



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, April 21, 2015

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Rob McGowan, Interim Chief Administrative Officer  
Ken Van Buul, General Manager, Community Services  
Peter Vana, General Manager, Development Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Dave Cross, Manager, Community and Protective Services (in part)  
Randy Shermack, Supervisor, Bylaw Enforcement (in part)  
Stephen Fegyverneki, Senior Planner - Current Planning, Planning and Development Services (in part)  
Carson Mills, Communications Assistant  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Darlene Bezeau, Municipal Intern  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### OPENING PRAYER

Council Member Jackie McCuaig offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member AnnLisa Jensen that the April 21, 2015 regular Council meeting agenda be adopted with the following addition:

A.6 - Legislative Matters - Council Appointments to the Capital Region Parkland Water Services Commission.

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 15-008](#)

Adoption of the March 24, 2015 regular Council meeting minutes

#### **Proposed Motion**

That the March 24, 2015 regular Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the March 24, 2015 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## SCHEDULED MATTERS

### [App 15-019](#)

Appointment - 9:05 a.m. (5 mins)

April 2015 Featured Business of the Month presentation

*Council Member Tracey Melnyk presented recognition to the Entwistle Concrete Products Ltd. as being Parkland County's Business of the Month for April 2015.*

## BUSINESS ARISING

### [BL 15-020](#)

Animal Control Bylaw No. 2015-09

#### **Proposed Motions**

1. That Animal Control Bylaw No. 2015-09 receive second reading, as amended.
2. That Animal Control Bylaw No. 2015-09 receive third and final reading.

**A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-09 receive second reading.**

**A motion was made by Council Member AnnLisa Jensen that Animal Control Bylaw No. 2015-09 be tabled to the May 12, 2015 regular Council meeting. The motion carried unanimously.**

## SCHEDULED MATTERS

### [App 15-027](#)

Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

## NEW BUSINESS

### [BL 15-023](#)

Tax Penalty Bylaw 2015-16

#### **Proposed Motion(s)**

That Bylaw No. 2015-16 receive first reading.  
That Bylaw No. 2015-16 receive second reading.  
That Bylaw No. 2015-16 be presented for third reading.

That Bylaw No. 2015-16 receive third and final reading.

**A motion was made by Council Member John McNab that Bylaw No. 2015-16 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-16 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-16 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-16 receive third and final reading and that it be declared finally passed. The motion carried by the following vote:**

**For:** 6 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Council Member McNab

## **SCHEDULED MATTERS**

### **[BL 15-021](#)**

#### **PUBLIC HEARING 9:30 a.m. (30 mins)**

Off-Site Levy Bylaw No. 2015-07

*(Repeals Bylaw No. 01-2010 and Bylaw No. 2013-03)*

#### **Proposed Motion(s)**

Upon closing the Public Hearing:

1. That Bylaw No. 2015-07 receive second reading; and
2. That Bylaw No. 2015-07 receive third and final reading.

*Mayor Shaigec called the public hearing to order at 9:34 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw No. 2015-07, and explained the process of the hearing.*

*Administration presented Bylaw No. 2015-07.*

#### *Verbal Submissions*

1. *Bob Horton, representing TransAmerica, referred to his written submission presenting concern related to insufficient time to address off-site levy concerns and requested that the public hearing reconvene in four weeks.*

#### *Written Submissions*

*There were no written submissions.*

*Mayor Shaigec recessed the public hearing at 10:00 a.m. and scheduled the public hearing to reconvene on April 28, 2015 at 11:00 a.m. at Parkland County Centre, Council Chambers.*

## **NEW BUSINESS**

### **Legislative Matters**

[BL 15-029](#)

Subdivision and Development Appeal Board Bylaw No. 2015-15

**Proposed Motion**

1. That Bylaw No. 2015-15 receive first reading.
2. That Bylaw No. 2015-15 receive second reading.
3. That Bylaw No. 2015-15 be presented at this meeting for third reading.
4. That Bylaw No. 2015-15 receive third and final reading.
5. That the existing Subdivision and Development Appeal Board alternate member appointments be changed to full member appointments.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-15 receive first reading.**

**A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-15 be tabled to the May 12, 2015 regular Council meeting. The motion carried unanimously.**

[POL 15-008](#)

Sale of Properties Policy AD 003

**Proposed Motion(s)**

That Council rescind Sale of Properties Policy AD 003 to allow it to be reclassified as Administrative Directive A-AD03.

**A motion was made by Council Member Tracey Melnyk that Sale of Properties Policy AD 003 be rescinded to allow it to be reclassified as Administrative Directive A-AD03, as presented. The motion carried unanimously.**

[RFD 15-051](#)

Appointments to Intensive Agriculture Operations (IAO) Working Group

**Proposed Motion**

That Mayor Rod Shaigec be appointed as a member of the Intensive Agriculture Operations (IAO) Working Group, effective March 20, 2015, and that Councillor Darrell Hollands be appointed as alternate member.

**A motion was made by Council Member John McNab that Mayor Rod Shaigec be appointed as a member of the Intensive Agriculture Operations (IAO) Working Group, effective March 20, 2015; and, that Councillor Darrell Hollands be appointed as Alternate Member, as presented. The motion carried unanimously.**

[RFD 15-057](#)

Public Committee Member Appointment - Agricultural and Rural Life Advisory Committee, Division 3 Representative

**Proposed Motion**

That Ms. Shelley Spangler be appointed as Division 3 Representative on the Agricultural and Rural Life Advisory Committee for a three-year term, ending December 31, 2017.

**A motion was made by Council Member Phyllis Kobasiuk that Shelley Spangler be appointed as Division 3 Representative on the Agricultural and Rural Life Advisory Committee for a three-year term, ending December 31, 2017, as presented. The motion carried unanimously.**

[RFD 15-066](#)

Council Appointments to the Capital Region Parkland Water Services

## Commission

**Proposed Motion**

That Council Member Jackie McCuaig be appointed to the Capital Region Parkland Water Services Commission, and that Mayor Rod Shaigec be appointed to the Capital Region Parkland Water Services Commission as Alternate Member.

**A motion was made by Council Member Darrell Hollands that Council Member Jackie McCuaig be appointed to the Capital Region Parkland Water Services Commission, and that Mayor Rod Shaigec be appointed to the Capital Region Parkland Water Services Commission as Alternate Member. The motion carried unanimously.**

**Recess**

*Mayor Shaigec recessed the meeting at 10:26 a.m. and reconvened the meeting at 10:37 a.m.*

**Corporate Services Matters**[RFD 15-059](#)

## 2015 Spring Budget

**Proposed Motion(s)**

- 1) That Council approve the 2015 Spring Budget which will increase the municipal tax levy requisition by \$971,800 as compared to the budget approved at the December 9, 2014 Council meeting.
- 2) That Council approve the changes to the fees and charges schedule as per Attachment 9.
- 3) That Council approve the total cost of \$28,403,131 for the Storm Water Outfall Construction project that is expected to continue and be completed in 2016.

**A motion was made by Council Member AnnLisa Jensen that the 2015 Spring Budget be approved, as presented which will increase the municipal tax levy requisition by \$971,800 as compared to the budget approved at the December 9, 2014 Council meeting. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that the changes to the fees and charges schedule as per Attachment 9 be approved, as presented. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that the total costs of \$28,403,131 for the Storm Water Outfall Construction project that is expected to continue and be completed in 2016 be approved, as presented. The motion carried unanimously.**

**Infrastructure Services Matters**

*There were no Infrastructure Services items presented at this meeting.*

**Community Services Matters**

[RFD 15-050](#)

Additional Annual Fire Guardian Appointments - 2015

**Proposed Motion**

That Council appoint the people listed on Attachment 1 as Fire Guardians for the year 2015 pursuant to the provisions of Section 3 (4) of the Forest and Prairie Protection Act, Chapter F-19 R.S.A. 2000

**A motion was made by Council Member Tracey Melnyk that additional Parkland County Fire Guardians be appointed for the year 2015 pursuant to the provisions of Section 3(4) of the Forest and Prairie Protection Act, Chapter F-19 R.S.A. 2000, as follows:**

**Brandon Smailes, Peace Officer  
Mahdi Dubow, Peace Officer  
Jessica Lalonde, Peace Officer  
Ryan Berezanski, Peace Officer**

The motion carried unanimously.

**Development Services Matters**

*There were no Development Services items presented at this meeting.*

**COMMUNICATIONS**[COM 15-016](#)

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member John McNab that the April 8, 2015 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.**

[COM 15-017](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information as follows:**

- 1. Council Member Tracey Melnyk reported on the Economic Development Conference, meeting with Yellowhead MP, Ed Eglinski, the Alberta Seniors Housing Conference, Evergreens Foundation, Evansburg and Entwistle Chamber of Commerce meeting, Wild Pink Yonder fundraising event, and the Pembina Zone meeting.**
- 2. Council Member Phyllis Kobasiuk reported on the Capital Region Parkland Water Commission and thanked Council Member Darrell Hollands for his contribution on the Commission and welcomed Council Member Jackie McCuaig to the Commission, the Pembina Zone meeting, and the Capital Region Board Governance, Priorities and Finance Committee.**

3. Council Member Jackie McCuaig reported on the Economic Development Conference, Volunteer Breakfast event, Parkland County's Volunteer Appreciation Dinner event, meeting with Yellowhead MP, Ed Eglinski, and the Pembina Zone meeting.
4. Council Member AnnLisa Jensen reported on the Canadian Museum's Association Conference, Parkland County's Volunteer Appreciation Dinner event, the Clymont Community League Volunteer Appreciation event, and Capital Region Board meeting attended on behalf of Mayor Shaigec.
5. Council Member John McNab reported on the North Saskatchewan Watershed Alliance meeting, Parkland County's Volunteer Appreciation Dinner event, Volunteer Breakfast event, the CPAA Planning Conference, and the Economic Development Conference.
6. Mayor Shaigec reported on the Parkland County's Volunteer Appreciation Dinner event, the Blueberry Community League's AGM, the Capital Region Board Land Use Planning meeting, and the Pembina Zone meeting.

The motion carried unanimously.

## IN-CAMERA SESSION

*There were no In-Camera items presented at this meeting.*

## CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:20 a.m.

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Mayor

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Manager, Legislative & Administrative Services