



Parkland County

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Parkland County, Alberta
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Meeting Minutes

Governance and Priorities Committee

Mayor Rod Shaigec
Deputy Mayor Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson
Council Member John McNab

Tuesday, November 4, 2025

9:00 AM

Council Chambers

CALL TO ORDER

- Present:** 5 - Council Member Sally Kucher Johnson, Mayor Rod Shaigec, Council Member Ben Jespersen, Council Member Corey Kyle and Council Member Kristine Olson
- Absent:** 2 - Council Member Jason Doucette and Council Member John McNab

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Brian Cornforth, Fire Chief, Fire Services (In-part)
Sean Cunningham, Deputy Fire Chief, Fire Services (In-part)
Ashley Pifko, Senior Financial Analyst, Finance (In-part)
Aimy Harris, Financial Analyst III, Budget, Finance (In-part)
Katelyn Palmer, Acting Manager Financial Reporting & Operations, Finance (In-part)
Lois Tyerman, Director, Governance & Engagement
Krista Quesnel, Director, Agriculture & Environment Services (In-part)
Simon Yackulic, Director, Communications & Customer Service (In-part)
Brett Hamm, Supervisor, Communications, Communications & Customer Service (In-part)
Jody Hancock, Director, Engineering Services (In-part)
Justin Young, Director, Planning & Development Services (In-part)
Natasha De Sandi, Manager, Planning Coordination, Planning & Development Services (In-part)
Clarence Wong, Director, Strategic Growth (In-part)
Rob Coon, Priority Projects Lead, Strategic Growth (In-part)
Dan Santucci, Project Management Coordinator, Strategic Growth (In-part)
Dawn Jenkins, Interim Chief Information Officer, Technology & Digital Services (In-part)
Lisa Chomyn, Service Management Lead, Technology & Digital Services (In-part)
Trent Tompkins, Director, Road Maintenance & Drainage (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording)

Secretary)

CELEBRATING SUCCESS

Brian Cornforth, Fire Chief, and Sean Cunningham, Deputy Fire Chief, shared that Parkland County Fire Services department was chosen to attend the International Association of Fire Chiefs Fire Department Exchange Program. Historically only two departments from Canada have ever been chosen to attend, and were the only representative from Canada this year.

ADOPTION OF AGENDA

A motion was made by Committee Member Olson that the November 4, 2025 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 25-031](#)

Adoption of September 16, 2025 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the September 16, 2025 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kyle that the September 16, 2025 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-059](#)

9:05 a.m. Public Input (10 mins.)

Committee Chairperson Kucher Johnson asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County.

Andrew Benkovich and Pat Hale, executive members from the Royal Canadian Legion Branch #256 Stony Plain, presented poppies to Council, Administration and members of the gallery.

[NM 25-010](#)

The Evergreens Foundation

Laura Swain, Chief Administrative Officer, advised that a Notice of Motion was presented to Administration.

Take notice that at the regular meeting of Council on December 9, 2025, Councillor McNab will move that Council direct administration to cease all activity related to the withdrawal from the Evergreens Foundation.

RECESS

Chairperson Kucher Johnson recessed the meeting at 9:12 a.m., and reconvened the meeting at 9:16 a.m.

[RFD 25-206](#)

2026 Program Budget Briefing

Proposed Motion

That the 2026 Program Budget Briefing presentation be received for information, as presented.

Ashley Pifko and Aimy Harris presented the 2026 Program Budget Briefing.

A motion was made by Committee Member Mayor Shaigec that the 2026 Program Budget Briefing presentation be received for information, as presented.

The motion carried unanimously.

[RFD 25-207](#)

2025 Q3 Financial Update

Proposed Motions

That the 2025 Q3 Financial Update be received for information, as presented.

Katelyn Palmer presented the 2025 Q3 Financial Update.

A motion was made by Committee Member Jespersen that the 2025 Q3 Financial Update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Kucher Johnson recessed the meeting at 9:55 a.m., and reconvened the meeting at 10:06 a.m.

[App 25-060](#)

9:30 a.m. Appointment - Performance & Project Update Report - November 2025

Proposed Motion

That the Performance & Project Update Report - November 2025 be received for information, as presented.

Lois Tyerman, Krista Quesnel, Simon Yackulic, Brett Hamm, Jody Hancock, Justin Young, Natasha De Sandi, Clarence Wong, Rob Coon, Dan Santucci, Dawn Jenkins and Lisa Chomyn presented the Performance & Project Update Report.

A motion was made by Committee Member Olson that the Performance & Project Update Report - November 2025 be received for information, as presented.

The motion carried unanimously.

[RFD 25-213](#)

Engineering and Road Maintenance Update - November 2025

Proposed Motion

That the Engineering and Road Maintenance update be received for information as presented.

Trent Tompkins presented the Road Maintenance Update to the Committee.

Committee Chairperson Kucher Johnson deferred discussion on this item to allow for the scheduled 11:00 a.m. Closed Session appointment.

CLOSED SESSION

[RFD 25-200](#)

Closed Session

Proposed Motion

That the Governance and Priorities Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 23 of the Access to Information Act.

A motion was made by Committee Member Kyle that the Committee convene in closed session at 11:39 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 23 of the Access to Information Act.

The motion carried unanimously.

RECESS

Chairperson Kucher Johnson recessed the meeting at 11:39 a.m., and reconvened the meeting at 11:47 a.m.

[PRE 25-099](#)

11:00 a.m. Appointment Enforcement Services Matters
ATIA Section 23 - Disclosure harmful to law enforcement

Enforcement Services presented the Enforcement Services Update.

[RFD 25-201](#)

Regular Session

Proposed Motion

That the Governance and Priorities Committee revert to regular Meeting session.

A motion was made by Committee Member Mayor Shaigec that the Committee revert to regular meeting session at 12:19 p.m.

The motion carried unanimously.

RECESS

Chairperson Kucher Johnson recessed the meeting at 12:20 p.m., and reconvened the meeting at 1:02 p.m.

[RFD 25-213](#)

Engineering and Road Maintenance Update - November 2025

Proposed Motion

That the Engineering and Road Maintenance update be received for information as presented.

Jody Hancock presented the Engineering Services Update.

Committee Member Kyle left the meeting at 1:28 p.m. and returned to the meeting at 1:40 p.m.

A motion was made by Committee Member Jespersen that the Engineering and Road Maintenance update be received for information, as presented.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for December 2, 2025 at 10:00 a.m.

CLOSE OF MEETING

Committee Chairperson Kucher Johnson closed the meeting at 1:40 p.m.

Committee Chair

Recording Secretary