastructure Condition Review Study.

A motion was made by Council Member Phyllis Kobasiuk that an additional \$45,000 in Alberta Municipal Infrastructure Program (AMIP) funding be approved for the Entwistle Infrastructure Condition Review Study, as presented. The motion carried unanimously.

## **SCHEDULED MATTERS**

### [BL 13-037](#)

**PUBLIC HEARING - 9:30 a.m. (30 mins.)**

Security for Relocated Buildings and Structures

#### **Proposed Motion(s)**

1. That Council give second reading to Bylaw 2013-17 to amend the Land

Use Bylaw 20-2009 respecting relocated buildings;

2. That Council give third and final reading to Bylaw 2013-17 to amend the Land Use Bylaw 20-2009 respecting relocated buildings;

3. That Council amend Fees & Charges Schedule E.5

*Mayor Shaigec called the public hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2013-17, and explained the procedure of the public hearing.*

*Administration presented Bylaw No. 2013-17.*

*Verbal Submissions*

*No verbal submissions presented.*

*Written Submissions*

*No written submissions received.*

*Mayor Shaigec closed the public hearing at 9:35 a.m.*

**A motion was made by Council Member Denise Locher that Bylaw No. 2013-17 received second reading. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Szady, Deputy Mayor Allen, Council Member Kobasiuk and Council Member Hollands

**Against:** 1 - Council Member Locher

**A motion was made by Council Member Kobasiuk that Bylaw No. 2013-17 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Szady, Deputy Mayor Allen, Council Member Kobasiuk and Council Member Hollands

**Against:** 1 - Council Member Locher

**A motion was made by Deputy Mayor Dianne Allen that the 2013 Parkland County Fees and Charges, Schedule E.5 be revised, as presented. The motion carried unanimously.**

### **Infrastructure Services Matters**

#### **RFD 13-105**

Proposed Resolution to close Road Plan 461NY within NW13-53-4-W5 for the purpose of selling.

#### **Proposed Motion(s)**

That Council approve the closure of Road Plan 461NY within the NW13-53-4-W5 for the purpose of selling.

**A motion was made by Council Member Jo Szady that for the purpose of selling, hereby close all that portion of Road Plan 461NY within NW 13-53-04-W5M be approved, as presented. The motion carried unanimously.**

#### **RFD 13-106**

Proposed Resolution to close a portion of Road Plan 902 2923 within

SE6-54-6-W5 for the purpose of consolidation.

**Proposed Motion**

That Council approve the closure of approximately 0.007 acres within Road Plan 902 2923 and have that land consolidated into the Magnolia Cemetery property.

**A motion was made by Council Member Phyllis Kobasiuk that the closure of approximately 0.007 acres within Road Plan 9022923 be approved, and that the land be consolidated into the Magnolia Cemetery property, as presented. The motion carried unanimously.**

**Community Services Matters**

[RFD 13-100](#)

Prospectors Point - Devonian Gardens Trail Link - Concept Plan

**Proposed Motion(s)**

That Council approve up to \$50,000 from Restricted Surplus - Municipal Park to carry out a Prospectors Point - Devonian Gardens Trail Link Concept Plan.

**A motion was made by Council Member Jo Szady that up to \$50,000 from Restricted Surplus - Municipal Park be approved to carry out a Prospectors Point - Devonian Gardens Trail Link Concept Plan, as presented. The motion carried unanimously.**

[RFD 13-101](#)

Gravel Industry Focused Enforcement - Enhancing the Gravel Point Officer Position

**Proposed Motion(s)**

1. Council approve the temporary secondment of the two Municipal Enforcement Officers to the Gravel Point Officer Position,
2. Council approve the hiring of two (2) temporary Municipal Enforcement positions for a 1 year term at a cost of \$56,020, with funding to come from the Restricted Surplus- Municipal Operations.
3. Council approve the County entering into an Enhanced Policing Agreement with the RCMP Spruce Grove/Stony Plain Detachment to provide additional gravel truck enforcement at a cost of \$10,000 with funding to come from the Restricted Surplus - Municipal Operations.

**A motion was made by Deputy Mayor Dianne Allen that the temporary secondment of two Municipal Enforcement Officers to Gravel Point Officer positions be approved, as presented. The motion carried unanimously.**

**A motion was made by Council Member Denise Locher that hiring of two temporary Municipal Enforcement positions be approved for a one-year term at a cost of \$56,020 in 2013, with funding to come from the Restricted Surplus - Municipal Operations, as presented. The motion carried unanimously.**

**A motion was made by Council Member Darrell Hollands that Parkland County enter into an Enhanced Policing Agreement with the RCMP Spruce Grove/Stony Plain Detachment to provide additional gravel truck enforcement**

at a cost of \$10,000, from the Restricted Surplus - Municipal Operations funds.  
The motion carried unanimously.

## Recess

*Mayor Shaigec recessed the meeting at 10:15 a.m. and reconvened the meeting at 10:27 a.m.*

## Development Services Matters

### RFD 13-07

Consideration of a License of Occupation for Hubbles Lake Resort & RV Park

#### **Proposed Motion(s)**

That Parkland County Administration be instructed to prepare a License of Occupation (with costs of \$5,000 per year and for an initial period of 3 years) that allows retention of the RV placements without the extension of public access (trails) through the Hubbles Lake Resort and RV Park.

**A motion was made by Council Member Darrell Hollands that administration be directed to prepare a License of Occupation (with costs of \$5,000 per year and for an initial period of three-years) that allows retention of the existing RV placements without the extension of public access (trails) through the Hubbles Lake Resort and RV Park, as presented. The motion carried unanimously.**

### RFD 13-097

Tranquil Waters Developer Proposal for Off-Site Road (Range Road 24) Costs Required under Conditional Subdivision Approval (File No. 2011-S-017), S.W. 21-52-2-W5M

#### **Proposed Motion(s)**

That Council direct Administration to impose through the Development Agreement under Subdivision File 2011-S-017, the requirement for the Developer to provide a financial contribution for the future upgrade of Range Road 24 to an 8.0 metre wide asphalt surface standard from Township Road 524 to the south approach limit with proposed Lot 1 in S.W. 21-52-2-W5M. The required payment being one third (1/3) the total cost to upgrade Range Road 24 to an 8.0 metre asphalt standard shall be determined upon completion and submission of a detailed cost estimate and preliminary design prepared by the Developer's Consulting Engineer to the satisfaction of the Manager of the County's Engineering Services. The detailed cost estimate shall include a two percent (2%) per year inflation factor for a ten (10) year period.

**A motion was made by Council Member Locher that administration be directed to impose through the Development Agreement under Subdivision File 2011-S-017:**

**1. The requirement for the Developer to provide a financial contribution for the future upgrade of Range Road 24 to an 8.0 metre wide asphalt surface standard from Township Road 524 to the south approach limit with proposed Lot 1 in SW 21-52-02-W5M; and,**

2. The required payment being one-third the total cost to upgrade Range Road 24 to an 8.0 metre asphalt standard shall be determined upon completion and submission of a detailed cost estimate and preliminary design prepared by the Developer's Consulting Engineer to the satisfaction of the Manager of Parkland County's Engineering Services; and,

3. That the detailed cost estimate shall include a two percent per year inflation factor for a ten-year period.

The motion carried by the following vote:

**For:** 5 - Mayor Shaigec, Deputy Mayor Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Locher

**Against:** 1 - Council Member Szady

## COMMUNICATIONS

### [COM 13-048](#)

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Jo Szady that the following Committee Reports be received for information:**

1. Council Member Phyllis Kobasiuk reported on her attendance at the official announcement of the Alberta Immigrant Nominee Program.
2. Council Member Dianne Allen reported on the Environmental Advisory Committee's development of the Sustainability Awards Program.
3. Council Member Jo Szady announced that she will not be participating in the 2013 Municipal Election.
4. Mayor Shaigec reported on his attendance at the Kids Sports Golf Tournament.

Mayor Shaigec and members of Council gave recognition to Council Member Jo Szady for her years of service and commitment to Parkland County.

The motion carried unanimously.

### [COM 13-047](#)

#### AAMDC Contact Newsletter

##### **Proposed Motion**

That the June 20, 2013 AAMDC Contact Newsletter be received for information.

**A motion was made by Council Member Denise Locher that the June 20, 2013 AAMDC Contact Newsletter be received for information. The motion carried unanimously.**

## Recess

*Mayor Shaigec recessed the meeting at 11:11 a.m. and reconvened the meeting at 11:35 a.m.*

## SCHEDULED MATTERS

### [App 13-064](#)

#### **Appointment - 11:30 a.m. (30 mins.)**

AAMDC Member Visit

(Bob Barss, President; Gerald Rhodes, Executive Director; John Whaley, District 3 Director)

#### **Proposed Motion**

That the AAMDC member presentation be received for information, as presented.

*Council welcomed Bob Barrs, President, Gerald Rhodes, Executive Director, and John Whaley, District 3 Director from AAMDC. Council presented questions and concerns to members of AAMDC regarding the impact of the recent southern Alberta flooding, the function of AAMDC, the Municipal Government Act, the Capital Region Board, amalgamations and disolutions of municipalities, provincial revenue sharing formula, and CEDA. Council thanked members of AAMDC for their discussion opportunity.*

## IN-CAMERA SESSION

*There were no In-Camera items presented at this meeting.*

## ADJOURNMENT

*Mayor Shaigec closed the meeting at 12:25 p.m.*

---

**Mayor**

---

**Manager, Legislative & Administrative Services**