



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 9, 2016

9:00 AM

Council Chambers

Revised - February 8, 2016

**Item E.2 - Beautification Grant - Duffield Parents Advisory Committee - Replaced
Administrative Report with Redacted Report.**

VISION & MISSION:

Our VISION:

Parkland County, home to...
Creative Communities
Dynamic Connections
Cherished Ecosystems
Resilient Economies

And our MISSION:

*Parkland County represents the interests and aspirations of its citizens,
providing quality municipal services through strategic governance, and
delivering the best outcomes for Parkland County as a whole.*

1. **CALL TO ORDER (Mayor)**
- . **CELEBRATING SUCCESSES**
 - **Canadian Award for Financial Reporting for 2014 (James)**
- . **INSPIRATIONAL REFLECTION (Kobasiuk)**
2. **ADOPTION OF AGENDA (Mayor)**
3. **ADOPTION OF MINUTES (Mayor)**

- 3.1 [MIN 16-002](#) Adoption of the January 12, 2016 Regular Council Meeting Minutes

Proposed Motion

That the January 12, 2016 regular Council meeting minutes be adopted, as presented.

Attachments: [Minutes - January 12, 2016 - Unadopted](#)

- 3.2 [MIN 16-003](#) Adoption of the January 21 and January 22, 2016 Special Council Meeting Minutes

Proposed Motion

That the January 21 and January 22, 2016 special Council meeting minutes be adopted, as presented.

Attachments: [Minutes - January 21-22, 2016 - Special Council Meeting - Unadopted](#)

4. DELEGATIONS

- 4.1 [App 16-003](#) Public Input - 9:15 a.m. (10 mins.)

Sponsors: Shaigec

- 4.2 [BL 16-004](#) **PUBLIC HEARING - 9:30 a.m.**
Proposed Road Closure Bylaw No. 2016-04

Proposed Motion

That Bylaw No. 2016-04 receive first reading.

Sponsors: McGowan

Attachments: [Chair's Procedural Notes](#)

[BYLAW 2016-04](#)

[Twp Rd 522 Garden Grove Aerial](#)

[Twp Rd 522 Garden Grove Road Closure](#)

[Policy EN 009](#)

5. BUSINESS ARISING

- 5.1 [BL 16-002](#) Bylaw No. 2015-29 (Amendment to Land Use Bylaw 20-2009 and Redistricting - Natural Resource Extraction/Processing)

Proposed Motion

1. That Bylaw No. 2015-29 be amended by removing the seven (7) properties outlined in the Administrative Report;
2. That Bylaw No. 2015-29 receive second reading, as amended; and
3. That Bylaw No. 2015-29 receive third and final reading.

Sponsors: Vana

Attachments: [Administrative Report](#)

[Bylaw 2015-29](#)

[Proposed LUB changes - Red-lined](#)

[Proposed LUB changes - Final version](#)

[Att 5 - Original proposed redistricting](#)

[Att 6 - proposed excluded sites](#)

[Bylaw 2015-29 Public Engagement summary](#)

6. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Legislative Matters**

- B.1 [POL 16-005](#) Policy Revision - Policy Development C-AD01

Proposed Motion(s)

That revised Policy Development Policy C-AD01 be approved as presented.

Sponsors: Kibblewhite

Attachments: [Policy Development Policy C-AD01](#)

[Policy Development Policy C-AD01 with changes](#)

[Council Policy Report](#)

B.2 [POL 16-002](#) Purchasing and Public Response Standards Policies Approval and Repeal**Proposed Motion(s)**

1. That Procurement Policy C-PT01 be approved as presented.
2. That the following purchasing policies be rescinded:
 - a. Purchasing and Tendering PT-001
 - b. Authorization to Purchase Policy PT-002
 - c. Purchase Card Program Policy PT-003
 - d. Cell Phone Procurement and Reimbursement Policy PT 004
 - e. Green Purchasing Policy C-PT06
 - f. Purchases at Auction or from Private Owners Policy AD 006
3. That Public Response Standards Policy C-AD05 be rescinded.

Sponsors: Kibblewhite

Attachments: [Procurement C-PT01](#)

[Purchasing and Tendering PT-001](#)

[Authorization to Purchase PT-002](#)

[Purchase Card Program PT-003](#)

[Cell Phone Procurement and Reimbursement PT-004](#)

[Green Purchasing C-PT06](#)

[Purchases at Auction or from Private Owners AD 006](#)

[Public Response Standards C-AD05](#)

B.3 [POL 16-004](#) Council Code of Conduct and Meeting with Developers Policies Revision and Repeal**Proposed Motion(s)**

1. That Council and Public Member Code of Conduct Policy C-AD21 be approved as presented.
2. That Meeting with Developers Policy C-AD14 stands repealed.

Sponsors: Kibblewhite

Attachments: [Council and Public Member Code of Conduct C-AD21](#)

[Council Code of Conduct C-AD21 with changes](#)

[Meeting with Developers C-AD14](#)

B.4 [POL 16-007](#) Policy Revision - Council Expenses C-AD24**Proposed Motion(s)**

That Council Expenses Policy C-AD24 be approved as presented.

Sponsors: Kibblewhite

Attachments: [C-AD24 Council Expenses](#)

[C-AD24 Council Expenses with changes](#)

- B.5** [BL 15-071](#) Bylaw No. 2015-29 (Repeal of Business Licensing Bylaw No. 2014-09)

Proposed Motions

1. That Bylaw No. 2016-01 receive first reading.
2. That Bylaw No. 2016-01 receive second reading.
3. That Bylaw No. 2016-01 be presented at this meeting for third reading.
4. That Bylaw No. 2016-01 receive third and final reading.

Sponsors: Vana

Attachments: [Admin Report - Business Licenses](#)

[Repeal Bylaw 2016-01](#)

[Bylaw 2014-09 to be repealed](#)

[Bylaw 2015-25 Amendment to 2014-09](#)

- B.6** [BL 16-003](#) Bylaw No. 2016-06 (Amendment to Schedule 1 of the Land Use Bylaw - Entwistle Urban Village Sub-District Map)

Proposed Motion(s)

1. That Bylaw No. 2016-06 receive first reading; and
2. That a Public Hearing be scheduled for March 8, 2016 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw No. 2016-06.

Sponsors: Vana

Attachments: [Administrative Report](#)

[Bylaw 2016-06, LUB](#)

[Schedule 1 - proposed redesignation](#)

C. Corporate Services Matters

- C.1** [RFD 16-010](#) Alberta Community Partnership (Intermunicipal Collaboration) Grant Application for Oblique Imagery Collaboration

Proposed Motion(s)

1. That Parkland County submit an Alberta Community Partnership (Intermunicipal Collaboration) grant application for Oblique Imagery Collaboration.
2. That Parkland County partner with Sturgeon County, the City of St. Albert, the City of Fort Saskatchewan, and the Town of Beaumont for an Intermunicipal Collaboration grant through the Alberta Community Partnership.
3. That Parkland County be designated as the Project Lead and Sponsor for the Alberta Community Partnership Conditional Grant Agreement.

Sponsors: Kibblewhite

Attachments: [Oblique Imagery Project Partner Map](#)

C.2 [RFD 16-017](#) Request for Cancellation of Penalties on 2015 Tax Levy**Proposed Motion**

That the request to cancel tax penalties in the amount of \$1,126.28 be denied.

Sponsors: Kibblewhite

Attachments: [Attachment 1 - Tax Penalties Cancellation Request](#)

[Attachment 2 - Bylaw No. 2015-16](#)

D. Infrastructure Services Matters**E. Community Services Matters****E.1** [RFD 16-012](#) Parkland County Historical Resource Photo Project**Proposed Motion**

That Council approve the Parkland County Historical Resource Photo Project.

Sponsors: Van Buul

Attachments: [Historical Photo Resource Project](#)

E.2 [RFD 16-014](#) Beautification Grant - Duffield Parents Advisory Committee**Proposed Motion**

That Council approve the Duffield Parents Advisory Committee's Beautification Grant in the amount of \$10,000 to be funded from the 2016 operating budget.

Sponsors: Van Buul

Attachments: [Administrative Report - Duffield Beautification_Redacted](#)

[C-RP20](#)

E.3 [RFD 16-015](#) Clymont Community League Sustainability Grant - Major Capital**Proposed Motion(s)**

That Council approve Clymont Community League's Sustainability Grant - Major Capital application in the amount of \$54,844 to be funded from Restricted Surplus - Recreation Facilities.

Sponsors: Van Buul

Attachments: [Council Package - Clymont Sustainability Major](#)

[C-RP03](#)

- E.4** [RFD 16-018](#) Alberta Community Partnership (Intermunicipal Collaboration) Grant application support for the Village of Wabamun Boat Launch Upgrade

Proposed Motions

1. That Parkland County support the Village of Wabamun Boat Launch Project Phase 1 (Expansion) and the Village of Wabamun Boat Launch Project Phase 2 (Parking) grant application for the Alberta Community Partnership (Intermunicipal Collaboration) grant and designate the Village of Wabamun as the managing partner.

And

2. That Parkland County's support of these grant applications is in no way to be construed as future funding support from Parkland County.

Sponsors: Van Buul

F. Development Services Matters

- F.1** [RFD 16-019](#) Alberta Community Partnership (Intermunicipal Collaboration) Grant Application for the Municipal Alternative Land Use Services (ALUS) Delivery Model and Network

Proposed Motion(s)

1. That Parkland County participate and submit an Alberta Community Partnership (Intermunicipal Collaboration) Grant to establish a Municipal Alternative Land Use Services (ALUS) Delivery Model and Network.
2. That Parkland County partner with Red Deer County and Vermilion River County to establish a Municipal ALUS Delivery Model and Network.
3. That Parkland County be the designated Project Lead and Sponsor for the Alberta Community Partnership Grant Application.

Sponsors: Vana

7. COMMUNICATIONS

- 7.1** [COM 16-009](#) Train Whistle Cessation Petition Report

Proposed Motion

That the Train Whistle Cessation Petition report be received for information, as presented.

Sponsors: James

Attachments: [Train Whistle Cessation - Petition Report](#)

7.2 [COM 16-005](#) AAMDC Contact Newsletter**Proposed Motion**

That the AAMDC Contact Newsletters be received for information, as presented.

Sponsors: Shaigec

Attachments: [AAMDC Contact Newsletter - February 3, 2016](#)

[AAMDC Contact Newsletter - January 27, 2016](#)

[AAMDC Contact Newsletter - January 20, 2016](#)

[AAMDC Contact Newsletter - January 14, 2016](#)

[AAMDC Contact Newsletter - Website](#)

7.3 [COM 16-006](#) Federation of Canadian Municipalities (FCM)**Proposed Motion**

That the FCM updates be received for information, as presented.

Sponsors: Shaigec

Attachments: [2016 Federation of Canadian Municipalities Conference](#)

[Federation of Canadian Municipalities - Website](#)

7.4 [COM 16-007](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Shaigec

8. IN-CAMERA SESSION**9. BUSINESS ARISING FROM IN-CAMERA SESSION****10. CLOSE OF MEETING**